

## **SPOKANE AQUIFER JOINT BOARD MEETING MINUTES**

March 22, 2012

### **1) CALL TO ORDER**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Pasadena Park Irrigation District No. 17, 9227 E. Upriver Drive, Spokane, Washington on March 22, 2012. President Ty Wick was in attendance. A total of 17 attended the meeting, 12 SAJB voting representatives, 4 non-voting members and 1 guest.

#### **Consideration of Regular Meeting Minutes**

President Wick called for any additions, corrections or comments to the Minutes of February 23, 2012. Hearing none, the minutes were approved as submitted.

### **2) FINANCE COMMITTEE REPORT**

#### **Treasurer Mary McIntyre reported as follows:**

##### **SAJB Administration Funds**

The SAJB Checking Account balance is \$4,546.46

##### **SAJB Wellhead Implementation Plan (WIP) Funds**

The WIP checking balance is \$-2,954.02. Spokane County Investment Pool (Implementation) balance is \$56,896.79. A payment from SCWD#3 was deposited after the financial report was prepared. Further, the City of Spokane has also made their payment; which will be deposited after the meeting.

##### **Presented Administration and WIP Bills**

President Wick presented the Bill Payment Summary for March 2012. The March Bill Payment Summary totaled \$7,950.55. Those present reviewed the summary. The March summary detailed SAJB Administration bills of \$0 and Wellhead Implementation Bills of \$1,367.75. The Program Leader Consulting Services including mileage and reimbursements for the months of February and March amounted to \$6,582.80. Bryan St Clair moved to approve the Bill Payment Summary as presented, Terry Squibb seconded the motion. President Wick called for the vote, the motion carried unanimously.

Invoices for the WIP Assessment and SAJB dues were passed out to everyone present at today's meeting. Remaining assessments and dues will be mailed. Mary McIntyre reminded everyone to send the payments as two separate checks. The money is deposited into different accounts and the bank is unwilling to split a check between two accounts.

### 3) OLD BUSINESS

**Wellhead Regulatory Process and Wellhead Protection** – The Wellhead Protection Meeting was held at 1:30 pm, March 19<sup>th</sup>, 2012, in the Centerplace Conference Center. The DOH Wellhead Protection grant work is moving ahead. The consultant determined that it was more effective to begin with a new base model rather trying to modify the old one. The model uses a smaller grid system than the Bi-state Aquifer Model and therefore provides a closer resolution for mapping wellhead protection zones. The work is scheduled to complete in June 2012.

**Bi-State Meetings – February 28, 2012 and March 20, 2012** – President Wick reported that two Bi-State Aquifer meetings have been held at Liberty Lake Sewer & Water District, on February 28<sup>th</sup> and March 20<sup>th</sup>, 2012. The group includes representatives from Idaho and Washington water purveyors, and water reclamation operations. Participants have been invited from Greater Spokane Incorporated, the CDA Tribe and Spokane Tribe. Initial discussions determined an interest from those present to establish a cooperative Bi-State Aquifer organization that has a distinct purpose and does not duplicate the work being done by the Aquifer Protection Council, the Spokane River Stewardship Partners, the Spokane River Regional Toxics Task Force or other existing groups. Work is underway to draft the purpose, goals, membership and operating principles. A name for this organization is under consideration and to date the most popular name is the Idaho Washington Aquifer Collaborative with the acronym of "IWAC". The next meeting is Tuesday, April 24<sup>th</sup> from 1:30 to 3:30 PM at LLSWD large conference room.

**Appointment of New Treasurer** – President Wick appointed **Neal Skaufel**, accountant for Consolidated Irrigation District # 19, the new SAJB Treasurer replacing Mary McIntyre. Mary has served as SAJB Treasurer for nine years and her many contributions are greatly appreciated.

### 4) NEW BUSINESS

**Resolution 2012-05 West Valley Outdoor Learning Center** - Provides \$22,000 for teaching Aquifer lessons to public school students and teachers; fall and spring water festivals; a new "Contaminants in the Home " presentation for High Schools; as well as maintenance and consumables for the Aquifer model and Enviroscope. Jim Lahde moved to approve Resolution 2012-05 and Bob Ashcraft seconded the motion. It was opened for discussion and hearing none, President Wick called for the vote. The motion carried unanimously.

**Resolution 2010-06 Anne Francis Web Design** - Provides (not to exceed) \$6,000 for rebuilding the website [www.spokaneaquifer.org](http://www.spokaneaquifer.org). Bruce Davidson moved to approve Resolution 2012-06 and Scott Inch seconded the motion. It was opened for discussion and hearing none, President Wick called for the vote. The motion carried unanimously.

