

# SPOKANE AQUIFER JOINT BOARD

## AGENDA

March 25, 2004 1:30 PM

Vera Water & Power 601 North Evergreen Road

### 1. CALL TO ORDER

Welcome and Introductions

Consideration of February 26, 2004 Meeting Minutes

### 2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant

Review and Approve Bills

### 3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey/ 2:00p.m. Meeting 4/7/04 @ Post Falls Library

### 4. NEW BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey/TAC Representative?

Draft Fluoride Fact Sheet in preparation

### 5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Committee Reports

ProActive Business – February IGC Business Visit report attached. Thank You letters to all 2003 participating businesses to include window decal & Small Quantity Generator Disposal guide. Continue sponsorship of two interns with Ecology, one with Camille Martin working on hospital contaminant disposal and one with Doug Allen on above & underground storage tanks, pipelines and abandoned wells

Potential Contaminant Source Inventory Update – Final, final corrected version of inventory expected at end of March; Julia will redistribute hard copy and digital versions to Districts requiring corrections. Digital version of entire PCSI available to any District requesting it – call Julia

Household Contaminant Disposal – Ice fishing TV spot ended Feb 29, Spring contaminant pickup by Aqua Duck TV spot airs March 15 through April 15

Education & Awareness – review of submissions to comic/color book artist solicitation; repurchase of SAJB giveaway items; research begun on Virtual Field Trip for youngsters

Website – **NOTE: total website sessions for February 2004 = 2678**

Emergency Planning – no news

PROGRAM LEADER REPORT – Julia McHugh

**GUEST SPEAKERS – Mr. Stan Miller and Ms. Reanette Boese, Spokane County Water Quality Management Program – presenting findings from contract water sampling performed for various SAJB water purveyors**

a) Aquifer Atlas reprinting – next meeting rescheduled to March 30<sup>th</sup>

b) To update on the Coeur d'Alene River Basin-Spokane River cleanup further info: [www.basincommission.com](http://www.basincommission.com). The Washington Citizen Advisory Committee meets 2<sup>nd</sup> Thursday of month @ City Water conference room, 6:00 p.m.

c) Friends of the Aquifer – no news.

**d) Volunteers needed for Earth Day booth, Saturday April 17<sup>th</sup>, 9:30a – 4:30p**

e) Guest Speaker in April – Mr. Tom Grant, General Manager, Williams NW Pipeline – to give an overview of pipelines, regulations, and general Operations & Management practices

### 6. OPEN FORUM

## 7. ADJOURN

### SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

February 26, 2004

#### 1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on February 26, 2004. President Wick welcomed those in attendance and called the meeting to order at 1:35 PM.

##### **Board of Directors Roll Call and Introductions**

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 15 attended the meeting, 14 SAJB member representatives (2 from Whitworth) and Program Leader Julia McHugh.

##### **Consideration of January 22, 2004 Regular Meeting Minutes**

President Wick called for additions, corrections or comments on the Minutes of January 22, 2004. None were received; President Wick stated that the Minutes of January 22, 2004 were approved as presented.

#### 2) FINANCE COMMITTEE REPORT

##### **SAJB Administration Funds**

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$4,441.30 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,090.87.

##### **SAJB Wellhead Implementation Plan (WIP) Funds**

Kim Orlob reported as follows: The WIP checking balance is \$28,947.46, the Spokane County Investment Pool (Implementation) is \$123,631.67 and Implementation Savings is \$72.88.

##### **Presented/Approved Administration and WIP Bills**

President Wick presented the attached February 2004 Bill Payment Summary- Total \$ 21,479.70. Those present reviewed the summary. Bob Ashcraft made the motion, and Jim Lahde seconded, that the bills be paid in accordance with the presented summary. The summary detailed Administration Bills of - 0 - and Wellhead Implementation Bills of \$ 21,479.70, which includes the Program Leader Fee, plus mileage and reimbursement in the amount of \$ 7,344.02 for the period January 21, 2004 through February 24, 2004. President Wick called for the vote, the motion passed unanimously.

#### 3) OLD BUSINESS

##### **Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)**

President Wick and Program Leader McHugh reported the Study is in the process of identifying tasks and data gaps. Also they are working on a request for the additional 3 million dollars needed to complete the study.

##### **Letter to Planning Commission regarding Shorelines Septic Tank Location**

President Wick reported that as per the minutes of January 22, 2004 he wrote the letter to the Spokane County Planning Commission expressing SAJB concerns with changing the Shorelines Septic Tank Location ordinance. He reported that the Planning Commission voted unanimously to reject the requested change. This recommendation was forwarded to the Spokane County Commissioners for final action.

