

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

October 28th, 2010

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Pasadena Park Irrigation District No. 17, 9227 E. Upriver Drive, Spokane, Washington on October 28th, 2010. President Ty Wick, Vice President Bob Ashcraft, and Treasurer Mary McIntyre were in attendance. A total of 18 attended the meeting, 13 SAJB Voting Representatives representing 13 Voting members, 4 guests and Program Manager Erin Casci.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments to the Minutes of September 23rd, 2010. The minutes were approved as presented.

2) FINANCE COMMITTEE REPORT

Treasure Mary McIntyre reported as follows:

SAJB Administration Funds

The SAJB Checking Account balance is \$4,120.85.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$12,698.53 the Spokane County Investment Pool (Implementation) is \$107,611.23 and Implementation Savings is \$74.38.

Presented/Approved Administration and WIP Bills

President Wick presented the attached Bill Payment Summary for October 2010 totaling \$35,050.55. Those present reviewed the summaries, discussion followed. The summary detailed SAJB Administration bills of \$2,000.00, Wellhead Implementation Bills of \$33,050.55. The Program Leader Consulting Services, which were included in the above, were \$5,968.97, including mileage and reimbursements. Walt McKee made the motion to approve the Bill Payment Summary as presented, Scott Inch seconded the motion. President Wick called for the vote, the motion carried unanimously. Treasurer McIntyre noted that the second half assessments were due.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection Designations –The planning group met again in October. The Group has 9 proposals so far that will meet SAJB's requests. Doug Greenlund noted that they want to make sure they have the right contact person for wells and pump rates.

Water Rights Committee – Todd Henry reported that the Municipal Water Law is out and that a meeting to discuss is needed. The group will meet at 9:00am on 10th of November at Modern.

Potential Contaminant Source Inventory Updates – PM Casci received all updates except for East Spokane Water District but asked President Wick to contact them because of family issues with staff. PM Casci showed them the Arc GIS file from Redmond that she and the county will be using as a template for the file sent to first responders. She will be meeting with printers and the county in the coming months to get it all wrapped up.

Resolution 2010-06 - PM Casci's 2011 contract was discussed. It outlines up to \$50,200 for work to be performed during the months of November 2010 through December 2011. Walt McKee moved that the contract be approved and Tim Schudel seconded. The motion carried unanimously.

4) NEW BUSINESS

Election of Officers – Secretary Small is retiring so we will need to fill her spot either now or midyear. It might also be time to consider a new location for the meetings. Bryan St Clair made a motion to keep the officers the same until Secretary Small retires, Walt McKee seconded. The motion carried unanimously.

2010 Financial Review – PM Casci presented the 2010 Financial Review which was current through the end of October. The board discussed and decided to reduce the funds for advertising by \$15,000 because of all the free billboard space we received in 2010. They also decided to increase funds for the Groundwater Institute membership to

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES – cont.

October 28th, 2010 cont.

\$150 and to increase the budgeted funds for the program manager by \$2,500. A motion was made by Bryan St Clair to change these budgeted amounts, Tim Schudel seconded and the motion passed unanimously.

2011 Wellhead Implementation Program Budget – PM Casci presented a draft of the 2011 budget. The board went over it line by line and suggested changes. PM Casci will be emailing the changes to the entire board for their review.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

PM Casci reported as follows:

Aqua Duck Issue #6 – The comic book is done and can be picked up at Pasadena Park Irrigation.

Program Manager Budgeted Hours – Reasons for going over the 2010 budget amount were explained. The main reason was doing the school folders twice in one budget year and not realizing how big of a project they would be when the budget was set. The folder project had several time consuming facets such as bundling for schools, delivering to individual schools instead of a central location, and applications required to distribute folders.

Future Aqua Duck Projects - Dave Kelly submitted bids for an Aqua Duck coloring book and an Aqua Duck animated graphic novel. After discussion the group decided that a coloring book would be a better outreach tool and that they wanted bids from other artists as well.

New Booth Signs – PM showed what was available for a water system display sign. It looks like we will need to commission something. The board also asked for more bids on this project.

6) OPEN FORUM

The Holiday Month meetings were set for November 18th and December 16th.

Secretary Small reported that she received her reclaimed water information packet but that it had outdated and incorrect address and staff information on it. So each purveyor should be on the lookout to make sure they receive their packet.

Todd Henry reported that Vera intends to seasonally chlorinate their system and wanted input from others who had seasonally chlorinated. The majority said that it is easier to just switch to chlorinating all the time because the customer complaints only come once that way.

7) GUEST SPEAKER

8) ADJOURN

There being no further business this 28rd day of October, 2010 President Wick adjourned the meeting at 2:45 PM.

President Ty Wick

Secretary Kathleen M Small