

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

February 28, 2013

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at the Pasadena Park Irrigation District No. 17, 9227 E Upriver Drive, Spokane, Washington 99206. President Ty Wick was in attendance. A total of 12 attended the meeting; including 6 SAJB voting representatives. Two non-voting members attended. Sarah Scott, the new Kaiser Trentwood representative, attended for the first time and was introduced to the members. Four guests attended, including Ed Parry from DOH, Office of Drinking Water. A quorum of voting members was not present; therefore these minutes are for information only.

Consideration of Regular Meeting Minutes

The Minutes of January 24, 2013 will be reviewed for approval at the March 28, 2013 meeting.

2) FINANCE COMMITTEE REPORT

President Ty Wick reported for the Treasurer.

SAJB Administration Funds

The SAJB Checking Account balance is \$4,307.25

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$34,265.11. Spokane County Investment Pool (Implementation) balance is \$57,425.78.

Administration and WIP Bill Summary for February

President Wick presented the Bill Payment Summary for the month of February 2013.

The February Bill Payment Summary totaled \$3,953.60. SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$410.00. The Program Leader Consulting Services including mileage and reimbursements for the month of February amounted to \$3,543.60.

Those present reviewed the summary; which will be further reviewed for approval at the March 28, 2013 meeting.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection – The Wellhead Protection Policy Coordinating Committee met on Monday, February 11, 2013 at CenterPlace Regional Event Center. Doug Greenlund shared an updated ArcGIS map representing the wellhead capture zones reset to illustrate a maximum one year

time of travel. Discussion included the following: Capture zones may be outside of the purveyors' district boundaries. Based on the proximity of water districts and capture zones, purveyors are dependent on each other to identify, inform and monitor potential contaminant sources to protect wells inside and outside of each district. It was noted that if a potential contaminant source is in the Spokane Valley, it is most certainly in "someone's" capture zone. The City of Spokane Valley is preparing to review the draft storm water recommendations with senior staff and should have comments by the next WPPCC meeting which is 1:30 pm on 3/18/13 at CenterPlace Regional Event Center.

Idaho Washington Aquifer Collaborative (IWAC) – President Wick reported that IWAC met on 2/11/13 at Liberty Lake Sewer & Water District (LLSWD). The Spokane River Forum Agenda and presenters were discussed. Tuesday 3/26 and Wed 3/27 break-out and plenary sessions will involve both SAJB and IWAC members speaking on panels and providing presentations.

Draft IWAC bylaws with comments from legal counsel were reviewed but it was decided to return the draft bylaws and Articles of Incorporation to the organizational subcommittee for final review. All members of SAJB are invited to become members of IWAC. IWAC is a consensus based organization so having equal numbers of Washington and Idaho members is not required. All voices will be heard and then decisions will be made based on a consensus of those present at the meeting. The next IWAC meeting will be held on March 12, 2013, 1:30 pm at LLSWD.

4) NEW BUSINESS

2013 Administrative Budget - President Wick presented a proposed administrative budget of \$3,000 for 2013. The cost of liability insurance increased in 2012 from \$2,200 to \$2,500 and the actual total administrative costs for 2012 were \$2,862.71. The Administrative account currently has a balance of \$4,307.25. Therefore President Wick recommended maintaining the existing assessment of \$125 per member. The administrative budget will be considered at the March meeting for adoption.

Service Truck Rodeo – March 13, 2013 - The 9th Annual Truck Rodeo includes service truck competitions, a vendor fair, CEU's and much more. It will be held at the Spokane Arena, 720 West Mallon Avenue, Spokane, WA.

Lee Mellish Retirement Open House – Lee Mellish will begin his second official retirement and a celebration will be held on March 1, 2013 from 3:30 – 6:30 PM. President Wick has prepared a plaque honoring Lee for 18 years of commitment and dedication to the success of SAJB.

AWWA Source Water Protection Award Application – Ed Parry and Craig Riley DOH, Office of Drinking Water have encouraged SAJB to apply for this AWWA National Award. The application is due by December 2013. President Wick and Program Manager Hanson will develop a draft and Ed Parry has generously offered to assist with editing. The draft will be sent out to all members for comment and additions or revisions.

WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Tonilee Hanson provided a handout covering on the items below.

