

**SPOKANE AQUIFER JOINT BOARD MEETING MINUTES**

**(1) CALL TO ORDER AND WELCOME:**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on February 28, 2002. President Ty Wick welcomed those in attendance and called the meeting to order at 1:30 PM.

**Board of Directors Roll Call and Introductions:**

President Ty Wick, Vice-President Bob Ashcraft and Treasurer Steve Skipworth were in attendance. Secretary Kathleen Small was absent. A total of 17 attended the meeting, 11 voting SAJB member representatives, Program Leader Julia McHugh and 5 guests, as per the attached Meeting Attendance Register. Walt Mckee took the minutes of the meeting.

**Consideration of the January 24, 2002 Meeting Minutes:**

The minutes of the SAJB meeting held on January 24, 2002, were unavailable and will be reviewed at a future meeting.

**(2) FINANCE COMMITTEE REPORT:**

**SAJB Administration Funds:**

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$3,320.60 and the Spokane County Investment Pool (Wellhead Protection) balance is \$1,031.14.

**SAJB Wellhead Implementation Plan (WIP) Funds:** Kim Beal, City of Spokane, reported the WIP checking account balance is \$34,073.09, the Spokane County Investment Pool (Implementation) is \$286,792.95 and Implementation Savings is \$3,157.81.

**Presented/Approved Administration and WIP Bills:**

President Wick presented the attached Bill Payment Summary (Total of \$14,919.34) for February 2002. Those present reviewed the summary. Terry Squibb made the motion, and Carl Jackson seconded, that the bills be paid in accordance with the presented summary as follows: Wellhead Implementation bills: \$7,765.90, Program Leader McHugh Fee, Mileage and Reimbursable in the amount of \$7,153.44 for 1/23/02 through 2/26/02 included. President Wick called for the vote, the motion carried unanimously.

**(3) OLD BUSINESS:**

**Designation of "Alternate" Board Members for Voting**

President Wick reported that he has received only a couple of responses to the request for an "official" designation for voting and voting alternate SAJB members. Each voting SAJB member needs to provide some form of documentation (a copy of minutes, etc.) that designates who the respective representatives are for their entity. The reason we need these documents is to draft a new sign-in sheet that reflects the designated representatives from each SAJB member so that this information is readily available for voting purposes.

**Certificates of Water Availability**

Steve Skipworth reported that work continues on the new form for the subdivision of land developed by Spokane County that the water purveyor must sign. The original form has been modified by still needs some revision. Steve Skipworth, Ty Wick, Susan McGeorge and Harry McLean have been working with the County to make this form acceptable to all purveyors. If you have been presented with one of these new "Certificates of Water Availability" and are concerned about it, please contact Steve Skipworth or Ty Wick.

**Data Base of Customers around Wellheads**

Program Leader McHugh reported that the deadline for preparation of the database and letters for mailing information to homes located with 500' of wellheads outside of city limits and to homes within in the City of Spokane's area of influence had passed. The letter, on entity letterhead, and entity envelopes needs to be available by March 11<sup>th</sup>.

**4) NEW BUSINESS:**

**Washington Governmental Entity Pool / Insurance**

President Wick reported that the Washington Governmental Entity Pool (WGEP) has decided to eliminate agents and deal directly with the entity pool members. Additionally, he just received a letter from WGEP that sets the stage for an insurance premium increase. SAJB's agent, Mr. Dave Wheat, has secured a quote for our insurance from Cities Insurance Association that matches our current premium and is guaranteed through September 2003. After some discussion, Jim Lahde made a motion and Carl Jackson seconded that the SAJB stay with WGEP. President Wick called for the vote, the motion carried unanimously.

**SPOKANE AQUIFER JOINT BOARD MEETING MINUTES; continued:****2002 Spokane Youth Environmental Conference**

President Wick reported that he had received a letter from the sponsors of this event inviting the SAJB to participate by donating money for different levels of sponsorship or through the provision of items for inclusion in the attendee packets (est. 250). Bob Ashcraft made a motion and Terry Squibb seconded that the SAJB donate materials for inclusion in the attendee packets. President Wick called for the vote, the motion carried unanimously.

