

SPOKANE AQUIFER JOINT BOARD AGENDA

April 22, 2004 1:30 PM
Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER
 - Welcome and Introductions
 - Consideration of March 25, 2004 Meeting Minutes
2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant
 - Review and Approve Bills
3. OLD BUSINESS
 - Aquifer quantity study by Washington-Idaho-US Geological Survey
 - Aquifer quantity study TAC Representative
 - Fluoride Fact Sheet
4. NEW BUSINESS
 - Resolution 2004-02 Amendment to Ecology Agreement
 - Virtual Field Trip 1 Maintenance Agreement Extension
5. WELLHEAD PROGRAM IMPLEMENTATION PLAN
 - Committee Reports

ProActive Business – March IGC Business Visit report attached

Potential Contaminant Source Inventory Update – Final, corrected version of inventory received – awaiting explanations on new format before distribution

Household Contaminant Disposal –Spring contaminant pickup by Aqua Duck TV spot aired through April 15; 'Spring Greening' pickup scheduled for Saturday April 24th

Education & Awareness – interview & selection of comic/color book artist, contract creation underway; creation of Virtual Field Trip for youngsters progressing; booth at Earth Day in Riverfront Park Saturday April 17th – chilly, wet, under populated

Website – **NOTE: total website sessions for March 2004 = 3369!** We will be a link on the Idaho Department of Water Resources website: <http://www.idwr.state.id.us/hydrologic/projects/svrp/>

Emergency Planning – no news

PROGRAM LEADER REPORT – Julia McHugh

- a) Water Summit by Chambers of Commerce - commentary
- b) Spokane River Conference – Friday, May 14th @ Gonzaga University School of Law
- c) Aquifer Atlas reprinting – other entities with funds to contribute towards printing – estimated print date available by meeting time

GUEST SPEAKER – Mr. Jack Lambert, District Operator 5, Williams NW Pipeline, discussing rules, regulations, operations and maintenance

OPEN FORUM

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

March 25, 2004

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on March 25, 2004. President Wick welcomed those in attendance and called the meeting to order at 1:30 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. Vice President Bob Ashcraft was absent. A total of 17 attended the meeting, 12 SAJB member representatives, Program Leader Julia McHugh and 4 Guests.

Consideration of Regular Meeting Minutes

President Wick called for additions, corrections or comments on the Minutes of February 26, 2004. None were received; President Wick stated that the Minutes of February 26, 2004 were approved as presented.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$4,592.02 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,092.48.

SAJB Wellhead Implementation Plan (WIP) Funds

President Wick reported for Kim Orlob as follows: The WIP checking balance is \$ 7,467.76, the Spokane County Investment Pool (Implementation) is \$123,833.46 and Implementation Savings is \$72.90.

Presented/Approved Administration and WIP Bills

President Wick presented the attached March 2004 Bill Payment Summary- Total \$ 10,766.42. President Wick explained that payment for the Earth Day Booth of \$100.00 is for a registration fee of \$35.00 and a \$65.00 donation; he asked those present if they wanted to continue the \$65.00 donation? Those present reviewed the summary. Jim Lahde made the motion, and Dave Johnson seconded, that the bills be paid in accordance with the presented summary, which includes a donation of \$65.00 to Earth Day. The summary detailed Administration Bills of - 0 - and Wellhead Implementation Bills of \$10,766.42, including the Program Leader Fee, plus mileage and reimbursement, total \$ 4,469.36 for the period February 25, 2004 through March 23, 2004. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)

President Wick reported the next Study meeting will be on April 7, 2004 at 2:00 PM in the Post Falls Library.

4) NEW BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (Study) – TAC Representative

President Wick reported the Study is formulating a Technical Advisory Committee (TAC) and is looking for a hydrologist by March 31, 2004. Discussion followed concerning a hydrologist that could represent SAJB to insure that the technical aspects of the study were appropriate and would correspond with the existing data.

Jim Lahde made the motion, and Danny Wren seconded, that up to \$1,000 of SAJB Administrative Funds be used to fund a hydrologist representative to the Study; Chuck Gruenenfelder with CH2M-Hill. With the understanding this will allow President Wick to contact Mr. Gruenenfelder and at a minimum fund his attendance at Study meetings between now and the next SAJB meeting. When additional information about the anticipated costs and Study time commitments is available SAJB members will discuss the subject again. President Wick called for the vote, the motion passed unanimously.

Draft Fluoridation Fact Sheet

Program Leader McHugh reported the Fluoridation Fact Sheet Committee met prior to this meeting and the 2nd Rough Draft is in progress, the final rough should be ready in about two weeks. Secretary Small noted she would like to include the fact sheet with the CCR to be mailed to customers this spring.

Minutes of the SAJB Meeting; continued:

5) **WELLHEAD PROGRAM IMPLEMENTATION PLAN**

Committee Reports

ProActive Business – February IGC Business Visit report attached. Thank You letters to all 2003 participating businesses to include window decal & Small Quantity Generator Disposal guide. Continue sponsorship of two interns with Ecology, one with Camille Martin working on hospital contaminant disposal and one with Doug Allen on above & underground petroleum storage tanks, pipelines and abandoned water supply wells.

Potential Contaminant Source Inventory Update – Final, final corrected version of inventory expected at end of March; Julia will redistribute hard copy and digital versions to Districts requiring corrections. Digital version of entire PCSI available to any District requesting it – call Julia

Household Contaminant Disposal – Ice fishing TV spot ended Feb 29, spring contaminant pickup by Aqua Duck TV spot airs March 15 through April 15

Education & Awareness – review of submissions to comic/color book artist solicitation; repurchase of SAJB giveaway items; research begun on Virtual Field Trip for youngsters

Website – NOTE: Total website sessions for February 2004 = 2678

Emergency Planning – no news.

PROGRAM LEADER REPORT – Julia McHugh

- a) Aquifer Atlas reprinting – next meeting rescheduled to March 30th
- b) To update on the Coeur d’Alene River Basin-Spokane River cleanup further info: www.basincommission.com. The Washington Citizen Advisory Committee meets 2nd Thursday of month @ City Water conference room, 6:00 p.m.
- c) Friends of the Aquifer – no news.
- d) Volunteers needed for Earth Day booth, Saturday April 17th, 9:30a – 4:30p
- e) Guest Speaker in April – Mr. Tom Grant, General Manager, Williams NW Pipeline – to give an overview of pipelines, regulations, and general Operations & Management practices
- f) PL McHugh reported the Spokane Regional Chamber of Commerce in partnership with the Lewiston Chamber and the Washington Water Alliance is hosting a two-day regional water summit in Spokane on April 13th and 14th. Discussion followed. Walt McKee made the motion, and Terry Squibb seconded, that SAJB send a representative, cost \$200. President Wick called for the vote, the motion carried unanimously.

OPEN FORUM

6. **ADJOURN**

There being no further business this 25th day of March 2004 President Wick adjourned the meeting at 2:00 PM.

President Ty Wick

Secretary Kathleen M Small

GUEST SPEAKERS

Mr. Stan Miller and Ms. Reanette Boese
Spokane County Water Quality Management Program
Presentation of findings from contract water sampling performed
for various SAJB water purveyors and monitoring wells.