

SPOKANE AQUIFER JOINT BOARD AGENDA

September 22, 2005 1:30PM

**NOTE New Location - Pasadena Park Irrigation District 9227 E Upriver Drive
(Driveway Entrance on Argonne Road)**

1. CALL TO ORDER

Welcome and Introductions

Consideration of May 26, 2005 Meeting Minutes

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Mary McIntyre, Accountant

Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

Aquifer Protection Council

Purveyor Meeting in Coeur d' Alene

4. NEW BUSINESS

Resolution regarding Contract with KSPS for September 2005 through December 2006

Resolution regarding Contract with Tim Cunningham, interpretive sign maker

WELLHEAD PROGRAM IMPLEMENTATION PLAN - Committee Reports

ProActive Business – hospital BMP Guide is STILL at Ecology Headquarters for editing; copies will be available electronically when complete. Camille and intern completed 22 IGC initial and follow-up visits in August. Ecology will continue with haz. waste disposal and environmental management systems training workshops in Coeur d'Alene on 9/9 and 10/20 for E. Washington and N. Idaho hospital staff. They also continue to work on contacts with hospitals and clinics.

Potential Contaminant Source Inventory Update – **asking for response to updated 2004 PCSI > If not accurate, please call Julia @ 363-1066**

Household Contaminant Disposal – checking on Public Participation Grant application and looking for potential collaborators

Education & Awareness – Aqua Duck comic book Issue 2 draft reviewed; artist selected for 2 interpretive signs; and with SAJB approval, committee elected to partner with KSPS Channel 7 for '05-'06; a new Aqua Duck costume will be ready by 9/30; school 2-pocket file folder will be ready for distribution first week of October – a printing error must first be corrected

Website – total website sessions for August 2005 = 865

Emergency Planning – LEPC meeting 9/8, discussion of Gulf and possible ripple effect of disease transport; GRP work detailed in item #1 below. Yellowstone Pipeline and ConocoPhillips are conducting a river deployment exercise on Wed, Sept 28, 8:30 – 4:00, beginning at ConocoPhillips, 6317 E. Sharp Spokane Valley, and upstream of Upriver Dam, both sides of river, lunch provided. If you wish to attend, rsvp by email or phone to Michael.r.kuntz@conocophillips.com 536-8413 or kim.r.barre@conocophillips.com 536-8414.

PROGRAM LEADER REPORT – Julia McHugh

Guest Speaker – Mr. BiJay Adams, Liberty Lake Sewer & Water District Lake Protection Manager, to discuss District efforts towards water conservation

1) Geographic Response Plan (GRP) – being undertaken by Dept of Ecology and US EPA for the Spokane River. This is a tactical oil spill contingency plan designed to aid response agencies and contractors in identifying access points and resources for deployment to protect the river. An 'information collection' workshop is scheduled for Tuesday, Sept 27, 8:30 to 5:00 at Spokane Emergency Operations Center at N. 1618 Rebecca, Spokane. If you intend to attend, or have pertinent information, contact: Sean Robertson, Herrera Environmental @ 206-4441-9080 or srobertson@herrerainc.com to let him know.

2) City of Spokane, City Council 'Water Stewardship' initiative – following Nov. 2004 City ordinance adopting new water conservation-oriented rate structure, seeks to implement measures informing city residents how to engage in citywide effort to conserve water. Target audiences include residential users, Commercial and Small Businesses, and youth. Includes use of City Cable Ch 5 and PSAs, xeriscape campaign, and various public events. Contact Jennifer Davis/Chelsea Wood at 625-6255 with questions.

3) Rathdrum Prairie Ground Water Management Plan –7/28 public meeting attended by Kathy Small and Julia; Plan adopted by IDWR on Sept 15 (attached). For more detailed information, contact IDWR staff Helen Harrington at (208) 287-4848, or e-mail at helen.harrington@idwr.idaho.gov

4) Hearing for Irvin Water District's neighbor, Lawless LLC (Arrow Asphalt/RPI) asphalt plant, is postponed and not yet rescheduled. Glenn Terry will present at the next Aquifer Protection Council meeting 9/20 and will provide more detail at that time.

5) Aquifer Protection Council meeting 9/20, 2:00 p.m. @ Ecology, Irvin case study outline to be discussed

6) Spokane County Aquifer Recharge Feasibility Analysis – rough draft on hold, possible restart in November; county priority is TMDL

7) ID/WA Aquifer study – Policy Advisory Committee –funding has been replenished, work is proceeding per schedule

8) Mark your calendars for Wednesday November 9th. One-day emergency planning and preparedness workshop for water purveyors, with CEU credits, to be held at the EOC facility east of SCC

6. OPEN FORUM

ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

May 26, 2005

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen Road, Spokane, Washington on May 26, 2005. President Wick welcomed those in attendance and called the meeting to order at 1:30 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 18 attended the meeting, 13 SAJB Representatives (representing 15 SAJB Members), Program Leader Julia McHugh and 4 Guests.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments on the Minutes of March 23, 2005. Bob Ashcraft made the motion the minutes be approved as presented, Walt McKee seconded. President Wick called for the vote, the motion carried unanimously.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$5,416.79 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,170.31. Treasurer Skipworth stated there are no outstanding bills.

SAJB Wellhead Implementation Plan (WIP) Funds

Mary McIntyre, City of Spokane Accountant, reported as follows: The WIP checking balance is \$ 1,987.55, the Spokane County Investment Pool (Implementation) is \$ 10,197.70 and Implementation Savings is \$73.23.

