

# **SPOKANE AQUIFER JOINT BOARD MEETING MINUTES**

March 28, 2013

## **1) CALL TO ORDER**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at the Pasadena Park Irrigation District No. 17, 9227 E Upriver Drive, Spokane, Washington 99206. President Ty Wick was in attendance. A total of 13 attended the meeting; including 10 SAJB voting representatives. One non-voting member and two guests attended.

### **Consideration of Regular Meeting Minutes**

President Wick called for any additions, corrections or deletions to the Minutes of January 24, 2013 and February 28, 2013. Bob Ashcraft moved to approve the minutes for both January and February. Scott Inch seconded the motion. The Minutes were approved as submitted.

## **2) FINANCE COMMITTEE REPORT**

**President Ty Wick reported for the Treasurer.**

### **SAJB Administration Funds**

The SAJB Checking Account balance for March is \$4,300.36

### **SAJB Wellhead Implementation Plan (WIP) Funds**

The WIP checking balance is \$87,902.13. Spokane County Investment Pool (Implementation) balance is \$57,465.96.

### **Administration and WIP Bill Summary for February and March**

President Wick presented the Bill Payment Summary for the months of February and March 2013.

The February Bill Payment Summary totaled \$3,953.60. SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$410.00. The Program Leader Consulting Services including mileage and reimbursements for the month of February amounted to \$3,543.60.

The March Bill Payment Summary totaled \$2784.63. SAJB Administration bills of \$5.39 and Wellhead Implementation Bills of \$630.00. The Program Leader Consulting Services including mileage and reimbursements for the month of March amounted to \$2,149.24.

Those present reviewed the summary. Terry Squibb moved to approve the Bill Payment Summaries as presented, Tim Schudel seconded the motion. President Wick called for the vote, the motion carried unanimously.

### 3) OLD BUSINESS

**Wellhead Regulatory Process and Wellhead Protection** – The Wellhead Protection Policy Coordinating Committee met on Monday, March 18, 2013 at CenterPlace Regional Event Center. Doug Greenlund shared an updated ArcGIS map representing the wellhead capture zones reset to illustrate a maximum one year time of travel. Discussion included the following: The WPPCC is working on draft recommendations for contaminant notifications that would be included in comprehensive plan updates, water system plans and emergency plans. Language for recommendations pertaining to stormwater and additional requirements for swales in new development projects within wellhead protection areas is under consideration. President Wick raised a concern about who would run the model for developers to ensure that layers within the model did not get switched off or altered. Ensuring accurate information is essential and if everyone is given access to running the model, the integrity of the model information could be compromised. The software required to run the model is costly and requires some level of training to provide accurate information. Typically, proponents of a project reimburse the purveyor for the cost of the purveyor's engineer to review a project's impact on the water system. It was suggested that SAJB members control the model and that project proponents needing to have the stormwater-swale analysis conducted reimburse SAJB. The consensus of members present was that one entity should manage the model and SAJB members should control the use of the model, unless there was a way to lock the basic program and only allow access to levels of the model that would not compromise the validity of the base information. The next WPPCC meeting is 1:30 pm on 4/15/13 at CenterPlace Regional Event Center.

**Idaho Washington Aquifer Collaborative (IWAC)** – President Wick reported that IWAC met on 3/12/13 at Liberty Lake Sewer & Water District (LLSWD). All SAJB members are invited to become members of IWAC. IWAC is a consensus based organization so having equal numbers of Washington and Idaho members is not required. All voices will be heard and then decisions will be made based on a consensus of those present at the meeting. Discussion centered around the importance of membership for regional solutions to any future water issues by water purveyors working in collaboration rather than state and federal agencies mandating and imposing solutions. The question of legal review by each water district or by SAJB legal counsel was discussed. The City of Spokane will likely need to do its own legal review but for smaller districts SAJB legal review may be sufficient. The draft IWAC summary and goals will be distributed to the members. Altering the current IWAC fee structure from \$1000 for all members was discussed. Smaller districts felt their governing boards would be more likely to approve membership if the fee was \$500. The next IWAC meeting will be held on April 12, 2013, 1:30 pm at LLSWD.

**2013 Administrative Budget** – At the February meeting, President Wick presented a proposed administrative budget of \$3,000 for 2013. The cost of liability insurance increased in 2012 from \$2,200 to \$2,500 and the actual total administrative costs for 2012 were \$2,862.71. The Administrative account currently has a balance of \$4,307.25. Therefore President Wick recommended maintaining the existing assessment of \$125 per member. Tim Schudel moved to approve the 2013 administrative budget as presented and Terry Squibb seconded the motion. President Wick called for the vote, the motion carried unanimously.

#### **4) NEW BUSINESS**

President Wick announced that the CCR map is ready for pick up for those members who ordered them.

Tim Schudel reminded SAJB members about the Multi-Hazard Mitigation Planning Process.

#### **WELLHEAD PROGRAM IMPLEMENTATION PLAN** – Program Manager Tonilee Hanson

##### **2013 School & Community Events**

- Completed 2.28.13 – 3/28/13
  - 3/12/13 – University Elementary Science Night
- Scheduled
  - 4/15-19 – WVOLC Water Festival
  - 4/20/13 – Earth Day
  - 4/21/13 – St. Al's Caring for Creation
  - 4/26/13 – Poster Contest Deadline
  - 5/11/13 - Jr. Lilac Parade
  - 6/5/13 – Spokane Youth Environmental Conference at SCC
  - June 3,4, 6,7,10,11,12,13 - Mead Outdoor Environmental Education Days

**Photos** were presented from

- Lee Mellish's retirement party March 1, 2013
- The Spokane River Forum held March 26-27

**EnviroStars Update** – There are currently 61 certified businesses. Industry sectors now include: Auto Body & Paint, Auto Repair, Cleaning Services, Cleaning Products, Chiropractic, Dentistry, Education, HVAC, Landscaping, Manufacturing, Painting, Photography, Printing, Property Management, Repair & Maintenance, Transportation, and Veterinary Medicine. Four new certifications are pending and one business was de-certified. The pilot program began with a 2 star certification only, but has recently expanded to the full 5 star certification. Currently there are 26 – 5 stars; 9 -4 stars; 4 – 3 stars; and 22 – 2 stars certified businesses in Spokane County.

**2013 Potential Contaminant Source Inventory – New Candidates** - Electronic copies of each members PCSI list were sent to individual purveyors for review and editing. Please return by 4/15/13.

**Website Statistics [www.Spokane Aquifer.org](http://www.SpokaneAquifer.org)** – The website statistics from November 1, 2012 when the site was re-launched to March 28, 2013 show the following baseline information:

- Total Visits over 5 months = 9,763
- Average visits per month = 1,952
- Page views = 34,544
- Average visit duration = 1:32 minutes
- Unique Visitors = 8,726 or 89% new visits
- Returning visitors = 10%
- Page visits = 3.5 pages

This baseline will be used to determine audience growth as a social media campaign using constant contact and facebook is launched.

## **5) OPEN FORUM**

## **6) GUEST SPEAKER – None**

## **7) ADJOURN**

There being no further business this 28th day of March, 2013, President Wick adjourned the meeting at 3:15 PM.

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President Ty Wick

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Secretary Todd Henry