#### 4) NEW BUSINESS

##### **KDK-1 Task Order # 2004-02 Media Purchase**

President Wick presented the Task Order for Media Purchase of \$10,420, with spots airing from February 1<sup>st</sup> through April 15<sup>th</sup>. President Wick and Secretary Small proposed that the media purchase be split 50/50 between the Household Hazardous Waste Committee and the Education Committee. Discussion followed. Those present approved the proposed split and the Task Order as presented.

##### **Resolution 2004-01 – Virtual Field Trip 2 (for youngsters)**

President Wick reported the first virtual field trip has been a huge success and this proposal is to have (Persistent Vision) develop another one to target 2<sup>nd</sup> through 5<sup>th</sup> grades. Discussion followed.

Terry Squibb made the motion, and Jim Lahde seconded that Resolution 2004-01 be adopted as written. President Wick called for the vote: Those in Favor 11, Those Against – None, Abstain – None, Absent 7. President Wick declared the motion carried. *Note: East Spokane, Carl Jackson, joined the meeting after Resolution 2004-01 was voted upon consequently the East Spokane vote was counted as absent.*

Minutes of the SAJB Meeting; continued:

**5) WELLHEAD PROGRAM IMPLEMENTATION PLAN**

**Committee Reports**

ProActive Business – January IGC Business Visit report attached; Thank You letters to all 2003 participating businesses prepared; canvassing participants for program effectiveness; cogitating on work plan to undertake after April 1

Potential Contaminant Source Inventory Update – final hard copy and digital version of Updated PCSI distributed to all Districts, some Districts needing further corrections; PCSI contractor and Julia have met with County Building Official (Jeff Forry) to add toggle on Final Building permits to indicate contaminants on-site, making the Bi-annual data search much easier

Household Contaminant Disposal – newest TV spot w/ ice fishing activity on air; planning for April disposal event

Education & Awareness – 319 Grant Work Plan approved by Department of Ecology; legal ad placed in Valley News Herald soliciting graphic artist for comic/color book series; nearing start of Virtual Field Trip 2 for Youngsters; booth at Sunrise Elementary Science Fair w/Vera; MacDonald Elementary Science Fair booth 2/26

Website – total website visits for January 2004 = 1918

Emergency Planning – formulation of Emergency Call-up List and Draft Mutual Aid Agreement in preparation. Any member wishing to join this subcommittee, please contact Julia, 363-1066. Lee Mellish, LL, reported John Yake, LL, would be serving on the committee

**PROGRAM LEADER REPORT – Julia McHugh**

a) Aquifer Atlas reprinting – next meeting scheduled for March 24<sup>th</sup>; Dennis Owsley, IDEQ, has field studies that redefine the aquifer boundary between Round Mountain and the Chilco Channel – after scientific review/acceptance, and if within the printing time frame, this new boundary will be included in the revised Atlas. Kerry Brooks, WSU Landscape Architecture GIS Lab, has 2 good satellite images of July 1986 and 2003, and has begun processing to produce the 'Change Map', which will depict past and present development over the Aquifer.

b) Coeur d'Alene Basin cleanup info: [www.basincommission.com](http://www.basincommission.com). The Washington Citizen Advisory Committee meets 2<sup>nd</sup> Thursday of month @ City Water conference room, 6:00 p.m.

c) Friends of the Aquifer – no news, Feb 18 Spokesman Review editorial attached.

d) Guest Speaker in March – Mr. Stan Miller, Spokane County Water Quality Management Program on sampling program.

e) P L McHugh reported that Tom Grant; Williams Northwest Pipeline, would be the guest speaker at the April meeting.

**OPEN FORUM**

Secretary Small asked about SAJB summer meetings. Discussion followed, those present decided that SAJB meetings would be suspended for the months of June, July and August 2004. And that SAJB Officers could approve and pay bills during that time with a summary of bills paid presented at the SAJB meeting in September 2004 for ratification by the membership.

Fluoridation: Those present decided that it would be helpful to produce a fluoridation fact sheet presenting the water purveyor side of this issue, a committee was formed of Jim Lahde, Terry Squibb, Bob Cole and Danny Wren to work on the fluoridation fact sheet.

**6. ADJOURN**

There being no further business this 26th day of February, President Wick adjourned the meeting at 2:15 PM.

---

President Ty Wick

---

Secretary Kathleen M Small