**Aquifer Quantity Study – Spokane and Coeur d’ Alene Chambers of Commerce**

Bob Ashcraft, Ty Wick and Julia McHugh attended a meeting on February 25, 2002 in Post Falls along with representatives from the respective chambers of commerce and local elected officials and staff from the area’s congressional delegation. The goal of the group is to secure funding (\$2 - \$3 million) from the federal government to conduct a study. This study would collect additional information for inclusion in a computer simulation model of the aquifer throughout it’s entire length of Idaho and Washington to determine the quantity of water in the aquifer and what amount might be available to support further development and growth. The chambers of commerce may request that each SAJB member submit a resolution of support for this work as a way to convince the congressional delegation that the constituents are behind this effort.

**(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN****Committee Reports**

ProActive Business – to participants in IGC business assistance program, letter of thanks + window decal  
Potential Contaminant Source Inventory – pilot test @ Irvin completed; schedule for all remaining districts  
Household Contaminant Disposal – 2002 Event pieces nearly assembled for mailing in 1<sup>st</sup> week of March  
Education & Awareness – RFP for 2002 Survey sent to 11 entities (deadline Friday March 15<sup>th</sup>); RFP for Aqua Duck development sent to 13 recipients (deadline Friday March 8<sup>th</sup>); truck decals and bumper stickers in production. Final radio spots ready for preview Friday March 1<sup>st</sup>. Children’s Theater RFP distribution pending until school districts respond. Letter to WSDOT regarding stream crossing signs will read Creek/River Name over Aquifer Influence Area over [www.spokaneaquifer.com](http://www.spokaneaquifer.com) in a 24”x24” or 30”x30” size. SAJB to furnish sign for installation by WSDOT.

**Program Leader Report – Julia McHugh**

- a) GUEST SPEAKERS – Linda Pilkey-Jarvis, and Jeannie Brandt from DEPT OF ECOLOGY SPILL RESPONSE & PREPAREDNESS– to present an overview about spills & gather input about the level of protection these rules should provide. The rules are currently under review.
- b) Watershed Resource Inventory Analysis WRIA – draft data compilation and assessment report comments; debate on need for and methods to conduct in-stream flow measurements on the Little Spokane River
- c) Friends of the Aquifer – Avista applies to expand existing 170-mw plant, increasing aquifer water use to 3 million gallons of water per day, and power output to 260 mw.
- d) Kootenai Environmental Alliance – Feb 6<sup>th</sup> public meeting in Rathdrum re: power plant appeal – reported by Jim Lahde
- e) Washington Citizens Action Committee – Feb 26<sup>th</sup> last day to respond to Coeur d’Alene basin cleanup plan
- f) Safe Water Coalition of Washington State – alerting citizens to House Bill 2703 to “study the costs and benefits of fluoride in public water supplies”, legislative hotline is 800-562-6000.
- g) Earth Day April 20, 2002 –shall we set up the SAJB Booth? Cost is a donation from \$25 – \$100. Will need volunteers to staff the booth in 2 hour shifts

**OPEN FORUM**

The issue of a response to an article in the Spokesman-Review Valley Voice regarding the aquifer and the SAJB and water quantity was discussed. A consensus of those present was to have the President prepare a draft letter of response for distribution to the membership for review and comment prior to mailing.

**(6) ADJOURNMENT**

There being no further regular business this 28th day of February President Wick adjourned the meeting at 3.00 PM.

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President Ty Wick

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Walt McKee for Secretary Kathleen M. Small

**Guest Speaker**

Linda Pilkey-Jarvis, Jeanne Brandt and a third staff Washington State Department of Ecology attended the meeting to discuss Ecology’s effort to review and make changes to their Spill Response and Preparedness rules, which are currently under review. Discussion followed.