

**Please
Notify All
That the
Next SAJB
Meeting
Is**

THIS Thursday

One Week Early

MERRY
Eventually
CHRISTMAS



December 20, 2001

1:30 PM

Guest Speaker(pending) 2:30 PM to 3:30 PM

Vera Power and Water

601 N Evergreen

Spokane, WA

SPOKANE AQUIFER JOINT BOARD

AGENDA

December 20, 2001

1:30 PM

Vera Water & Power
601 North Evergreen Road

1. CALL TO ORDER

Welcome and Introductions

Consideration of November 15, 2001, Meeting Minutes.

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer

Approve Bills

3. OLD BUSINESS

Extension of Contract with Spokane County for Potential Contaminant Source Inventory

SAJB 2002 Implementation Budget

Designation of "Alternate" Board Members for voting

4. NEW BUSINESS

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

Program Leader Report – Julia McHugh

- a) Ecology Business Assistance Report – draft, but not final report of work accomplished in 2001. Ms. Camille Martin will present the final at the January SAJB meeting.
- b) Meeting w/County Emergency Services 12/04/01 – submitted suggested changes to Emergency Response Comprehensive Plan, which includes notification of Water Districts through City Water and a second central number.
- c) Free to AWWA members: video entitled "Security Risk Assessments for Water Utilities," a record of the Nov. 27 teleconference including an overview of the following topics: Performance-based security risk assessment process, how to employ security technologies effectively, tools used to support the assessment process, understanding the performance of security systems, lessons learned from utility assessments, how to get started with security upgrades.
- d) Washington Citizen Advisory Committee WCAC – cleanup of heavy metals contamination in the Spokane / Coeur d'Alene Basin, 12/17 meeting on aspects of EPA proposed cleanup plan; development of public comments for submission to EPA
- e) Friends of the Aquifer – 12/10 meeting re: Cogentrix appeal process
- f) Question from website following 11/11/01 earthquakes – any danger of aquifer water draining away?
- g) EWU student requesting copy of our 'Newsreel' tv spot for project involving aquifer contaminates and ways the community can be involved in safeguarding our natural resource.
- h) Summary of November Groundwater Conference with references and resources for Water Districts attached.
- i) Repeated suggestion @ conference that Spokane again become a Groundwater Guardian Community – based upon SAJB efforts, we already qualify (i.e. no additional work required beyond existing SAJB programs); designation tends to add the status of national recognition.

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

(1) CALL TO ORDER AND WELCOME:

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on November 15, 2001. President Ty Wick welcomed those in attendance and called the meeting to order at 1:35 PM.

Board of Directors Roll Call and Introductions:

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 16 attended the meeting, 12 voting SAJB member representatives, Program Leader Julia McHugh and 3 guests, as per the attached Meeting Attendance Register. Secretary Small took the minutes of the meeting.

Consideration of the October 25, 2001 Meeting Minutes:

The minutes of the SAJB meeting held on October 25, 2001, 2001 were approved as presented.

(2) FINANCE COMMITTEE REPORT:

SAJB Administration Funds:

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$2513.44, the Spokane County Investment Pool (Wellhead Protection) balance is \$1,018.29

SAJB Wellhead Implementation Plan (WIP) Funds: Kim Beal, City of Spokane, reported the WIP checking account balance is \$12,269.87, the Spokane County Investment Pool (Implementation) is \$283,464.97 and Implementation Savings is \$3,151.67.

Presented/Approved Administration and WIP Bills:

President Wick presented the attached Bill Payment Summary (Total of \$11,666.52) for November 2001. Those present reviewed the summary. Walt McKee made the motion, and Bob Ashcraft seconded, the bills be paid as per the presented summary as follows: Administration bills: None. Wellhead Implementation bills: \$11,666.52, Program Leader McHugh Fee, Mileage and Reimbursable in the amount of \$3,481.49 for 10/24/01 through 11/09/01 included. President Wick called for the vote, the motion carried unanimously.

(3) OLD BUSINESS:

Resolution Presentation to Board and Proxy Votes

Walt McKee made the motion and Terry Squibb seconded that resolutions before SAJB be presented twice, introduced at the first meeting and voted upon (provided a quorum is present) at the second. Discussion followed. President Wick called for the vote, the motion carried unanimously.

