

# SPOKANE AQUIFER JOINT BOARD AGENDA

September 23, 2004 1:30 PM

Vera Water & Power 601 North Evergreen Road

## 1. CALL TO ORDER

Welcome and Introductions  
Consideration of May 27, 2004 Meeting Minutes

## 2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant

Review and Approve Bills

## 3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

## 4. NEW BUSINESS

Resolution 2004-05 Authorizing Website and Virtual Field Trip Maintenance Agreement.  
Resolution 2004-06 Authorizing Interlocal Agreement for Fiscal Year 2005.  
Resolution 2004-07 Authorizing Partnership Agreement with KSPS-TV.

## 5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

### Committee Reports

ProActive Business – Camille was on vacation for most of August and did not work on the hospital publication. Intern Terri worked developing a 'self audit' form for the hospital publication and drafting a hospital publication section. Completion of draft Hospital publication is delayed to the end of October. Internal Ecology change to status from 'intern' to 'environmental technician' due to longevity of service, involves pay increase of \$0.27/hour.

Potential Contaminant Source Inventory Update – meeting 8/26 with contractor to discuss actual costs, preparing to have new wells to be modeled by CH2MHill added to GIS database, identified w/in capture zones, and businesses within new well capture zones to be included for review by affected Districts

Household Contaminant Disposal – planning for October disposal month underway, partnering with Spokane Regional Solid Waste, Spokane Regional Health District, Retired and Senior Volunteer Program; TV and radio campaign planned

Education & Awareness – comic/color book first printing = 50,000 copies, distribution underway; Virtual Field Trip for elementary students - order and scripting nearly complete; media proposal by KSPS Ch 7 revised, including presence of live Aqua Duck character at Interstate Fair and 12 months of partnership coverage on Ch 7; Virtual Field Trips 1&2 and Website maintenance contract under review; No responses to RFP Curriculum Development, resent by Tom Moore to his education colleagues; Aquifer presentation at the Green Zone Festival 10/2/04

Website – total website sessions for August 2004 = 1956

Emergency Planning – no news

PROGRAM LEADER REPORT – Julia McHugh

**GUEST Panel– staff from the City of Spokane Valley: Marina Sukup- Community Development Director, Tom Scholtens- Building Official, Greg McCormick- Planning Manager, to discuss aquifer protection issues, formulation of policy, and city requirements of interest to purveyors (road cut/paving, franchise agreements).**

1) IDWA Aquifer study – due to vacations, no July or Aug meeting, next Policy Advisory meeting is 9/28. Study brochure available from the site for print out: <http://www.water.idaho.gov/svrp>. Management Advisory Committee has approved the use of SVRP project funds to support Policy Advisory Committee activities (brochure, meetings, etc.)

2) Aquifer Atlas reprinting – 2<sup>nd</sup> draft review meeting Sept 22, select printer, set print date

3) Reminder: annual Groundwater Conference, November 4, 5, Washington D.C. 'Groundwater and Public Health'

OPEN FORUM

6. ADJOURN

## SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

May 27, 2004

### 1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on May 27, 2004. President Wick welcomed those in attendance and called the meeting to order at 1:35 PM.

#### **Board of Directors Roll Call and Introductions**

President Ty Wick, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 13 attended the meeting, 11 SAJB member representatives, Program Leader Julia McHugh and 1 Guest.

#### **Consideration of Regular Meeting Minutes**

President Wick called for any additions, corrections or comments on the Minutes of April 22, 2004. None were received, President Wick declared the Minutes of April 22, 2004 approved as presented.

### 2) FINANCE COMMITTEE REPORT

#### **SAJB Administration Funds**

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$4,892.82 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,095.72. Treasurer Skipworth noted that 1<sup>st</sup> half of assessments should be mailed in June.

#### **SAJB Wellhead Implementation Plan (WIP) Funds**

Kim Orlob, City of Spokane, reported as follows: The WIP checking balance is \$ 8,527.70, the Spokane County Investment Pool (Implementation) is \$ 99,016.27 and Implementation Savings is \$72.95. Ms. Orlob reported she has taken another position with the City of Spokane; but will continue to perform the duties associated with Wellhead Implementation Plan Funds until a replacement is selected.

#### **Presented/Approved Administration and WIP Bills**

President Wick presented the attached May 2004 Bill Payment Summary- Total \$ 9,584.73. Those present reviewed the summary. Dave Johnson made the motion, and Terry Squibb seconded, that the bills be paid in accordance with the presented summary. The summary detailed Wellhead Implementation Bills of \$9,584.73 including the Program Leader Fee, plus mileage and reimbursement, total \$ 4,535.95 for the period 4/21/04 through 5/25/04. President Wick called for the vote, the motion passed unanimously.

