

SPOKANE AQUIFER JOINT BOARD AGENDA

October 28, 2004 1:30 PM

Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER

Welcome and Introductions

Consideration of September 23, 2004 Meeting Minutes

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant

Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

4. NEW BUSINESS

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Committee Reports

ProActive Business – draft Hospital publication expected the end of October, with review by SAJB Subcommittee and return of comments by mid-November

Potential Contaminant Source Inventory Update – no news

Household Contaminant Disposal – October disposal event underway, partnering with Spokane Regional Solid Waste (banner at transfer stations), Spokane Regional Health District (call-in line for contaminant disposal pickup), Retired and Senior Volunteer Program (volunteers to do the pick-ups)

Education & Awareness – Virtual Field Trip for elementary students complete - have a look at www.spokaneaquifer.org, click on Kids/Teachers and then choose the elementary version; VFT-elementary presentation to four 5th grade classes at Sunrise Elementary; comic/color book available for schools, libraries, etc.; rethinking RFP Curriculum Development due to lack of response; Aquifer presentation at Leadership Spokane, 11/5/04, at WSU Ag Extension Resource Education for Realtors 11/23/04; looking in to copyright/trademark of Aqua Duck related materials

Website – total website sessions for September 2004 = 2265; review/edit of site by subcommittee

Emergency Planning – no news

PROGRAM LEADER REPORT – Julia McHugh

GUESTS: Judy Cole and John Hart from AVISTA to inform purveyors regarding the proposed Pavement Cut Policy by Spokane County, City of Spokane and City of Spokane Valley.

1) Welcome and initial thanks to Mary MacIntyre, City Water Accountant, our new SAJB accountant

2) ID/WA Aquifer study –next Policy Advisory meeting is 9/26, and larger meeting set for Tuesday, November 9th to plan for January 27 public meeting; \$3,000 of study funds has been allocated for reprinting Aquifer Atlas. Study website: <http://www.water.idaho.gov/svrp> Study brochure available from the site for print out

3) Aquifer Atlas reprinting – 3rd draft expected first week of November, next stop print shop

4) BNSF Refuelling Depot Tour – 38 scheduled to take tour

OPEN FORUM

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

September 23, 2004

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on September 23, 2004. President Wick welcomed those in attendance and called the meeting to order at 1:32 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 21 attended the meeting, 13 SAJB voting member representatives, 1 non-voting member representative, Program Leader Julia McHugh and 6 Guests.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments on the Minutes of May 27, 2004. None were received, President Wick declared the Minutes of May 27, 2004 approved as presented.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$2,516.46 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,102.42. Treasurer Skipworth noted that the insurance bill in the amount of \$2,378.00 has been paid.

SAJB Wellhead Implementation Plan (WIP) Funds

President Wick reported Kim Orlob, City of Spokane, was out of town and a report on WIP Funds was not available at this time. Jim Lahde made the motion, and Walt McKee seconded, that the actions of the Executive Board during June, July and August 2004 be confirmed and ratified. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)

President Wick reported this effort kicked off a "snap-shot" event to record aquifer levels about two weeks ago. They are in the selection process for modeling software, Idaho is pushing for Mod-Flow, however President Wick expressed concern that Mod-Flow may not be up to the job. Also, a request for another 1.5 million for the study is in progress on the federal level.

Total Maximum Daily Load (TDML) Study

Bill Rickard, City of Spokane Environmental Programs, reported the draft TDML is out (October), there are elements that will impact water purveyors and it is in a purveyors best interest to discuss/review and be involved. Mr. Rickard encouraged any that would like more information, or a copy of the TDML, to call him.

4) NEW BUSINESS

Resolution 2004-05 Authorizing Website and Virtual Field Trip Maintenance Agreement

President Wick reviewed the resolution with those present, discussion followed. Dave Johnson made the motion to adopt Resolution 2004-05 as presented and Jim Lahde seconded. President Wick called for the vote, the motion passed unanimously.

Resolution 2004-06 Authorizing Interlocal Agreement for Fiscal Year 2005

President Wick reviewed the resolution with those present, discussion followed. Walt McKee made the motion to adopt Resolution 2004-05 with changes (Intern hours reduced – \$13,000) as discussed and Bob Ashcraft seconded. President Wick called for the vote, the motion passed unanimously.

