

SPOKANE AQUIFER JOINT BOARD

AGENDA

February 26, 2004 1:30 PM

Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER

Welcome and Introductions

Consideration of January 22, 2004 Meeting Minutes

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant

Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

Letter to Planning Commission regarding Shorelines Septic Tank Location

4. NEW BUSINESS

KDK-1 Task Order # 2004-02 Media Purchase

Resolution 2004-01 – Virtual Field Trip2 (for youngsters)

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Committee Reports

ProActive Business – January IGC Business Visit report attached; Thank You letters to all 2003 participating businesses prepared; canvassing participants for program effectiveness; cogitating on work plan to undertake after April 1

Potential Contaminant Source Inventory Update – final hard copy and digital version of Updated PCSI distributed to all Districts, some Districts needing further corrections; PCSI contractor and Julia have met with County Building Official (Jeff Forry) to add toggle on Final Building permits to indicate contaminants on-site, making the bi-annual data search much easier

Household Contaminant Disposal – newest TV spot w/ ice fishing activity on air; planning for April disposal event

Education & Awareness – 319 Grant Work Plan approved by Department of Ecology; legal ad placed in Valley News Herald soliciting graphic artist for comic/color book series; nearing start of Virtual Field Trip 2 for Youngsters; booth at Sunrise Elementary Science Fair w/Vera; MacDonald Elementary Science Fair booth 2/26

Website – total website visits for January 2004 = 1918

Emergency Planning – formulation of Emergency Call-up List and Draft Mutual Aid Agreement in preparation. Any member wishing to join this subcommittee, please contact Julia, 363-1066.

PROGRAM LEADER REPORT – Julia McHugh

a) Aquifer Atlas reprinting – next meeting scheduled for March 24th; Dennis Owsley, IDEQ, has field studies that redefine the aquifer boundary between Round Mountain and the Chilco Channel – after scientific review/acceptance, and if within the printing time frame, this new boundary will be included in the revised Atlas. Kerry Brooks, WSU Landscape Architecture GIS Lab, has 2 good satellite images of July 1986 and 2003, and has begun processing to produce the 'Change Map', which will depict past and present development over the Aquifer.

b) Coeur d'Alene Basin cleanup info: www.basincommission.com. The Washington Citizen Advisory Committee meets 2nd Thursday of month @ City Water conference room, 6:00 p.m.

c) Friends of the Aquifer – no news, Feb 18 Spokesman Review editorial attached

d) Guest Speaker in March – Mr. Stan Miller, County Water Quality Management Program on sampling program

OPEN FORUM

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 22, 2004

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on January 22, 2004. President Wick welcomed those in attendance and called the meeting to order at 1:30 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 17 attended the meeting, 15 SAJB member representatives, Program Leader Julia McHugh and Rick Barlow, Panhandle Health/Aquifer Protection.

Consideration of December 18, 2003 Regular Meeting Minutes

President Wick called for additions, corrections or comments on the Minutes of December 18, 2003. None were received; President Wick stated that the Minutes of December 18, 2003 were approved as presented.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$4,441.30 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,089.09. Treasurer Skipworth noted he has one bill for post office box rental in the amount of \$68.00. And that membership for Kaiser Trentwood and Honeywell has lapsed due to non-payment of dues.

SAJB Wellhead Implementation Plan (WIP) Funds

Kim Orlob reported as follows: The WIP checking balance is \$34,705.42, the Spokane County Investment Pool (Implementation) is \$123,631.67 and Implementation Savings is \$72.86. Ms. Orlob reported all SAJB entities have paid the 2003 Assessment.

Presented/Approved Administration and WIP Bills

President Wick presented the attached January 2004 Bill Payment Summary- Total \$ 5,675.96. Those present reviewed the summary. Dave Johnson made the motion, and Terry Squibb seconded, that the bills be paid in accordance with the presented summary. The summary detailed Administration Bills of \$68.00 and Wellhead Implementation Bills of \$5,607.96, which includes the Program Leader Fee, plus mileage and reimbursement in the amount of \$ 5,410.63 for the period December 17, 2003 through January 20, 2004. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

President Wick and Program Leader McHugh reported there is no new news about the Study.

Program Leader Contract Extension

President Wick reported the Program Leader Contract has been extended for one year.

