

SPOKANE AQUIFER JOINT BOARD

AGENDA

April 25, 2002 1:30 PM

Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER
 - Welcome and Introductions
 - Consideration of March 28 2002 Meeting Minutes
 2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Beal, Accountant
 - Approve Bills
 3. OLD BUSINESS
 - Potential Contaminant Source Inventory Verification
 - Aquifer quantity study by Spokane/Coeur d' Alene Chambers
 - Membership request from Pioneer Water Company
 - SAJB Committee Participation by SAJB members
 4. NEW BUSINESS
 - Selection of Vendor to perform Survey
 - Aqua Duck task order and contract
 5. WELLHEAD PROGRAM IMPLEMENTATION PLAN
 - Committee Reports
 - ProActive Business - sent 272 thank you/award letters+ window decal to businesses participating in the Ecology/SAJB Technical Assistance visits Summer 200; looking for additional intern to fund
 - Potential Contaminant Source Inventory - delivery of maps and database to last District; Preview draft of bi-annual letter to businesses over Aquifer; once final list established, a ranking system will be determined
 - Household Contaminant Disposal – less than 1 dozen calls to pick-up hotline thus far; Spring Greening rec'd 500+
 - Education & Awareness – summary letter from KDK ONE digital media; provision of SAJB fact sheets and 'bumper sticker' to 250 Spokane Youth Environmental Conference; Earth Day booth presence Saturday April 20th
- Program Leader Report – Julia McHugh
- a) DoT response to road sign request – revised design suggestions (available at SAJB meeting)
 - b) Watershed Resource Inventory Analysis WRIA – review Memorandum of Agreement & Decision Making Process for Plan Recommendations; proceeding with contract for Step A of Little Spokane River Instream flow work
 - c) Washington Citizens Action Committee – Next meeting Thursday April 25th, Corbin Senior Center, 827 W. Cleveland, 6:30 Board meeting, 7:30 presentation on the Spokane Aquifer and River System by Bryony Hansen, Golder Associates; 8:00 presentation on Spokane River and Aquifer Interchange by Rod Caldwell, USGS
 - d) Emergency Response Agencies – request from SAJB to be included on call-down list
Added to Ecology local list for spill response; Combined Communications Center participating districts feel Dept. of Ecology contact is adequate; have been added to County Emergency Services call-down list.
 - e) Appeal to Growth Management Board by Gene Cohen, The Nut Factory, asking that Spokane County be directed to classify the eastern end of Spokane County and specifically Otis Orchards as a “critical area” which therefore should be included in the Sewer Priority Area. Have Spokane County recognize this area has needs to have “public facilities” such as sanitary sewer systems established to protect the aquifer. (Received at the SAJB website 4/18/02; Copy of appeal available from Julia.)
 - f) AWWA Research Foundation studying the Benefits of Wellhead Protection Programs – seeking 10 representative case studies of existing WPPs – inquiry from researcher 4/18.
 - g) Groundwater Foundation – accepting award nominations for individual citizen, educator, and an elected or appointed public official who has significantly advanced environmental and groundwater stewardship. Nominations due July 14, 2002.
6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

(1) CALL TO ORDER AND WELCOME:

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on March 28, 2002. President Ty Wick welcomed those in attendance and called the meeting to order at 1:36 PM.

Board of Directors Roll Call and Introductions:

President Ty Wick, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. Vice-President Bob Ashcraft was absent. A total of 17 attended the meeting, 14 voting SAJB member representatives, Program Leader (PL) Julia McHugh and 2 guests, as per the attached Meeting Attendance Register. Secretary Small took the minutes of the meeting. President Wick asked those in attendance to introduce themselves – self-introductions followed.

Consideration of the January 24 and February 28, 2002 Meeting Minutes:

The minutes of the SAJB meeting held on January 24 and February 28, 2002 were approved as presented.

