

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 26, 2012

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Pasadena Park Irrigation District No. 17, 9227 E. Upriver Drive, Spokane, Washington on January 26, 2012. President Ty Wick was in attendance. A total of 14 attended the meeting, 10 SAJB voting representatives, 4 non-voting members and 0 guests.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments to the Minutes of December 15, 2011. Hearing none the minutes were approved as submitted.

2) FINANCE COMMITTEE REPORT

President Wick reported for Treasurer Mary McIntyre as follows:

SAJB Administration Funds

The SAJB Checking Account balance is \$4,546.46

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$5,242.09. Spokane County Investment Pool (Implementation) balance is \$56,790.60. Implementation Savings is \$64.44.

Presented Administration and WIP Bills

President Wick presented the Bill Payment Summary for January 2011. The January Bill Payment Summary totaled \$24,212.36. Those present reviewed the summary. The January summary detailed SAJB Administration bills of \$20.64 and Wellhead Implementation Bills of \$21,175.00. The Program Leader Consulting Services were \$3,016.72 including mileage and reimbursements. Jim Lahde made the motion to approve the Bill Payment Summary as presented, Bob Ashcraft seconded the motion. President Wick called for the vote, the motion carried unanimously.

Next, Tonilee Hanson reported that Mary McIntyre suggested closing the savings account and transferring the remaining funds into the checking account due to a new \$10.00 monthly bank charge on the account. Scott Inch made the motion to close the savings account and transfer funds to checking. Bob Ashcraft seconded the motion. President Wick called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection – Doug Greenlund reported that DOH approved the Wellhead Protection grant and now the City Attorneys will review it. Part of the effort is to compare locations of wells in the model to real world locations. If future wells are planned or if you need specific modeling information, please inform Lloyd Brewer or Doug Greenlund. The Wellhead Protection Meeting was held at 1:30 pm, on January 20, 2012, at Centerplace Conference Center. The minutes are available to anyone interested.

Some discussion was held regarding direct injection of storm water versus the use of swales to treat the storm water prior to injection and the distance these points should be from wellheads. These issues will be subject to further discussion with the land use authorities.

Centennial Trail Signs – Tonilee Hanson updated the proposed 2012 budget with \$974.91 for replacing three of the five CT signs. Drafts of proposed sign #3 “*Aquifer Geology*” which would be placed across the river from Upriver Dam and sign #4 “*Water Cycles*,” south bank near Don Kardong Bridge were provided. The budget includes the cost of printing on metal which will extend the life of the signs and installation. Tonilee met with Bill Rickard to see if the City of Spokane would like to partner with SAJB and Spokane County in restoring the trail signs. Bill Rickard will take the proposal to Frank Triplett. If the City chooses to participate the estimated costs would be shared. The break down below can be adjusted for equity:

- SAJB art work for all 5 signs = \$600
- County printing, plexiglass and installation for 2 signs = \$409.94
- Spokane City printing, plexiglass and installation for 3 signs = \$614.91

Tonilee requested that the budget be approved to cover the full cost of three signs in the event that the City of Spokane does not choose to participate.

2012 Wellhead Protection Program Budget – Discussion

- Idaho Purveyor Outreach - \$0 is currently allocated. After hearing from Alan Miller, Hayden Lake Irrigation District, on December 15, 2012, regarding possible bi-state collaboration, Tonilee Hanson asked if there was now interest in allocating funds. Jim Lahde stated that it was a good idea and moved to budget \$500 for Idaho Purveyor Outreach. The motion was seconded by Bruce Davidson President Wick called for the vote and the motion was unanimously approved.

- President Wick called for any final discussion of the 2012 WIP budget.
 - Bob Ashcraft questioned the change in format for the 2011 **Actuals** which called out \$40,581.86 in remaining funds compared to the

2012 **Budget** format. Tonilee indicated that it was an attempt to distinguish actual remaining funds from the reserves for the 2012 carry over.

- Paul Allen asked for clarification on the PCSI contract with Spokane County. The 2011 budget allocated \$6,000 but the actuals indicate that \$0 was spent. Reanette Boese explained that the letters go out every other year and the map is updated bi-annually. 2012 will be a map year.
- President Wick called for a motion to approve the 2012 WIP Budget. Bruce Davidson so moved. Jim Lahde seconded the motion. The motion to approve the 2012 WIP budget carried unanimously.
 - Bob Ashcraft asked for confirmation that the budget included restoring the 3 centennial trail signs. Tonilee responded that it did and hopefully all partners would participate and share the costs.