Ecology Grant Time Extension

President Wick reported the grant has been extended one year. Program Leader McHugh reported she has talked with Ecology about the Education Work Plan for 2004 and she was told informally the plan looked good, would be approved as presented.

4) NEW BUSINESS

WIP Budget for 2004

President Wick presented the Budget Worksheet – Year-End 2003 and Projected 2004. Those present reviewed and discussed the budget and approved the proposed 12 cents per service per month assessment for six months which will be billed to member entities in June of 2004. Walt McKee made the motion and Bob Ashcraft seconded the 2004 Budgets be approved as presented. President Wick called for the vote, the motion carried unanimously.

KDK-1 Task Order # 2004-01 for new TV Spot

President Wick presented the Task Order for the new TV Spot for \$4,000. Those present approved the Task Order as presented.

Spokane County Aquifer Protection Tax

President Wick reported that the tax Spokane County levies for Aquifer Protection sunsets in 2005. He has discussed the possibility of extending this tax with Bruce Rawls, Spokane County Utilities. Mr. Rawls is currently drafting letters, on behalf of Spokane County, to the Cities that must also agree to place this issue before the voters to extend this tax. Once he has contacted the Cities he is anticipating a meeting with interested parties to develop a plan to inform the electorate regarding the need for extending this tax and possibly expanding the ways in which the tax money may be used to protect the Aquifer.

Minutes of the SAJB Meeting; continued:

Discussion followed. Those present directed President Wick to participate in this effort and express SAJB's support in placing the renewal of the Aquifer Protection Tax on the ballot.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business

Attached: December IGC Business Visit report, 2003 IGC visits broken down by industry, and year-end intern's summary; Thank You letters to all 2003 participating businesses in preparation.

Potential Contaminant Source Inventory Update

All member Districts have returned corrected version of their respective PCSI update list. THANK YOU ALL. An overall updated list will be distributed in electronic and hard copy format to all Districts by the end of January.

Household Contaminant Disposal

Newest TV spot w/ ice fishing activity; options for media costs available at meeting.

Education & Awareness

Work Plan forwarded to Ecology for approval.

Website

Total website visits for December 2003 = 1735. DISTRICTS: Do you have any news or topical information to post on the website?

Emergency Planning

Lynn Plaggemeier – response from Model attorney re: Mutual Aid Agreement – “ need clarifying language re: incident command”. Any member wishing to receive a copy of the draft or to join this subcommittee, please contact Julia, 363-1066.

PROGRAM LEADER REPORT – Julia McHugh

- a) Aquifer Atlas reprinting – January 7th revision meeting cancelled, not yet rescheduled; draft pages for review expected.
- b) Next Coeur d'Alene Basin cleanup meeting is Feb 7th – working at finalizing 2004 scopes of work; Clean Water Act funds available for projects; ongoing debate about activities that accomplish on-ground work vs. studies and upper vs. lower basin activities and priorities. For further info: www.basincommission.com. The Washington Citizen Advisory Committee meets 2nd Thursday of month @ City Water conference room, 6:00 p.m.
- c) Friends of the Aquifer – no news.
- d) Science Fairs Upcoming: February 3 and February 26 – volunteers?
- e) Guest Speakers: None yet for February, Stan Miller in March.

OPEN FORUM

Secretary Small reported she had sat in on a meeting of the SCC Water Quality Technician Advisory Board, and has been asked to join as a representative of water purveyors. She explained it was her intent to encourage SCC to add educational courses pertaining to water delivery to their program.

Spokane County Shoreline Ordinances – Location of Septic Tanks

Program Leader McHugh reported that the Spokane County Planning Commission is considering changing the rules governing the location of septic tanks within a shoreline area. The proposed changes would allow septic tanks closer to the river, stream or lake. Discussion followed. Gary Lowe made the motion, and Terry Squibb seconded, that President Wick write a letter to the Spokane County Planning Commission expressing SAJB's concern in general about changes in the Shorelines Rules - septic tanks.

6. ADJOURN

There being no further business this 22nd day of January President Wick adjourned the meeting at 2:25 PM.

President Ty Wick

Secretary Kathleen M Small

GUEST SPEAKER Ms Camille Martin, Dept. of Ecology Toxic Reduction Specialist, addressed her agency direction for bringing Hospitals and Medical Clinics into compliance with state reporting laws.