

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

(1) CALL TO ORDER AND WELCOME:

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water & Power, 601 N. Evergreen Rd., Spokane, Washington on June 26, 2003. President Ty Wick welcomed those in attendance and called the meeting to order at 1:30PM.

Board of Directors Roll Call and Introductions:

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 13 attended the meeting, 12 SAJB member representatives and Program Leader (PL) Julia McHugh as per the attached Meeting Attendance Register. Secretary Small took the minutes of the meeting.

Consideration of the May 22, 2003 Meeting Minutes:

The minutes of the SAJB meeting held on May 22, 2003 were approved as sent out.

(2) FINANCE COMMITTEE REPORT:

SAJB Administration Funds:

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$3,928.43 and the Spokane County Investment Pool (Wellhead Protection) balance is \$1,076.20.

SAJB Wellhead Implementation Plan (WIP) Funds: Ty Wick reported as follows: The WIP checking account balance is \$21,227.94, the Spokane County Investment Pool (Implementation) is \$122,298.72 and Implementation Savings is \$1,071.98, a total of \$134,598.64.

Presented/Approved Administration and WIP Bills:

President Wick presented the attached Bill Payment Summary (Total of \$ 6,719.53) for June 2003. Those present reviewed the summary. Jim Lahde made the motion, and Terry Squibb seconded, that the bills be paid in accordance with the presented summary. The summary detailed an Administration Bill of \$60.00 and Wellhead Implementation bills of \$6,659.53, which includes the Program Leader Fee, plus Mileage and Reimbursable in the amount of \$6,276.20.00 for the period 5/21/03 through 6/24/03. Motion passed unanimously.

(3) OLD BUSINESS:

Aquifer Quantity Study by Washington-Idaho-US Geological Survey

Ty Wick reported the "Technical Team" is meeting June 26th and is defining rolls and reviewing the scope.

4) NEW BUSINESS:

Resolution 2003-05 Interlocal Agreement with Ecology for Intern

President Wick presented the Resolution, discussion and review followed. Walt McKee made the motion, and Bob Ashcraft seconded Resolution 2003-05 be adopted. President Wick called for the vote, the motion carried unanimously.

Resolution 2003-06 Master Contract with KDK-1

President Wick presented the Resolution, discussion and review followed. Dave Johnson made the motion, and Jim Lahde seconded Resolution 2003-06 be adopted. President Wick called for the vote, the motion carried unanimously.

Resolution 2003-07 Potential Contaminant Source Inventory Update contract with Spokane County WQMP

President Wick presented the Resolution, discussion and review followed. Jim Lahde made the motion, and Walt McKee seconded Resolution 2003-07 be adopted. President Wick called for the vote, the motion carried unanimously.

(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business – Second intern to promote Small Quantity Generator program expected to start July 1, 2003. Initial intern performing IGC visits allocated additional funding to work through December 2003

Potential Contaminant Source Inventory – Finalizing contract for biannual database updating and annual generation of list and maps for Water District review and corrections.

Household Contaminant Disposal – No activity.

Education & Awareness – Aqua Duck performance @ Pasadena Park Elementary a success (60 kids) – skit was good and the books were enjoyed after returning to classroom. Following their performance at Seth Woodard Elementary (270 kids), kids clamored for Aqua Duck and Devoil autographs. TV spot running on KHQ TV as part of "Best in Class" sponsorship. Will assist at Modern Electric & Water "Kids in the Creek" July 15th.

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WELLHEAD PROGRAM IMPLEMENTATION PLAN - Committee Reports continued:

Website – Total website visits for May 2003 = 1,853. The Virtual Field Trip led the most commonly accessed pages, and the top 5 entry and exit points. Contract for redesign of site under review.

Emergency Planning – No activity.

Program Leader Report – Julia McHugh

- a) Aquifer Atlas reprinting – Spokane County WQMP assessing need to revise prior to reprinting; will solicit additional bids on printing an 8.5" X 11" size with fold-out maps; searching for other participants to lower cost of printing.
- b) Watershed Planning WRIA's 55 and 57 – June 18th meeting discussed draft report on Instream Flow model results for Little Spokane River. Public Meetings on this and other items to be held by Watershed Planning Unit on June 30, County Valley Library, 6:30 to 8:30 and July 1, Riverside Fire Station 46, 6:30 to 8:30. Williams Environmental/AWWA-RF Case Study of Benefits of Wellhead Protection Programs – draft case study for SAJB under way.
- c) Emergency Response Plan: Those present discussed a mutual aid agreement and emergency response plan, Program Leader McHugh to rough draft a mutual aid/emergency response "boilerplate".

Open Forum

A letter from the Board of Model Irrigation requested information on what SAJB has accomplished, benefits, etc. Program Leader McHugh agreed to forward her "annual report" to the Board of Model Irrigation.

President Wick announced that nomination of Officers is upcoming in July and the accountant has reported she will be gone in July. Discussion followed. Walt McKee made the motion, and Terry Squibb seconded as follows: That no SAJB meeting be held in the months of July and August as a quorum is very difficult to attain. That the election of officers be postponed until the SAJB September 25th meeting and that the SAJB officers be given authority to pay bills in the months of July and August. . President Wick called for the vote, the motion carried unanimously.

(6) ADJOURNMENT

There being no further regular business this 26th day of June, President Wick adjourned the meeting at 2:35 PM.

President Ty Wick

Secretary Kathleen M. Small