(2) FINANCE COMMITTEE REPORT:

SAJB Administration Funds:

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$3,322.91 and the Spokane County Investment Pool (Wellhead Protection) balance is \$1,034.50. And he reported SAJB has received notice of the Kaiser Chapter 11 (bankruptcy). Discussion followed. Treasurer Skipworth commented it is unknown if Kaiser will drop out of SAJB; President Wick stated he thought it was unlikely but he would contact them.

SAJB Wellhead Implementation Plan (WIP) Funds: Kim Beal, City of Spokane, did not attend. President Wick reported (as per Ms. Beal's written report) the WIP checking account balance is \$19,297.50, the Spokane County Investment Pool (Implementation) is \$286,867.88 and Implementation Savings is \$3,159.63.

Presented/Approved Administration and WIP Bills:

President Wick presented the attached Bill Payment Summary (Total of \$14,975.45) for March 2002. Those present reviewed the summary. Walt McKee made the motion, and George Stegemann seconded, that the bills be paid in accordance with the presented summary as follows: Wellhead Implementation bills: \$9,969.44, Program Leader McHugh Fee, plus Mileage and Reimbursable in the amount of \$5,006.01 for 2/27/02 through 3/26/02. President Wick called for the vote, the motion carried unanimously.

Treasurer Skipworth stated he had one more bill to add for Wellhead Implementation of \$83.80 to reimburse Vera Water & Power for postage for the Household Hazardous Waste Committee notice. Gary Lowe made the motion, and Walt McKee seconded, to amend the above bills motion and include said bill. President Wick called for the vote, the motion carried unanimously.

(3) OLD BUSINESS:

Potential Contaminant Source Inventory Verification

PL McHugh reported Spokane Co. has produced potential contaminant site documents (maps and names/addresses) for each purveyor and she is taking that information around to each member. The information includes anyone with a business (accountants, jewelry design, etc.) so the information needs to be "scrubbed" down to actual potential contaminant sites by each purveyor.

Letter to the Editor of Spokesman Review Valley Voice

President Wick reported the SAJB response letter to the comments by Charlie Matthews, Valley Voice Front Porch, was published today in its entirety. Mr. Matthews had commented (the issue he was addressing was the large volume of water withdrawal by proposed power plants in Idaho) that "someone" ought to be protecting the aquifer and mentioned SAJB. President Wick's letter explained the goal of SAJB is to "implement wellhead protection measures to insure that our water is safe to drink". And "All of us working together should raise our collective voices to anyone who will listen with the message that we need their help to preserve the quality and quantity of the water in the aquifer".

Aquifer Quantity Study by Spokane/Coeur d'Alene Chambers

PL McHugh stated Jeff Selle, Spokane Chamber of Commerce, is close to issuing an update report.

Cost of Wellhead Plan on CD

President Wick explained a consultant requested a copy of the Wellhead Plan CD and balked at the \$100 cost. Discussion followed. Those in attendance decided the price of the CD was set at \$100 and will remain so, the cost for a paper copy of the Wellhead Plan is \$300 and the price of the CD is reasonable in comparison.

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SPOKANE AQUIFER JOINT BOARD MEETING MINUTES; continued:

4) NEW BUSINESS:

Membership Request From Pioneer Water Company

President Wick explained Pioneer Water Company (PWC); a small privately owned water system near the intersection of Barker and Trent, serves 82 homes. The developer created and operated the water system to serve his development, he is now deceased, his wife has inherited the system and she is in poor health. The system had monitoring problems, the Department of Health stepped in and they have had to complete a Comprehensive Water System Plan. PWC needs to meet their Wellhead Protection Plan requirements and DOH encouraged them to join SAJB.

