

# SPOKANE AQUIFER JOINT BOARD

## AGENDA

May 23, 2002 1:30 PM

Vera Water & Power 601 North Evergreen Road

### 1. CALL TO ORDER

Welcome and Introductions

Consideration of April 25, 2002 Meeting Minutes

### 2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Beal, Accountant

Approve Bills

### 3. OLD BUSINESS

Potential Contaminant Source Inventory Verification

Aquifer quantity study by Spokane/Coeur d' Alene Chambers

SAJB Committee Participation by SAJB members

### 4. NEW BUSINESS

WGEP Insurance Increase

Aqua Duck Contract and Resolution 2002-02

Robinson Research / Survey Resolution 2002-03

### 5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business - looking for additional intern(s) to fund

Potential Contaminant Source Inventory – four Districts to complete data scrubbing; reiterate once master list is compiled, all data and maps will be available to all Districts

Household Contaminant Disposal – twelve calls to pick-up hotline; waiting on data from Regional Solid Waste to determine if increase in contaminants turned in as a result of HCD event

Education & Awareness – reordered bumper stickers and refrigerator magnets; meeting at Robinson Research May 31 prior to launch of Survey

Program Leader Report – Julia McHugh

a) DoT road signs – taking bids for signs per DoT specifications; expect to order signs by end of month

b) Watershed Resource Inventory Analysis WRIA – decided against proceeding with Little Spokane River Instream flow work

c) HR 4609 (Nethercutt), to direct the Secretary of the Interior to conduct a comprehensive study of the Rathdrum Prairie/Spokane Valley Aquifer, located in Idaho and Washington. On Thursday, June 20, 2002 starting at 8:30, there will be a Spokane Valley/Rathdrum Prairie Aquifer Study Stakeholders meeting. *The location to be announced.* There will be presentations on the current state of the aquifer, an overview of previous and ongoing studies, and other informational talks. Decision to be made for an oversight committee structure and compilation of items to be covered by this comprehensive study.

d) Emergency Response Planning – develop basic press release and other useful information for ‘boil water’ or any other event involving water systems

### 6. ADJOURN

## **SPOKANE AQUIFER JOINT BOARD MEETING MINUTES**

### **(1) CALL TO ORDER AND WELCOME:**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on April 25, 2002. President Ty Wick welcomed those in attendance and called the meeting to order at 1:40 PM.

### **Board of Directors Roll Call and Introductions:**

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 12 attended the meeting, 10 voting SAJB member representatives, Program Leader (PL) Julia McHugh and 1 guest, as per the attached Meeting Attendance Register. Secretary Small took the minutes of the meeting. President Wick asked those in attendance to introduce themselves – self-introductions followed.

### **Consideration of the March 28, 2002 Meeting Minutes:**

The minutes of the SAJB meeting held on March 28, 2002 were approved as presented.

### **(2) FINANCE COMMITTEE REPORT:**

#### **SAJB Administration Funds:**

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$3,273.97 and the Spokane County Investment Pool (Wellhead Protection) balance is \$1,038.03.

**SAJB Wellhead Implementation Plan (WIP) Funds:** Kim Beal, City of Spokane, did not attend. President Wick reported (as per Ms. Beal's written report) the WIP checking account balance is \$6,761.08, the Spokane County Investment Pool (Implementation) is \$288,804.88 and Implementation Savings is \$1,661.64.

#### **Presented/Approved Administration and WIP Bills:**

President Wick presented the attached Bill Payment Summary (Total of \$7,353.59) for April 2002. Those present reviewed the summary. Walt McKee made the motion, and George Stegemann seconded, that the bills be paid in accordance with the presented summary as follows: Wellhead Implementation bills: \$7,229.27, which includes the Program Leader Fee, plus Mileage and Reimbursable in the amount of \$5,864.45 for 3/27/02 through 4/24/02. Administration Bills: \$124.32. President Wick called for the vote, the motion carried unanimously.

### **(3) OLD BUSINESS:**

#### **Potential Contaminant Source Inventory Verification**

PL McHugh reported four members have returned the "scrubbed" contaminant sites for their entity.

#### **Aquifer Quantity Study by Spokane/Coeur d'Alene Chambers**

PL McHugh stated she talked to Jeff Selle, Spokane Chamber of Commerce, and this effort is in the process of establishing ground rules and forming steering committees. PL McHugh stated if anyone would like additional information please contact her.