Those present discussed proxy votes at length. By consensus, it was agreed that a vote by a designated alternate representative (each SAJB entity may have up to two alternates) is not a proxy vote. Discussion followed on how to keep an accurate record of current member/alternate names. It was decided that the sign in sheet would have current SAJB voting member and alternate names listed and those will be the only representatives of that SAJB member that may vote at a meeting. President Wick will research current member/alternate names and prepare a form for designation/change of representative and alternate/alternates.

KDK-1 Contract for Additional Media Purchases

President Wick reported the contract has been amended (with additions) and signed.

Extension of Contract with Spokane County for Potential Contaminant Source Inventory

President Wick reported the changes (see previous minutes) have been sent to Stan Miller and he has not as yet heard from Stan.

4) NEW BUSINESS:

SAJB 2002 Wellhead Implementation Plan Budget:

President Wick stated the Household Hazardous Waste Committee (HHWC) is ready to present their proposed 2002 budget, the other committees are working on theirs and will have them ready at the next meeting. Secretary Small handed out copies of the proposed HHWC 2002 budget (\$50,000) and explained the expenses listed.

EPA Comment Meeting on Coeur d'Alene Basin Cleanup Plan November 19th in Spokane

President Wick reminded those present of this upcoming meeting (November 19th at Spokane Community College at 6 PM). President Wick reported on the SAJB letter that he wrote (dated 11-15-01) in support of the City of Spokane's application for funding to clean up "Brown Fields".

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES; continued:

(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

President Wick noted that the Program Leader contract is up at the end of December 2001. Discussion followed. Those present directed the Executive Committee (President, Vice-President, Treasurer and Secretary) to negotiate contract renewal with PL McHugh.

Education and Awareness Committee (EAC):

President Wick reported EAC is meeting the week after Thanksgiving to work on the 2002 Budget.

EAC Website Subcommittee:

Jim Lahde and PL McHugh reported the website has been tweaked. PL McHugh reported she has been talking to a firm about a "virtual tour".

Pro-Active Business Assistance Committee (PBAC):

Ecology Business Assistance Report: Program Leader McHugh reported the intern has taken another position outside of Ecology; the DOE Project leader has assured SAJB completion would be by contract date (others are available to work on the program). Also, Ecology has sent out a press release (11-14-01) showcasing the cooperative program between SAJB and DOE.

Potential Contaminant Source Inventory Committee (PCSIC): See Old Business.

Household Hazardous Waste Committee (HHWC): See New Business.

Program Leader (PL) Julia McHugh, attending Groundwater Conference in Pittsburgh, submitted following report:

- j) Guest speaker: Dr. Lee Mellish, Liberty Lake Sewer and Water District Manager addressed upcoming legislation and policy as it concerns water and Water Districts – see Open Forum.
- k) Water / Irrigation District Manager's Tour of Rathdrum Cogentrix Plant – Thursday, November 15th @10:00 a.m. and Friday, November 16th @ 1:30 p.m.
- l) Watershed Resource Inventory Analysis WRIA – Public meetings scheduled: Wednesday, November 14th, 7-9:00 p.m., West Valley High School, 8301 E. Buckeye – in Multi-Purpose Room Thursday, November 15th, 7-9:00 p.m., Riverside High School, 4120 E. Deer Park – Milan Road, Second Floor Library, and also visit: <http://spokanewatershed.golder.com/Site/Home.asp>
- m) Friends of the Aquifer – no news
- n) Emergency Planning – Questionnaire attached, which will enable SAJB members to be more directly tied to existing emergency response agencies in Spokane County. Direct questions to Jim Lahde at Model Irrigation District, 926-5759. **Request Districts' responses by Friday, November 30th**; please forward to Julia via email or fax 363-1001 by this date.
- o) Ecology Business Assistance Report – available at the end of this month.

(6) OPEN FORUM

Lee Mellish, Liberty Lake, discussed the upcoming legislative session and water related legislation either proposed or under consideration. Mr. Mellish concluded probably nothing will happen in this short session year – with the budget crunch there are too many other issues. Mr. Mellish noted he received a memo from NASA that is forecasting weather the "same" as last year.

Treasurer Skipworth noted the measurements in Vera wells show the aquifer 1.5 feet lower today than at the same time last year. However, that is up from the 6 to 7 feet lower that was recorded this spring.

(7) ADJOURNMENT

There being no further business this 15th day of November 2001 President Wick adjourned the meeting at 2:45 PM.

President Ty Wick

Secretary Kathleen M. Small