

SPOKANE AQUIFER JOINT BOARD AGENDA

April 28, 2005 1:30PM

Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER

Welcome and Introductions

Consideration of March 23, 2005 Meeting Minutes

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Mary McIntyre, Accountant

Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

BNSF Railroad Refueling Station Leaks – Aquifer Protection Council

Aquifer Spill Prevention & Clean Up Committee

SAJB Future Direction

Policy on use of GIS database by others

4. NEW BUSINESS

Delineation of Special Wellhead Protection Areas for Management/Protection of Aquifer

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Committee Reports

ProActive Business – comments incorporated into Best Management Practices Guide for hospitals and dental clinics w/in hospitals, sent to Olympia 4/21 for final edit/formatting/printing of initial 200 copies (may issue on CD), available ~ end of May, will be distributed to hospitals w/in state, other states already requesting document

Potential Contaminant Source Inventory Update – all but two district 2004 PCSI candidate lists returned – will forward all district's lists to contractor asap

Household Contaminant Disposal – contaminant pickup at each of 4 fire stations on 4 Saturdays in April:

4/2 - low turnout event, 4/9 – 3 trips to transfer station, 4/23 – 6 trips to transfer station; (bulk of waste is leftover paint in gallon cans); 4/30 event at Otis Orchards Fire Station on E. Wellesley; Household Haz Chem. brochure reprinted, distributed to all Districts; to be inserted in 70,000 City of Spokane water bills, Vera to mail out ~9,000

Education & Awareness – presentation to Washington Lake Protection Assn 3/31; presentation to residents of Rockwood Forest Estates 4/5; meet with Scott Stowell, Science Curriculum Development, Spokane SD 81 on 4/25 re: live VFT presentations in classrooms; continued strong interest in Aquifer Atlases; booth at 4/23 Earth Day Riverfront Park; many visitors informed about Aquifer, BNSF leaks;

Thanks again to VERA for providing the aquifer model!

Website – total website sessions for March 2005 = 1,037

Emergency Planning – attended 4/14 Local Emergency Planning Committee overseeing hazardous materials transportation and storage, aquifer presentation to this group 5/12;

Risk Communication Workshop for purveyor staff Wed. April 27, 2:00 – 4:00 p.m., Millwood Town Hall Council Chambers by Spokane Regional Health District

PROGRAM LEADER REPORT – Julia McHugh

GUEST Speaker – Mr. Rob Corcoran, P.E., Chairman, Palouse Basin Aquifer Committee (Moscow/Pullman), to address challenges of forming a committee and managing a bi-state aquifer resource

1) Idaho/Washington Water Purveyor Gathering – Thursday June 2, Coeur d'Alene City Hall N. 710 Mullan, 10:00 a.m. to noon – notice to be sent soon – please plan to come meet your counterparts in Idaho!!!

2) ATTACHED! Emergency Notification List for Spokane Rathdrum Prairie Aquifer accidents/ spills/ contamination – result of multi-agency meetings with interest in aquifer protection (preliminary name: Aquifer Protection Council). A reference of existing regulations and authorities is being compiled, to see if all aquifer protection bases are covered and by which agency

3) ID/WA Aquifer study –Policy Advisory Committee – no meeting, no news

4) Spokane County Aquifer Recharge Feasibility Analysis draft 2 expected by end of May; County consultants HDR, Boise office, is reviewing existing regulations on aquifer recharge, other states' recharge regulations; feasibility to do aquifer recharge; siting issues including wellheads, capture zones, soil conditions; report will also summarize existing technologies applied to groundwater recharge with treated wastewater

5) Friends of the Aquifer – no news

6) Guest Speaker for May 26 – Deana Taylor, Dept of Health, Division of Drinking Water, to present policy for water use efficiency, DRAFT rule language will not be ready by meeting date

6. OPEN FORUM

ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

March 23, 2005

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Modern Electric and Water Company, 904 N. Pines, Spokane, Washington on March 23, 2005. President Wick welcomed those in attendance and called the meeting to order at 1:40 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 18 attended the meeting, 13 SAJB Representatives (representing 14 SAJB Members), Program Leader Julia McHugh and 4 Guests.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments on the Minutes of February 23, 2005. None were received, President Wick declared the Minutes of February 23, 2005 approved as presented.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$5,115.90 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,165.44. Treasurer Skipworth stated that all SAJB members have paid the 2004 yearly dues and there are no outstanding bills.

SAJB Wellhead Implementation Plan (WIP) Funds

Mary McIntyre, City of Spokane Accountant, reported as follows: The WIP checking balance is \$ 16,102.31, the Spokane County Investment Pool (Implementation) is \$ 20,071.81 and Implementation Savings is \$73.18.

Presented/Approved Administration and WIP Bills

President Wick presented the attached March 2005 Bill Payment Summary - Total \$ 14,030.95. Those present reviewed the summary, discussion followed. Gary Lowe made the motion, and Walt McKee seconded, that the bills be paid in accordance with the presented summary. The summary detailed Wellhead Implementation Bills of \$ 14,030.95 including the Program Leader Fee, plus mileage and reimbursement, total \$ 5,555.95 for the period 2/21/05 through 3/18/05. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)

President Wick and Program Leader McHugh discussed latest activities, also see Program Leader Report.

2005 SAJB Wellhead Implementation Budget

President Wick presented the 2005 SAJB Wellhead Implementation Budget. President Wick explained that the last grant fund draw has been sent to Ecology and he noted that without grant funds in 2006 the assessment per SAJB member would be the full amount. Discussion followed. Walt McKee made the motion, and Terry Squibb seconded, that the 2005 SAJB Wellhead Implementation Budget be approved and adopted as presented. President Wick called for the vote, the motion passed unanimously.