2013 School & Community Events

- Completed 1.24.13 – 2.28.13
 - 1/31/13 – Sunrise Elementary Science Night
 - 2/6/13 – Longfellow Elementary Science Night
 - 2/7/13 – Progress Elementary Science Night
 - 2/12/13 – Holmes Elementary Science Night
 - 2/20/13 – Mullan Road Elementary Science Night
- Scheduled
 - 3/12/13 – University Elementary Science Night
 - 4/20/13 – Earth Day
 - 4/21/13 – St. Al's Caring for Creation
- Requested Participation– For Discussion – Spokane County conducts a program for Mead School District 5th grade students called, "Outdoor Environmental Education Days." The environmental camps are held at Bear Lake on the following days: June 3-4, 6-7, and 10-13. The program reaches approximately 600 students & 90 teachers/chaperones. Each of the 8 days involves a different Mead school. The program day is from 9:00 am – 2:30 pm. On a given day, student visit six stations, each staffed by a different agency. The following is a list of agencies that participated in 2012 along with their topic of interest/activity:
 - **Station 1 – Water Resources** (Reanette Boese) teaches a lesson on the water cycle and the connection to the aquifer.
 - **Station 2 – The Lands Council** teaches about beavers, their habitat, and stream restoration.
 - **Station 3 – The Stormwater Utility** (Amanda Hess) teaches about stormwater; what it is, where it goes, and stormwater pollution.
 - **Station 4 – The Spokane Regional Clean Air Agency** teaches about the connection between air pollution and water pollution.
 - **Station 5 – The National Weather Service** teaches about stormwater/flooding, as brought about by differing weather conditions such as hurricanes, severe thunderstorms, etc.
 - **Station 6 – The Department of Ecology** teaches a lesson on macroinvertebrates in Bear Lake. Pollution-tolerant/intolerant macroinvertebrates are an indicator of stream/lake health.

Since the Lands Council is not able to participate in 2013, SAJB has been invited to fill the spot. This camp structure allows for a 40 minute lesson which is more effective than the typical short exposure times with students at science night events. The Mead Schools are served by Whitworth Water District and SCWD#3. To date most of the school and community events have been in the City of Spokane or districts serving the valley. This would provide more equitable education and awareness outreach activities across all water districts.

Costs: The costs would be covered inside of the Program Manager's existing contract including reimbursement for teaching supplies.

- 8 days - each day approximately \$300 (includes gas) = \$2,400 these are not new funds simply an allocation of the existing Program Manager's contract.

The members present discussed the request and agreed that it is an appropriate use of Program Manager's contracted time. A planning meeting will be scheduled with Reanette Boese and Amanda Hess to ensure that there is no duplication in the content covered.

New Aqua Duck Billboard - Proposal - Aqua Duck & EnviroStars Billboard. The board decided during budget discussion to suspend the billboard campaign for 2013. PM Hanson proposed a modified billboard plan that would fit within the existing budget. The costs for producing one new Aqua Duck sign and putting it into rotation is detailed below.

- \$450 - Illustration and graphic design charges for creation of new artwork and layout, any *major* revisions would constitute additional charges.
- \$980 + tax Full color digital production of heavyweight vinyl
- \$9600 – Six months rotary billboard space (\$1600 per month) and an additional six months free of charge, as space is available.
- Total expenditure \$11,100.
- The 2013 budget, as approved had a surplus of \$13,300.49.

The consensus of members was to continue the 2013 suspension of billboards and reconsider billboards in the 2014 budget.

In follow-up to a question in January about the billboard at the WA/ID border, it has not been changed and is not counted in the rotation. Emerald Outdoor representative, Rhonda Warren, stated that she felt it was a permanent statement to all crossing the WA/ID border about the importance of the Aquifer.

2013 Potential Contaminant Source Inventory – New Candidates - Reanette Boese prepared the 2013 list of 166 new business candidates for 2014 PCSI letters and addition to the map. A paper copy of the full list and letter to purveyors was provided. Electronic copies will be sent to individual purveyors for review and editing.

SRF Conference 3/26-3/27 – “Finding the Intersections between Research, Policy & Management,” The SRF Conference will be held at CenterPlace Regional Event Center. SAJB will be represented in sessions on Local Source Control, EnviroStars, Wellhead Protection and President Wick will participate in a plenary session panel discussion on 3/27/13 entitled “Where Can We Go From Here? Connecting Management with Policy and Research.” SRF Conference agenda and registration forms were provided and online registration is available at www.spokaneriver.net/conf/ .

5) OPEN FORUM

6) GUEST SPEAKER – None

7) ADJOURN

There being no further business this 28th day of February, 2013, President Wick adjourned the meeting at 2:30 PM.

President Ty Wick

Secretary Todd Henry