

# **SPOKANE AQUIFER JOINT BOARD AGENDA**

**April 24, 2003    1:30 PM  
Vera Water & Power    601 North Evergreen Road**

## **1. CALL TO ORDER**

Welcome and Introductions  
Consideration of March 27, 2003 Meeting Minutes

## **2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Beal, Accountant Review and Approve Bills**

## **3. OLD BUSINESS**

Aquifer quantity study by Washington-Idaho-US Geological Survey (*Holy Trinity*)  
Aqua-Duck and other Trademarks/Logo authorized and unauthorized usage.

## **4. NEW BUSINESS**

Consideration by SAJB to cover the cost for printing additional Aquifer Atlases or cost share with another entity, supply is running low; initial cost was 1500 @\$6285.

## **5. WELLHEAD PROGRAM IMPLEMENTATION PLAN**

Committee Reports

ProActive Business – draft agreement for second intern under review; intern will promote Spokane Regional Solid Waste System Small Quantity Generator Program, keep database from which business locations can be mapped in relation to Water District boundaries and wellheads, perform single industry Increased Generator Contact visits with Ecology staff

Potential Contaminant Source Inventory – schedule meeting with Stan Miller to discuss estimate for inventory update cost, process and data sources

Household Contaminant Disposal – RSVP has received over 300 calls thus far, but no way to determine how the caller obtained the information to call – will have to wait until month-end to compare total from previous year's collection calls and pounds delivered to the Transfer Stations

Education & Awareness – launched TV and radio spots and print ad, which run through April; Aqua Duck presence at Earth Day, April 19<sup>th</sup> in Riverfront Park. SAJB Booth at Ag Extension, April 12<sup>th</sup>, part of Master Gardener Open House was attended by 350 people. Aqua Duck performance scheduled at Seth Woodard Elementary @ Park & Mission May 27<sup>th</sup>. Purchased 1,000 additional Aqua Duck decals

Website – Subcommittee has taken initial steps to begin redesign

Emergency Planning – no activity to report

## **PROGRAM LEADER REPORT – Julia McHugh**

- a) Watershed Planning WRIA's 55 and 57 – April 16<sup>th</sup> meeting – discussion of Avista relicensing process, proposed modeling scenarios to be applied to Little Spokane River data provided; next meeting May 21<sup>st</sup>.
- b) Williams Environmental/AWWA-Research Foundation Case Study of Benefits of Wellhead Protection Programs – draft case study for SAJB under review

## **6. ADJOURN**

March 27, 2003

## **SPOKANE AQUIFER JOINT BOARD MEETING MINUTES**

### **(1) CALL TO ORDER AND WELCOME:**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water & Power, 601 N. Evergreen Rd., Spokane, Washington on March 27, 2003. President Ty Wick welcomed those in attendance and called the meeting to order at 1:30PM.

### **Board of Directors Roll Call and Introductions:**

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 14 attended the meeting, 12 SAJB member representatives, Program Leader (PL) Julia McHugh and Kim Beal, City of Spokane as per the attached Meeting Attendance Register. Secretary Small took the minutes of the meeting.

### **Consideration of the February 25, 2003 Meeting Minutes:**

The minutes of the SAJB meeting held on February 25, 2003 were approved as sent out.

### **(2) FINANCE COMMITTEE REPORT:**

#### **SAJB Administration Funds:**

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$3,928.43 and the Spokane County Investment Pool (Wellhead Protection) balance is \$1,069.17.

**SAJB Wellhead Implementation Plan (WIP) Funds:** Kim Beal, City of Spokane reported the WIP checking account balance is \$10,843.32, the Spokane County Investment Pool (Implementation) is \$161,225.34 and Implementation Savings is \$1,769.84, a total of \$173,838.50. We will transfer \$25,000 from pool to checking.

#### **Presented/Approved Administration and WIP Bills:**

President Wick presented the attached Bill Payment Summary (Total of \$ 10,715.13) for February 2003. Those present reviewed the summary. Dave Johnson made the motion, and Terry Squibb seconded, that the bills be paid in accordance with the presented summary as follows: Wellhead Implementation bills: \$10,751.13, which includes the Program Leader Fee, plus Mileage and Reimbursable in the amount of \$4,809.13 for the period 2/26/03 through 3/25/03. Motion passed unanimously.

### **(3) OLD BUSINESS:**

#### **Aquifer Quantity Study by Washington-Idaho-US Geological Survey**

Ty Wick reported that as of the other day it is back in the fiscal year 2004 budget @ \$3 million. Good news for now.

#### **Aqua Duck and other Trademarks/Logo authorized and unauthorized use**

A discussion of the Aqua Duck and our logo followed. Ty will get further guidance from our attorney.

### **4) NEW BUSINESS:**

#### **Website Creation and Virtual Aquifer Field Trip Maintenance Agreement**

Resolution #2003-03 was read and the second reading waived. The Resolution is to contract with Kim Foley, Persistent Vision to maintain the Virtual Field Trip and to create a new Web site for SAJB. Motion by Jim Lahde, seconded by Steve Skipworth and unanimously passed.

#### **KDK-1 Agreement for new TV Spot (Education Committee)**

Resolution #2003-02 was read and the second reading waived. The Resolution will renew existing Agreement and authorize the creation of a new TV spot. Motion by Walt McKee, seconded by Bob Ashcraft and unanimously passed. A new radio spot will be completed as part of the existing contract.