Resolution 2004-07 Authorizing Partnership Agreement with KSPS-TV

President Wick reviewed the resolution with those present, discussion followed. Jim Lahde made the motion to adopt Resolution 2004-05 as presented and Bob Ashcraft seconded. President Wick called for the vote, the motion passed unanimously.

RSVP Contract for October Household Hazardous Waste Event

President Wick reviewed the RSVP Contract with those present, discussion followed. Dave Johnson made the motion, and Walt McKee seconded authorizing President Wick to sign the contract. President Wick called for the vote, the motion passed unanimously.

Aqua Duck Contract

President Wick reported he authorized the Aqua Duck Contract for 46.5 hours at a cost of \$712.50. Walt McKee made the motion, and Jim Lahde seconded, that the signing of the Aqua Duck Contract by President Wick be ratified. President Wick called for the vote, the motion passed unanimously.

Minutes of the SAJB Meeting; continued:

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business –Camille Martin, Ecology was on vacation for most of August and did not work on the hospital publication. Intern Terri worked developing a 'self audit' form for the hospital publication and drafting a hospital publication section. Completion of draft Hospital publication is delayed to the end of October. Internal Ecology change to status from 'intern' to 'environmental technician' due to longevity of service, involves pay increase of \$0.27/hour.

Potential Contaminant Source Inventory Update – meeting 8/26 with contractor to discuss actual costs, preparing to have new wells to be modeled by CH2Mhill added to GIS database, identified w/in capture zones, and businesses within new well capture zones to be included for review by affected Districts

Household Contaminant Disposal – planning for October disposal month underway, partnering with Spokane Regional Solid Waste, Spokane Regional Health District, Retired and Senior Volunteer Program; TV and radio campaign planned

Education & Awareness – comic/color book first printing = 50,000 copies, distribution underway; Virtual Field Trip for elementary students - order and scripting nearly complete; media proposal by KSPS Ch 7 revised, including presence of live Aqua Duck character at Interstate Fair and 12 months of partnership coverage on Ch 7; Virtual Field Trips 1&2 and Website maintenance contract under review; No responses to RFP Curriculum Development, resent by Tom Moore to his education colleagues; Aquifer presentation at the Green Zone Festival 10/2/04

Website – total website sessions for August 2004 = 1956

Emergency Planning – no news

Conservation

Those present discussed House Bill Number 1338 that is a mandate that every water purveyor have and implement a conservation program. President Wick formed the Conservation Committee, charging the committee to discuss the new program requirement and recommend to the membership how SAJB may, or may not, be utilized to comply with these new requirements. Appointed to the Conservation Committee: President Wick, Dave Johnson, Lee Mellish, Glen Terry, a City Representative and Program Leader McHugh.

PROGRAM LEADER REPORT – Julia McHugh

- 1) ID/WA Aquifer study – due to vacations, no July or Aug meeting, next Policy Advisory meeting is 9/28. Study brochure available from the site for print out: <http://www.water.idaho.gov/svrp>. Management Advisory Committee has approved the use of SVRP project funds to support Policy Advisory Committee activities (brochure, meetings, etc.)
- 2) Aquifer Atlas reprinting – 2nd draft review meeting Sept 22, select printer, set print date
- 3) Reminder: Annual Groundwater Conference, November 4, 5, Washington D.C. 'Groundwater and Public Health'
- 4) BNSF Refueling Depot Tours: October 11th or October 12th – Contact Program Leader McHugh.

OPEN FORUM

Secretary Small asked those present to consider having the members rotate on committees every few years.

Secretary Small reported work is ongoing on Well #1, a video was recently made of the interior of the well in preparation to remove part of the cement cap over the well.

6. ADJOURN

There being no further business this 23rd day of September 2004 President Wick adjourned the meeting at 2:45 PM.

President Ty Wick

Secretary Kathleen M Small

GUEST SPEAKERS

Marina Sukup – City of Spokane Valley – Community Development Director

Scott Kuhta – City of Spokane Valley – Senior Planner

Tom Scholtens – City of Spokane Valley – Building Official

The above Staff from the City of Spokane Valley discussed aquifer protection issues, formulation of policy, and city requirements of interest to purveyors (road cut/paving, franchise agreements) with those present.