Bi-State H2O Breakfast Meeting – February 9, 2012 – President Wick reminded everyone of the opportunity to hear Pat Mulroy, General Manager of the Southern Nevada Water Authority, speak at the CDA Resort.

CCR: President Wick asked those in attendance if they wished to again participate in the printing of the aquifer maps for one side of the Consumer Confidence Reports. A majority expressed interest and President Wick indicated that he would contact previous participants to confirm the number of copies needed by each member.

4) NEW BUSINESS

SAJB Membership and Voting – Spokane business and Industrial Park, in a meeting on January 5th with Tonilee Hanson, asked for a clarification of SAJB voting privileges. President Wick provided the following explanation. SAJB is a public entity formed under the State of Washington Interlocal Cooperation Act. Private water providers were invited to participate in the wellhead protection program; but due to state requirements only public entities were granted voting rights. Bill Rickard asked how the private membership flat fee of \$2,000 was determined. President Wick said the fee was determined many years ago and to the best of his recollection it was based on the number of wells or \$1,000 per well as an administrative fee. Fees for public entities are assessed based on the number of connections.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Tonilee Hanson

Schedule of 2012 Education & Awareness Events – A list of scheduled events was provided which includes school science and community events. Everyone is invited to participate in the events such as Sunrise Elementary Science Night 1/26/12. Todd Henry & Gail Gibson of Vera Water & Power, Doug Greenlund, Tonilee Hanson and Aqua Duck will provide aquifer activities and SAJB materials. Additional events are welcomed and the event schedule will be updated and

distributed monthly. Please contact Tonilee 847-4337 sajbinfo@gmail.com to schedule the SAJB display or Aqua Duck appearances. Participation in the Silverwood Math & Science Days was questioned. Tonilee will get information on how many Washington schools attend this event.

KSPS Update– Kristin Zimmer, the KSPS representative who teaches the “*Aquifer in a Cup*” workshops, provided a power point synopsis of the 2011 outreach. 51 workshops were conducted. Approximately 1300 students received aquifer folders, placemats, comics and 51 teachers were given aquifer atlases and a classroom set of 5 water related books. This is a total of 255 books provided to class libraries. KSPS also represented SAJB at the Silverwood Math & Physics Day, Kids Day and Family Fun Days. 520 promotional spots were aired in 2011 using the *Aquifer in a Cup* spot. Three 15 second commercials were paid for in 2011 but not produced due to the change in Program Manager. This service will be rolled into the 2012 contract and allows for the creation of three 30 second spots or some combination equaling 90 seconds of new promotional spots.

SAJB Informational Brochure – A revised draft of the SAJB trifold brochure was provided for review. KSPS graphics designer donated art and text editing. SAJB members provided additional corrections to some information which will be incorporated. It was agreed that the revised document will be emailed to all members who will print copies as needed.

Website Re-build Advisory Committee Update – Ty Wick, Terry Squibb, Kristine Graf, Doug Greenlund and Tonilee met at the Spokane Water Department on 1/18/12. The subcommittee reviewed the list of specific requirements for the website rebuild and a variety of web templates to determine the best navigation format. A RFP was sent to local website companies and three estimates were received. Prior to the next meeting on 2/15/12, Tonilee will re-organize the current website content into the proposed navigation categories.

Brochure: Household Hazardous Chemicals in Your Home –1,000 copies of the brochure have been corrected to update the Transfer Stations hours of operation. The remaining 2,600 will be fixed with the help of volunteers. Bring any old brochures you have at your locations and they will be exchanged for corrected ones.

National Prescription Drug Take Back Day – April 28, 2012 – Bill Rickard suggested that the National Prescription Drug Take Back Day might offer an opportunity for possible Bi-State collaboration with ID purveyors. Reanette Boese recommended we check with Pan Handle Health District and their household waste and contaminates program. Scott Inch asked if Spokane County or the City of Spokane Valley have a similar program. Bill Rickard clarified that drug take-back programs are handled by the police department or DEA. Our role would be to help with education and awareness in coordination with Spokane Regional Solid Waste System. It was also noted that the recycle hotline informs the public of proper disposal. President Wick reminded everyone that no money had been budgeted for public service announcements. Tonilee agreed that our role would

be to help publicize the Drug Take Back Day by requesting free PSAs from the local media. More information on the local, state or federal agencies who will conduct the campaign will be researched and brought to the February meeting.

6) OPEN FORUM –

Scott Inch announced the Annual Truck Rodeo will be held on 2/22/12 at the Spokane Arena.

7) GUEST SPEAKER – None

8) ADJOURN

There being no further business this 26th day of January, 2012, President Wick adjourned the meeting at 2:47 pm.

President Ty Wick

Secretary Todd Henry