Presented/Approved Administration and WIP Bills

President Wick presented the attached March 2005 Bill Payment Summary - Total \$ 6,298.49. Those present reviewed the summary, discussion followed. Walt McKee made the motion, and Jim Lahde seconded, that the bills be paid in accordance with the presented summary. The summary detailed Wellhead Implementation Bills of \$ 6,298.49 including the Program Leader Fee, plus mileage and reimbursement, total \$ 5,841.11 for the period 4/24/05 through 5/24/05. President Wick called for the vote, the motion passed unanimously.

President Wick noted that work is ongoing on the Ecology Grant payment request and that SAJB will be assessing for Wellhead Implementation for January through June 2005.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)

President Wick and Program Leader McHugh discussed latest activities.

BNSF Railroad Refueling Station Leaks

President Wick reported the Station is up and running.

Aquifer Spill Prevention & Clean-Up Committee – Renamed Aquifer Protection Council

The Aquifer Protection Council (APC) has asked SAJB to target a specific and identify what protection measures are in place, identify which agency is in charge of what and what regulations exist today. This information will be used in decision making for future APC direction. Also see Program Leader Report.

SAJB Future Direction

President Wick reported the activities above are leading to this topic.

Delineation of Special Wellhead Protection Areas for Management /Protection of Aquifer

President Wick reviewed as follows: That a “modified” one-year time of travel was modeled for each of the SAJB wells to determine a delineated area (capture zone). The one-year time of travel was “modified” by each purveyor based on factors such as quantity and importance of the well to the purveyor. Subsequently, for storm water drywells, an arbitrary distance of 500 feet from a well was proposed. The City of Spokane has consistently used a different delineation/capture zone method. The Aquifer Protection Council is investigating the potential to request local land use authorities to invoke special protection measures within in these areas and the question has arisen as to what do purveyors wish to specify, the 500’ or the “modified” capture zones? This information potentially would be used in the decision making process of where a business may be located. Discussion followed.

4) NEW BUSINESS

Contract with RSVP for Coordination of S.C.O.P.E. Volunteers & Assistance at Household Turn-In for April

President Wick reported the contract has been signed and the work executed.

SAJB Meeting Minutes continued:**NEW BUSINESS; continued:****Summer Schedule for SAJB Meetings**

Walt McKee made the motion, and Jim Lahde seconded, as follows: That SAJB meetings scheduled for June 23, July 28 and August 25, 2005 be canceled due to the heavy summer work schedule of SAJB members. That the SAJB Executive Board be authorized to process SAJB business until the September meeting (September 22, 2005). President Wick called for the vote, the motion passed unanimously.

Fall meeting Site Alternatives

Those present discussed alternative meeting sites and by consensus decided to hold the September 22, 2005 SAJB meeting at Pasadena Park Irrigation District No. 17.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN**Committee Reports**

ProActive Business – Best Management Practices Guide for hospitals and dental clinics w/in hospitals not yet available; Thank you letter, business guide and award sticker sent to 134 businesses participating in Increased Generator Contact program w/ Ecology with SAJB support of intern

Potential Contaminant Source Inventory Update – all PCSI candidate lists returned to contractor

Household Contaminant Disposal – contaminant pickup at each of 4 fire stations on 4 Saturdays in April, Overall turn-in = 3,619 lbs. Thank you letters to Fire Chief, Fire Marshall, 4 Fire Stations, 11 S.C.O.P.E. volunteers, RSVP Coordinator; Spring Greening results – 4 tons contaminants picked up, one ton was latex paint

Education & Awareness – poster contest judging at KSPS 5/2; 70 entries from five grades – winners and runners-up will have their posters displayed on the KSPS website, and each first place winner will have his or her poster reproduced as a postcard for distribution in upcoming KSPS events throughout the year; continue to deliver Atlases and Aqua Duck comic books to schools

Website – total website sessions for April 2004 = 1297

Emergency Planning – 5/12 aquifer presentation to Local Emergency Planning Committee; good turnout for Risk Communication workshop for purveyor staff 4/27 @ Millwood Town Hall; initial planning underway for emergency table top exercise (with CEU credits) for district managers tentatively set for Wednesday, Nov. 9th

PROGRAM LEADER REPORT – Julia McHugh

- 1) Idaho/Washington Water Purveyor Gathering – Thursday June 2, Coeur d'Alene City Hall N. 710 Mullan, 10:00 a.m. to noon, food and beverage provided – **please come meet your counterparts in Idaho !!!** Notices sent to 96 Idaho purveyors and emailed to SAJB members
- 2) Aquifer Protection Council meeting 5/17 – further discussion of issues, BNSF status, initial discussion of goals, purpose. Suggestion to do a 'pilot test' of applicable aquifer protection regulations by selecting a 'patch' of land (or small water district) and look at layers of regulations and gaps in regulations concerning: UIC, storm water, AST and UST, pipelines, zoning regulations and overall effectiveness and enforceability
- 3) SAJB-GIS Data Sharing Agreement – news available at SAJB meeting
- 4) Contacted by Seattle-area 'Partnership for Water Conservation', non-profit consortium of utilities, businesses and environmental groups in King and Snohomish Counties focused on wise use of water; have provided a 'Full-Cost Pricing Tool Model and BMP Guide', FYI. Executive Director Janet Nazy (206) 957-2199, janetn@pwcweb.org3) ID/WA Aquifer study –Policy Advisory Committee –meeting scheduled for Tuesday, May 24
- 5) Spokane County Aquifer Recharge Feasibility Analysis not yet ready for release
- 6) Friends of the Aquifer – no news

OPEN FORUM

SAJB Meeting Minutes continued:

6. ADJOURN

There being no further business this 26th day of May 2005 President Wick adjourned the meeting at 2:10 PM.

President Ty Wick

Secretary Kathleen M Small

GUEST Speaker – Ms. Deana Taylor, Dept of Health, Div. of Drinking Water, discussed implications and requirements for water purveyors as concerns State HB 1338 – Water Conservation Rule