

SPOKANE AQUIFER JOINT BOARD AGENDA

January 22, 2004 1:30 PM

Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER

Welcome and Introductions

Consideration of December 18, 2003 Meeting Minutes

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

Program Leader Contract Extension

Ecology Grant Time Extension

4. NEW BUSINESS

WIP Budget for 2004

KDK-1 Task Order for new TV Spot.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business – attached are: December IGC Business Visit report, 2003 IGC visits broken down by industry, and year-end intern's summary; Thank You letters to all 2003 participating businesses in preparation.

Potential Contaminant Source Inventory Update – all member Districts have returned corrected version of their respective PCSI update list. THANK YOU ALL. An overall updated list will be distributed in electronic and hard copy format to all Districts by the end of January.

Household Contaminant Disposal –Newest TV spot w/ ice fishing activity; options for media costs available at meeting

Education & Awareness – Work Plan forwarded to Ecology for approval

Website – total website visits for December 2003 = 1735. **DISTRICTS: Do you have any news or topical information to post on the website??**

Emergency Planning – Lynn Plaggemeier – response from Model attorney re: Mutual Aid Agreement – “need clarifying language re: incident command”. Any member wishing to receive a copy of the draft or to join this subcommittee, please contact Julia, 363-1066.

PROGRAM LEADER REPORT – Julia McHugh

GUEST SPEAKER – Ms Camille Martin, Dept. of Ecology Toxic Reduction Specialist, addressing Agency direction for bringing Hospitals and Medical Clinics into compliance with state reporting laws.

a) Aquifer Atlas reprinting – January 7th revision meeting cancelled, not yet rescheduled; draft pages for review expected

b) Next Coeur d'Alene Basin cleanup meeting is Feb 7th – working at finalizing 2004 scopes of work; Clean Water Act funds available for projects; ongoing debate about activities that accomplish on-ground work vs. studies and upper vs. lower basin activities and priorities. For further info: www.basincommission.com. The Washington Citizen Advisory Committee meets 2nd Thursday of month @ City Water conference room, 6:00 p.m.

c) Friends of the Aquifer – no news.

OPEN FORUM

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

December 18, 2003

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on December 18, 2003. President Wick welcomed those in attendance and called the meeting to order at 1:33 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 11 attended the meeting, 11 representing SAJB members, Program Leader Julia McHugh and 1 guest.

Consideration of November 20, 2003 Regular Meeting Minutes

The Regular Meeting Minutes of November 20, 2003 were approved as presented.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$1,087.30 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 4,508.88. Treasurer Skipworth noted that three SAJB entities have not paid their dues to date.

SAJB Wellhead Implementation Plan (WIP) Funds

Kim Orlob reported as follows: The WIP checking balance is \$83,632.76, the Spokane County Investment Pool (Implementation) is \$ 63,425.34 and Implementation Savings is \$72.84

Presented/Approved Administration and WIP Bills

President Wick presented the attached December 2003 Bill Payment Summary- Total: \$ 4,643.82. Those present reviewed the summary. Bob Ashcraft made the motion, and Jim Lahde seconded, that the bills be paid in accordance with the presented summary. Administration Bills: None. Wellhead Implementation Bills of \$ 4,643.82, which includes the Program Leader Fee, plus mileage and reimbursable in the amount of \$ 4,260.49 for the period November 19, 2003 through December 16, 2003. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

President Wick reported the Study has been partially funded (\$500,000 of an estimated cost of 3.5 Million) and the three entities (Washington, Idaho and US Geological) have put together a memorandum of understanding (MOU) and the MOU has been signed.

4) NEW BUSINESS

New Budgets for 2004

President Wick reviewed the proposed 2004 SAJB Administration Budget with those present; the proposed dues per SAJB entity are \$150 each per year. Jim Lahde made the motion, and Terry Squibb seconded, the proposed 2004 Budget be accepted as presented. President Wick called for the vote, the motion passed unanimously.

President Wick noted that 3 of the 4 Wellhead Implementation Committee Budgets are ready and he suggested waiting for the 4th and then presenting all of the proposed 2004 Committee Budgets at the January meeting. Those present agreed to wait until the January meeting to review all of the budgets at once.

Program Leader Contract Extension

President Wick stated the Board would meet in executive session for approximately 15 minutes to discuss personnel matters. Program Leader McHugh excused herself from the meeting.

The Board returned to Regular Session. Jim Lahde made the motion that the SAJB Program Leaders compensation be increased by 3.5% (as recommended by the Executive Committee) and the SAJB contract with the Program Leader be extended one year. Terry Squibb seconded the motion. President Wick called for the vote, the motion passed unanimously. Program Leader McHugh rejoined the meeting.

The Executive Committee asked the Program Leader to stay after the meeting to further discuss the member's decision regarding her contract.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business – November IGC Business Visit report attached. 2004 Budget & planning meeting not yet scheduled.

Potential Contaminant Source Inventory Update – For all District's consideration: Shall the annually updated maps be generated on an 'as requested' basis, rather than for all Districts? (Some districts have expressed they do not need the map.) Fifteen of nineteen member Districts have returned corrected version of their respective PCSI update list. For the remaining four, please fax or email corrections to Julia ASAP. Expect an overall updated list in January 2004.

Household Contaminant Disposal –2004 Budget & planning meeting scheduled Wednesday, Dec 17th, 2:00 @ Pasadena Park.

Education & Awareness – 2004 Budget & planning meeting scheduled Monday, December 15, 2003, 10:00 a.m. @ Hutchinson.

Website – total website visits for November 2003 = 1277. Have you checked out the redesigned site yet? www.spokaneaquifer.org

Emergency Planning – no activity to report

PROGRAM LEADER REPORT – Julia McHugh

- a) Aquifer Atlas reprinting – next Atlas revision meeting January 7th – draft review pages expected.
- b) Ice Age Floods Institute: After discussion those present decided by consensus that SAJB would become a member of the Ice Age Floods Institute as a Charter Member.

OPEN FORUM

6. ADJOURN

There being no further business this 18th day of December President Wick adjourned the meeting at 2:50 PM.

President Ty Wick

Secretary Kathleen M Small