Program Leader Contract

Program Leader McHugh excused herself from the meeting. President Wick presented the Program Leader contract and compensation package as proposed (Resolution 2005-01) by the SAJB Board. Discussion followed. Gary Lowe made the motion and Jim Lahde seconded that Resolution 2005-01 (including Exhibit "A") be adopted as presented. President Wick called for the vote, the motion passed unanimously. Program Leader McHugh rejoined the meeting.

BNSF Railroad Refueling Station Leak

President Wick and those present discussed the latest news on the BNSF Leak.

SAJB Meeting Minutes continued:

3) OLD BUSINESS; continued:

Aquifer Spill Prevention and Clean-Up Committee

Program Leader McHugh reported she has attempted to contact Dayton, Ohio's Wellhead Protection Program for information regarding their spill prevention program.

SAJB Future Direction

Those present discussed potential funding sources for conservation efforts.

4) NEW BUSINESS

Policy on Use of SAJB GIS Database by Others

President Wick reported that a local consulting engineer requested information from the SAJB GIS database. Discussion followed. Those present expressed concerns with security as the database shows wellheads and capture zones. Walt McKee made the motion, and Dave Johnson seconded, that SAJB Attorney Mike Ormsby be contacted and requested to develop a policy to handle SAJB GIS data. The cost to develop the policy not to exceed \$ 500. President Wick called for the vote, the motion passed unanimously.

Interlocal Agreement Amendment – Resolution 2005-02

President Wick reviewed the Agreement with Spokane County for the Contaminant Source Inventory, Resolution 2005-02. Discussion followed. Jim Lahde made the motion, and Gary Lowe seconded, that Resolution 2005-02 be adopted as presented. President Wick called for the vote, the motion passed unanimously.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business

BMP Guide distributed for review, list of 2004 IGC participants received, letter+mailing labels for thank you letter next step

Potential Contaminant Source Inventory Update

Modeling of 3 new purveyor wells completed by CH2MHill; capture zones and the businesses within the capture zones incorporated into GIS layer, with PCSI maps for 2004 to be generated following finalization of 2004 list. Distribution of 2004 PCSI Candidate List for purveyor review and return underway.

Household Contaminant Disposal

April Household Hazardous Materials Fire Station turn-ins set for the following:

Saturday, April 2, Station 1, 10319 E. Sprague, 9 a.m. – 3 p.m.

Saturday, April 9, Station 2, Millwood, 9111 E. Frederick, 9 a.m. – 3 p.m.

Saturday, April 16, NO Station Turn-in this day; instead, Spring Greening Household Hazardous Waste Pick-up for seniors and physically challenged, call 532-7645 to arrange for free-of-charge pickup. Most participants within City of Spokane limits.

Saturday, April 23, Station 3, Liberty Lake, 2218 N. Harvard, 9 a.m. – 3 p.m.

Saturday, April 30, Station 4, Otis Orchards, 22406 E. Wellesley, 9 a.m. – 3 p.m.

Look for the Banner posted at the Fire Station the week before the turn-in Saturday, look for Aqua Duck at the stations from 11-1 p.m.

On 4/2, 4/9 & 4/30; reprinting of Household Haz Chem. brochure for broad distribution w/water bills and at purveyor offices – cost sharing with SRSWS.

Education & Awareness

Continuing distribution of Atlases and Aqua Duck comic books; KSPS planning student poster contest and two animated spots using the comic book images; presentation to Gardeners of Spokane 3/17; **looking for volunteers to help at Earth Day Booth, Sat April 23, anytime between 11 and 3. Please call Julia 363-1066 asap.**

Website

Total website sessions for February 2005 = possibly 1477 – statistics software malfunctioning on webserver

Emergency Planning

Attended Local Emergency Planning Committee 3/10; scheduled to give Aquifer presentation on 5/12; questions arose about tracking of stationary and transient hazardous materials; discussed existing and possible regional Potential Contaminant Source Inventory

SAJB Meeting Minutes continued:

PROGRAM LEADER REPORT – Julia McHugh

- 1) ID/WA Aquifer study – computer transient flow modeling efforts underway, specific news to be released by the Technical Committee; small group talks available by TAC member
- 2) Aquifer Atlas reprinting –Atlas distribution to contributors complete, additional copies available on request
- 3) Friends of the Aquifer – sponsorship of Rachael Paschal Osborne 3/15 talk at Gonzaga U.
- 4) Grant Sources for Conservation – EPA source not viable, more checking to be done.
- 5) April 28, 2005 SAJB Meeting Guest Speaker – Rob Corcoran, Chairman, Palouse Basin Aquifer Committee, to discuss topics related to the Palouse Basin aquifer characterization, bi-state agency and community cooperation, and co-management issues and approaches.
- 6) Earth Day April 23rd, volunteers needed.

OPEN FORUM

Walt McKee suggested that there be other SAJB Meeting locations – in case Vera or Modern was not available on the regularly scheduled meeting date of the 4th Thursday of the month. Program Leader McHugh stated she would investigate alternative sites and report back at the next meeting.

Secretary Small reported on a recent experience with the Washington State Office of Archaeology and Historical Preservation.

6. ADJOURN

There being no further business this 23rd day of March 2005 President Wick adjourned the meeting at 2:55 PM.

President Ty Wick

Secretary Kathleen M Small

GUEST Speakers

Mr. John VanSant, Emergency Response Coordinator, and Mr. Bill Edstrom, Epidemiology Bio-terrorism expert, Spokane Regional Health District, discussed emergency response structure for the Health District and the water purveyor connection.