#### **Interlocal Agreement with Ecology for Intern to conduct Business visits and Coordinate Small Quantity Generator Disposal Program**

Resolution #2003-01 was read and the second reading waived. The Resolution is to renew the existing Interlocal Agreement with Ecology for an Intern to conduct Business visits. Motion by Jim Lahde, seconded by Terry Squibb and unanimously passed.

**Delineation of wellhead protection areas for new wells or wells that were missed when the modeling was done by CH2M Hill.**

Modern Electric Water Company has one well that needs to be delineated. If any one else needs this done, they would like to open the groundwater-modeling program jointly to save on the cost.

**ESSHB 1338**

Discussion of the Bill followed and some expressed concerns that this bill might not be good for this side of the State.

**(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN  
Committee Reports**

ProActive Business – See Interlocal Agreement with Ecology above.

Potential Contaminant Source Inventory – Spokane County did a test run of time and staff needs to update CSI.

Household Contaminant Disposal – Resolution 2003-04 was read and the second reading waived. The Resolution is to enter into an agreement with the Retired and Senior Volunteer Program to assist in the April contaminant pick-up campaign. Motion by Dave Johnson, seconded by Walt McKee and unanimously passed.

Education & Awareness – SAJB booth with Vera Water and Power at the McDonald + Adams Science Fair 2/27; Aqua Duck Performance March 22<sup>nd</sup> at Children's Museum World Day of Water celebration; next scheduled for performances at Earth Day, April 19<sup>th</sup>. SAJB Booth at Ag Extension, Saturday April 12<sup>th</sup>, 10-4 p.m., part of Master Gardener Open House which is open to the public. Distribution of cover letter and promotional flyer for Aqua Duck skit and Virtual Field Trip to Educators – follow-up calls in progress, including two coordinators of MESA – Math Environmental Science Achievement program – WSU Spokane.

Emergency Planning – No report.

**Program Leader Report – Julia McHugh**

- c) Renew Groundwater Foundation membership – Organization level cost = \$75.00, includes 2 subscriptions to "Aquifer".
- d) Williams Environmental/AWWA-RF Case Study of Benefits of Wellhead Protection Programs – draft case study for SAJB due soon; review and return draft to Mark Williams.
- e) Watershed Planning WRIA's 55 and 57 – Little Spokane River Instream Flow Objectives and Criteria discussed; next meeting April 16<sup>th</sup>.
- f) Reanette Boese – Would like someone from SAJB to give a 5-minute talk at SCC Lair on May 23<sup>rd</sup>. Jim Lahde volunteered
- g) Doug Rider, Chair, Spokane County Water Conservation Board was the Guest Speaker.

**(6) ADJOURNMENT**

There being no further regular business this 27th day of March, President Wick adjourned the meeting.

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President Ty Wick

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Secretary Kathleen M. Small

## **SPOKANE AQUIFER JOINT BOARD RESTRICTIVE LICENSE**

The Spokane Aquifer Joint Board ("SAJB"), a cooperative entity of municipal and private business entities has been formed to protect and promote protection of the Spokane Aquifer (the "Aquifer"). \_\_\_\_\_, a private individual (hereinafter "Individual") desires to use some of the promotional material (as herein defined and described) prepared by SAJB and SAJB, with certain restrictions, is prepared to allow Individual to use the material.

Now therefore, the parties agree as follows:

**Section 1: Restrictive License.** SAJB grants to Individual a restrictive license to use certain promotional material owned by SAJB and described in Exhibit "A" attached hereto and incorporated herein by this reference (the "Material").

**Section 2: Restrictions on License.** Individual agrees to any and all restrictions on the use of the Material deemed reasonable by SAJB, including, but not limited to the following:

(1) Agree to use the Material as received by Individual in its entirety without modification and/or if it is to be modified in any way, Individual needs to receive the express consent of the appropriate representative of SAJB; and

(2) This Material is not to be used in any way or context where SAJB's intended message of protection of the Aquifer could be in any fashion misconstrued or misunderstood. Furthermore, Individual agrees to use good taste in any presentation which involves the use of material developed by SAJB.

**Section 3: Termination of License.** SAJB, at its sole discretion, may terminate this license at any time, for any reason. Termination of such notice shall be sent to Individual at the following address:

\_\_\_\_\_  
\_\_\_\_\_

The license is deemed to be terminated upon the earlier of actual receipt of the termination letter or three days after its dated date.

**Section 4: Indemnification.** Individual, as a "restrictive licensee", agrees to indemnify and hold SAJB harmless from any and all costs and damages, including attorneys fees and costs, which SAJB incurs as a result of any use, appropriate or not, of the Material.

**Section 5: Effective Date.** This Agreement shall become effective upon the date of its execution by SAJB. The Agreement shall convey a Restrictive License only upon execution by Individual. Each party agrees that it has had the ability to have its attorney review the same and is therefore bound by the agreement.

DATED this \_\_\_\_ day of \_\_\_\_\_, 2003.

**SPOKANE AQUIFER JOINT BOARD**

BY: \_\_\_\_\_  
ITS: \_\_\_\_\_

**INDIVIDUAL**

BY: \_\_\_\_\_  
ITS: \_\_\_\_\_

**EXHIBIT “A”**

**DESCRIPTION OF MEDIAL MATERIAL  
COVERED BY RESTRICTIVE LICENSE**