President Wick asked those in attendance to discuss the PWC request, as they want to participate in the Implementation Plan, but they have no staff to participate in committee activities and that is part of our existing membership requirements. He then explained that if DOH continues to encourage other small systems to join SAJB this could be the first of many requests. Discussion followed on the value of staff participation. Those in attendance decided each Implementation Committee would discuss this issue in more detail and report back to the Board. One suggestion was to compile an hours spent by staff analysis, with the intent that a dollar amount could be attached to total hours spent/expected and the value of staff participation determined. That information could then be used in the decision making process for PWC, and other like systems, to calculate a membership cost.

RSVP Contract and Resolution 2002-01

President Wick asked if those present would waive the second reading on Resolution 2002-01, Contract with RSVP, as it is needed as soon as possible and the amount is only \$800. Those present agreed to waive the second reading, Lynn Plaggemeier made the motion, and Walt McKee seconded, that Resolution 2002-01 be adopted. President Wick called for the vote. In Favor: 13 Absent: 5 Nays: 0 Abstain: 0. President Wick stated the motion carried.

SAJB Committee Participation by SAJB Members

Those present decided to defer this issue and include it with the discussion regarding small system membership.

(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports by PL McHugh

ProActive Business - preparing thank you/award letters + window decal to participating businesses after checking for infractions

Potential Contaminant Source Inventory - expecting delivery of maps and database for each District by end of month; will begin draft of bi-annual letter to businesses over Aquifer

Household Contaminant Disposal – letter + magnet + disposal guide sent March 12th; volunteers + Solid Waste notified

Education & Awareness - pending interview for Aqua Duck character; schedule candidates for interview for SAJB Survey; continue polling schools for desire to have Children's Theatre; truck decals distributed to meeting attendees

Program Leader Report – Julia McHugh

7. Road sign request sent to Department of Transportation 3/4/02
 8. Watershed Resource Inventory Analysis WRIA – review of stakeholder comments to draft data compilation and assessment report
 9. Friends of the Aquifer – Kootenai County Commissioners oppose Rathdrum Prairie power plants
 10. Emergency Response Agencies – request from SAJB resulting in inclusion on call-down lists: Ecology local list for spill response; County Emergency Services call-down list
 11. Safe Water Coalition of Washington State – update on House Bill 2703 to “study the costs and benefits of fluoride in public water supplies”, did not get out of House Rules Committee, dead for Y2002. Legislative hotline is 800-562-6000. Will know after April 16th if added to Combined Communications Center call-down list
- f) Dept. of Ecology – Dissolved Oxygen Model for Spokane River and Long Lake –development of water- quality computer model to be used to predict water quality changes in response to changing river flow, types, quantity and locations of wastewater discharges. Will be used to establish TMDL of pollutants that can be discharged to the river; public comment period through end of March. Tech materials available at <http://www.ecy.wa.gov/programs/wq/tmdl/spokaneriver/index.html> or contact Elaine Snouwaert at 456-5011.

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SPOKANE AQUIFER JOINT BOARD MEETING MINUTES; continued:

Program Leader Report – Julia McHugh

- g) Dept. of Ecology – Washington State Conference “Achieving Cleaner Water by Reducing Nonpoint Pollution” April 9-11 Doubletree Hotel Spokane – booth setup - ANY VOLUNTEERS? Discussion followed on if this conference is one that SAJB wants to participate in. Treasurer Skipworth made the motion, and George Stegemann seconded that President Wick and PL McHugh review the brochures and decide if SAJB will participate. President Wick called for the vote and it carried unanimously.

OPEN FORUM

Treasurer Skipworth handed out copies of the most recent draft of the Spokane County Water Availability Form prepared by himself, Susan McGeorge, President Wick and Harry McClain. Discussion followed. Treasurer Skipworth asked those in attendance to review the Form and get back to him if they have any questions or concerns.

PL McHugh invited those interested to sit in on the interview for Aqua Duck after the meeting.

(6) ADJOURNMENT

There being no further regular business this 28th day of March President Wick adjourned the meeting at 3.03 PM.

President Ty Wick

Secretary Kathleen M. Small