**Resolution 2012-07 Bank Branch Location Change** – Approves a change of location to a Bank of America branch closest to the new Treasurer's office. In conjunction with the change of bank location, a new signature card will be completed authorizing all SAJB officers, Ty Wick, Bob Ashcraft, Todd Henry, and Neal Skaufel as signatories. Mary McIntyre was told by BofA that the signature card will be faxed to the new branch rather than physically transferring the account. Terry Squibb moved to approve Resolution 2012-07 and Cleve McCoul seconded the motion. President Wick called for the vote. The motion carried unanimously.

#### **5) WELLHEAD PROGRAM IMPLEMENTATION PLAN** – Program Manager - Tonilee Hanson

**Potential Contaminant Source Inventory** – The PCSI cover letter and business lists were completed by Reanette Boese. All SAJB members were e-mailed the information for their district this morning. Members are requested to return the edited business data files electronically by April 13, 2012 to Tonilee Hanson. Please highlight all changes and check that each business has been designated with one of the following: “**keep**”, “**delete**” or “**archive**.” For questions call or e-mail Tonilee at 847-4337 or [sajbinfo@gmail.com](mailto:sajbinfo@gmail.com).

President Wick raised a question about professional buildings with multiple dental offices and if one letter should be sent to the building or to each dentist. Tonilee requested that letters go to each dentist due to the differences in business practices.

Bryan St. Clair mentioned the challenge of keeping accurate information on gas stations and automotive businesses because the names and owners change; but the location stays the same.

PM requested a review of the letter to businesses before this year's mailing to determine if any changes, updates or revisions are needed.

**Schedule of 2012 Education & Awareness Events** – Two more public events have been scheduled. **Earth Day**, April 21, 2012, registration and donation were finalized. SAJB has been requested to participate in **Discover Riverside State Park**, June 24, 2012, near the Bowl and Pitcher. Additional events are welcomed. The event schedule will be updated and distributed electronically. Tonight, Aqua Duck will make an appearance at Mullan Road Elementary, 2616 E. 63<sup>rd</sup> Ave Spokane, for Science Night Event. The SAJB display, all publications, reusable shopping bags, pens, pencils, magnets and the EnviroStars materials will be distributed.

**Centennial Trail Signs** – The five Centennial Trail draft signs were sent out to members for comment on March 17<sup>th</sup> with a request for edits. All signs currently have the Aqua Duck Team with the motto, “**Don't Waste Our Water. It's Beneath You.**” Alternate mottos are, “**Don't Pollute Our Water. It's Beneath You.**” Or

**“Protect Our Water. It’s Beneath You.”** President Wick suggested using another SAJB motto, **“United for Safe Drinking Water.”** Bryan St. Clair suggested using a different motto on each sign. The consensus of those present was that **“United for Safer Drinking Water”** would be used on all of the signs.

**National Prescription Drug Take Back Day – April 28, 2012, 10:00 AM to 2:00 PM at the Spokane Valley Police Department parking lot 12710 E. Sprague** – The event flyer provided by Deputy Greg Snyder, was e-mailed to all members today with a request to distribute the announcement to customers and any other interested groups. Lee Mellish requested a web listing noting the very specific list of acceptable and non-acceptable medical products. PM will send the web information out to all members when it is available. SAJB's logo was included on the flier as a partner organization.

**KSPS Promotional Spots** – The first of two 15 second and two 30 second spots is in production and will feature Aqua Duck and the prescription Drug Take Back Event. Following the event on 4/28/12 the spot will be modified to address proper disposal of prescription and over the counter medications. As soon as a draft copy is available it will be sent out to the members for review.

**Brochure: Household Hazardous Chemicals in Your Home – Exchange** – 300 copies of the corrected brochure were requested by Steven's County PUD. The brochures will be mailed to Spokane County Residents as part of Steven's County PUD Wellhead Protection Program. A letter of thanks from Steven's County PUD is attached.

**6) OPEN FORUM** – Bryan St. Clair asked if anyone had information on a large aquifer map that had been printed a long time ago. A Modern Electric and Water customer is looking for the map. Reanette Boese said there is a large poster of the Aquifer that is distributed at public events. A copy will be provided to Bryan.

**7) GUEST SPEAKER – None**

**8) ADJOURN**

There being no further business this 22<sup>nd</sup> day of March, 2012, President Wick adjourned the meeting at 2:10 pm.

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President Ty Wick

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Secretary Todd Henry