#### **Membership Request from Pioneer Water Company**

President Wick reported he contacted the Dept. of Health (DOH) and pointed out that Pioneer does the one, five and ten year time of travel and isn't obligated to do implementation. DOH stated they were going to back off their request to Pioneer that they join SAJB.

#### **SAJB Committee Participation by SAJB Members**

President Wick reported the Contaminant Committee discussed member participation. Their conclusion was an appointed committee would be the best way to gauge member participation, formulate a policy, have a means to respond and develop a guideline for joining SAJB. Discussion followed. Members present asked PL McHugh to formulate a rough draft of a policy and decided a Participation Committee would be appointed this fall (after the busy summer season).

### **4) NEW BUSINESS:**

#### **Selection of Vendor to Perform Survey**

PL McHugh reported three firms were interviewed and Robinson Research is recommended. George Stegemann made the motion, and Lynn Plaggemeier seconded that Robinson Research be retained to do the survey. President Wick called for the vote, the motion carried unanimously.

#### **Aqua Duck Task Order and Contract**

PL McHugh reported a draft of a contract is in progress with Mr. Patrick Treadway, the applicant chosen to be "Aqua Duck". Discussion followed. President Wick reported the liability insurance issue was researched and SAJB is covered.

**SPOKANE AQUIFER JOINT BOARD MEETING MINUTES;** continued:

**(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN**

**Committee Reports**

ProActive Business - 272 thank you/award letters+ window decals sent to businesses participating in the Ecology/SAJB Technical Assistance visits Summer 200; looking for additional intern to fund.

Potential Contaminant Source Inventory - delivery of maps and database to last District; Preview draft of bi-annual letter to businesses over Aquifer; once final list established, a ranking system will be determined

Household Contaminant Disposal – less than 1 dozen calls to pick-up hotline thus far; Spring Greening received 500+

Education & Awareness – summary letter from KDK ONE digital media; provision of SAJB fact sheets and bumper sticker to 250 Spokane Youth Environmental Conference; Earth Day booth presence Saturday April 20<sup>th</sup>

**Program Leader Report – Julia McHugh**

- e) DOT response to road sign request – revised design suggestions (available at SAJB meeting)
- f) Watershed Resource Inventory Analysis WRIA – review Memorandum of Agreement & Decision Making Process for Plan Recommendations; proceeding with contract for Step A of Little Spokane River Instream flow work
- g) Washington Citizens Action Committee – Next meeting Thursday April 25<sup>th</sup>, Corbin Senior Center, 827 W. Cleveland, 6:30 Board meeting, 7:30 presentation on the Spokane Aquifer and River System by Bryony Hansen, Golder Associates; 8:00 presentation on Spokane River and Aquifer Interchange by Rod Caldwell, USGS
- h) Emergency Response Agencies – request from SAJB to be included on call-down list. Added to Ecology local list for spill response; Combined Communications Center participating districts feel Dept. of Ecology contact is adequate; have been added to County Emergency Services call-down list.
- i) Appeal to Growth Management Board by Gene Cohen, The Nut Factory, asking that Spokane County be directed to classify the eastern end of Spokane County and specifically Otis Orchards as a “critical area” which therefore should be included in the Sewer Priority Area. Have Spokane County recognize this area has needs to have “public facilities” such as sanitary sewer systems established to protect the aquifer. (Received at the SAJB website 4/18/02; Copy of appeal available from Julia.)
- j) AWWA Research Foundation studying the Benefits of Wellhead Protection Programs – seeking 10 representative case studies of existing WPP’s – inquiry from researcher 4/18.
- k) Groundwater Foundation – accepting award nominations for individual citizen, educator, and an elected or appointed public official who has significantly advanced environmental and groundwater stewardship. Nominations due July 14, 2002. Discussion followed. Secretary Small made the motion Stan Miller, Spokane County Water Quality, be nominated for this award for his many years of effort to study, preserve and protect the Spokane Valley – Rathdrum Prairie Aquifer. George Stegemann seconded. President Wick called for the vote, the motion carried unanimously.

**(6) ADJOURNMENT**

There being no further regular business this 25th day of April President Wick adjourned the meeting at 3.03 PM.

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President Ty Wick

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Secretary Kathleen M. Small