### 3) OLD BUSINESS

**Aquifer quantity study by Washington-Idaho-US Geological Survey (Study) – See Program Leader Report**

#### **Virtual Field Trip 1 Maintenance Agreement**

Program Leader McHugh stated she is awaiting input on this subject from the Education Committee.

### 4) NEW BUSINESS

#### **Resolution 2004-03 Contract with Graphic Artist for Comic/Coloring Book**

President Wick reviewed the resolution with those present, discussion followed. Walt McKee made the motion to adopt Resolution 2004-03 as presented and Jim Lahde seconded. President Wick called for the vote, the motion passed unanimously.

#### **Resolution 2004-04 Contract with CH2M-Hill for Professional Services**

President Wick reviewed the resolution with those present, discussion followed. Jim Lahde made the motion to adopt Resolution 2004-04 as presented and Terry Squibb seconded. President Wick called for the vote, the motion passed unanimously.

### 5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

#### **Committee Reports**

ProActive Business – April IGC Business Visit report attached. Per Camille Martin, “We are right now on our fact finding mode. We will be gathering information on Hospitals for most of the month and may go into June. We will be going through the internet to find information on hospital waste management practices, what hospitals are discharging to the sewer or septic, hazardous materials used and if there are alternatives that are less toxic, etc. We will be reading through the materials and writing an outline and bibliography.”

Potential Contaminant Source Inventory Update – eight Districts left to provide corrections to candidate list for return to contractor

Household Contaminant Disposal –no news

Minutes of the SAJB Meeting; continued:

**6) WELLHEAD PROGRAM IMPLEMENTATION PLAN – continued:**

**Committee Reports**

Education & Awareness – following approval of contract, comic/color book artist to begin work; creation of Virtual Field Trip for youngsters progressing; presentation to Spokane Rental Association 5/18; crane removal of Pasadena Park pump from Well #1 captured on video by KDK One

Website – total website sessions for April 2004 = 1768

Emergency Planning – no news

**PROGRAM LEADER REPORT – Julia McHugh**

- a. ID/WA Aquifer Study – attended first Policy Advisory Committee mtg 5/19; PAC majority agreed that they do not want to take money from the study account for public information/public involvement activities. They acknowledged that there is no budget and no staff dedicated to this effort, so plans will need to be realistic and minimal. Use respective agency/organization Web sites to link to the aquifer site, a thorough coverage by IDWR – view at: [www.idwr.state.id.us/hydrologic/projects/svrr](http://www.idwr.state.id.us/hydrologic/projects/svrr) Julia’s tasks: Create a graphic image for handouts, list serve communiqués, etc, pursue possible development of K-12 curriculum using information from study
- b. Aquifer Atlas reprinting – schedule: 6/23 review of second draft by Atlas Team, 7/16 pre-publication draft to printer, 8/6 printing complete
- c. Interagency Groundwater Committee – next meeting June 3, Yakima; sample of agenda: Upper Yakima GW Study, Perchlorate in Umatilla GWMA, Odessa Aquifer Status
- d. Aquifer Model run by CH2MHill – if any Districts need wellhead capture zone delineation modeling done, and want to reduce costs, please call Joe Foote at CH2MHill at 747-2000. Currently one SAJB member signed up.
- e. Fluoridation – engineers presentation to SAJB members 5/18; on 5/13/04 WA Supreme Court reverses Tacoma-Pierce County Board of Health ability to mandate fluoridation of municipal water districts and private water purveyors
- f. P L McHugh stated she is working on arranging a tour of the BNSF fueling facility.

**OPEN FORUM**

Secretary Small reported that Specialty Pump and L & M Crane pulled the pump and column from Pasadena Park Irrigation District Well No. 1 at no cost to SAJB. This is the beginning of the work, funded by SAJB, to turn Well No. 1 into an aquifer education tool.

President Wick reported that the City of Spokane has contracted with CH2M-Hill for an estimate of fluoridation costs; he asked if others were also interested; Modern, Spokane Water District No. 3 and Pasadena Park indicated that they were.

Those present discussed suspension of the monthly SAJB meetings for the summer. Walt McKee made the motion and Jim Lahde seconded that the monthly SAJB meetings be suspended for June, July and August 2004; and that the SAJB Board of Officers be authorized to pay bills during those months. President Wick called for the vote, the motion passed unanimously. President Wick noted the next regular SAJB meeting will be September 23, 2004.

**6. ADJOURN**

There being no further business this 27<sup>th</sup> day of May 2004 President Wick adjourned the meeting at 2:40 PM.

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President Ty Wick

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Secretary Kathleen M Small