

SPOKANE AQUIFER JOINT BOARD

AGENDA – Please NOTE change in meeting LOCATION !!!

November 20, 2003 1:30 PM Modern Electric Water Company @ 904 North Pines Road

1. CALL TO ORDER

Welcome and Introductions

Consideration of October 23, 2003 Meeting Minutes.

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant

Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

City of Spokane Valley Right-of-Way Permit requirements

4. NEW BUSINESS

Meeting date change for December 25 to December 18 2003

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business – **October** IGC Business Visit report not available until Tuesday Nov 17th (Intern out of town)

Potential Contaminant Source Inventory Update – Thirteen of twenty member Districts have returned corrected version of their respective PCSI update list. For the remaining seven, please fax or email corrections to Julia at your earliest convenience. Expect an overall updated list before the end of 2003

Household Contaminant Disposal – October disposal campaign results:

Media coverage: 46 TV, 35 radio spots and 4 print ads were run, and banners placed at each Transfer Station;

Retired Senior Volunteer Program picked up from 3 households with 2 pickups pending;

Recycle Hotline for October had 61 calls up from 42 in 2002.

Spokane Regional Solid Waste System reports an overall increase of 10% from last year:

Turned in	2003	2002
Used motor oil	10,500 g	950 g
Used anti-freeze	750 g	650 g
Paints & pesticides	+ 9%	

Education & Awareness – letter sent to property owner for possible mural location; Ecology 319 Grant work plan nearly complete

Website – total website visits for October 2003 = 1364. Redesign and review by members complete, site launched 11/13/03. Have a look at your new website: www.spokaneaquifer.org and download your very own Aqua Duck poster!

Emergency Planning – no activity to report

Ms. Kathy Small - report on Ice Age Floods Field Trip in October

PROGRAM LEADER REPORT – Julia McHugh

Guest Speaker – Michele Vasquez, Department of Health, Division of Drinking Water,

Topic: Interpretation of HB1338, water conservation requirements for Water Districts

- a) Aquifer Atlas reprinting – next Atlas revision meeting December 3rd. Landsat image purchase, georeferencing and change mapping cost of \$1200 being made possible by Education Subcommittee
- b) Spokane County Critical Areas Ordinance –changes approved by Planning and County Commissioners, a few edits to be completed by County Planning staff, expect it to be posted to County website by November 3rd
- c) Idaho/Washington Aquifer Study – President signed \$500,000 appropriation; MOU signing ceremony being planned for December 11th; very few comments on draft MOU, therefore it's not expected to change much
- d) On 11/12, Coeur d'Alene Basin Commission approved the 2nd 1-yr work plan with 70% funds for work on the ground, primarily to clean up residential yards in upper basin; the 1st work plan was for a 3-year duration, the funds allocated to studies in the lake; this scope of work is ongoing. Planning group is addressing streambank issues and resulting scope of work

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

October 23, 2003

1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 S. Evergreen Road, Spokane, Washington on October 23, 2003. President Wick welcomed those in attendance and called the meeting to order at 1:34 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. Vice-President Bob Ashcraft was absent. A total of 16 attended the meeting, 12 SAJB member representatives, Program Leader Julia McHugh and three guests.

Consideration of June 26, 2003 Regular Meeting Minutes and September 18, 2003 Informational Session Minutes

The Regular Meeting Minutes of June 26, 2003 and the Information Session Minutes of September 18, 2003 were approved as presented.

2. FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is 4,563.24 and the Spokane County Investment Pool (Wellhead Protection) balance is 1,083.91. Treasurer Skipworth noted that 20 entities have paid their 2003 Dues to date.

SAJB Wellhead Implementation Plan (WIP) Funds

Kim Orlob reported as follows: The WIP checking balance is \$ 37,657.33, the Spokane County Investment Pool (Implementation) is \$63,160.97 and Implementation Savings is \$ 72.80.

Presented/Approved Administration and WIP Bills

President Wick presented the attached October 2003 Bill Payment Summary- Total \$9,084.97. Those present reviewed the summary. Terry Squibb made the motion, and Walt McKee seconded, that the bills be paid in accordance with the presented summary. The summary detailed Administration Bills of \$ 0.00 and Wellhead Implementation Bills of \$ 9084.97, which includes the Program Leader Fee, plus mileage and reimbursable in the amount of \$ 5,620.64 for the period September 16 to October 21, 2003. President Wick called for the vote, the motion passed unanimously.

Walt McKee made the motion, and Lynn Plaggemeier seconded, that the bills paid as authorized by the SAJB Officers for the months July, August and September of 2003 be ratified. President Wick called for the vote, the motion passed unanimously.

3. OLD BUSINESS

Aquifer Quantity Study (AQS)

President Wick reported funding of \$500,000 is still in progress and the MOU between Washington, Idaho and USGS is in draft form and can be reviewed on USGS website – see Program Leader Report Item c) for address.

Election of Officers

Dave Johnson made the motion, and Walt McKee seconded, to nominate the current slate of officers for re-election. President Wick called for the vote, the motion passed unanimously. As Elected: President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth, and Secretary Kathleen Small.

Annual Assessment for Wellhead Implementation Plan

President Wick reported that those present at the September meeting felt it was prudent to assess SAJB members for the second half of SAJB Wellhead Implementation Plan Monies; bills have been prepared. President Wick passed out the bills to those members present. SAJB members who were not present will be receiving their invoices through the mail. He noted that the 2003 assessment was set at 12 cents per connection for twelve months, however the membership has chosen to only assess for the second half; 12 cents per connection for six months.

4. NEW BUSINESS

Resolution 2003-08 – Household Hazardous Waste Committee & RSVP

President Wick explained that Resolution 2003-08 is a contract for the pick-up of household hazardous waste by RSVP, in the amount of \$500.

Dave Johnson made the motion, and Terry Squibb seconded, that Resolution 2003-08 be adopted. President Wick called for the vote, the motion passed unanimously

4. NEW BUSINESS**KDK-1 Task Order No. 2**

President Wick explained Task Order No. 2 was exercised as outlined in the master contract with KDK-1, payment for services is \$4,590.00 and is from the Household Hazardous Waste Committee budget.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN**Committee Reports**

ProActive Business – SEPTEMBER IGC Business Visit reports and intern's narrative attached

Potential Contaminant Source Inventory Update –Districts have received and are asked to review changes to PCSI list and fax or email corrections to Julia. No maps will be generated with this interim update, will call to follow up on corrections.

Household Contaminant Disposal – October disposal campaign in place; TV, radio and print ads are running, as well as banners placed at each of three Transfer Stations; this is a repeat of cooperative efforts with Spokane Regional Solid Waste System and Retired Senior Volunteer Program. As of 10/22, 3 pickups completed; Recycle Hotline averaging 13 calls/day

Education & Awareness – see Aqua Duck poster (at: www.spokaneaquifer.org/test) under consideration for use as full color 11" x 17" poster, black and white for coloring, and other graphic uses. Draft revision of Ecology 319 Grant work plan in progress. EWU students are back and Aqua Duck is again available for performances. Soliciting artists for costs, liability insurance. Distributing EDU material to Districts.

Website – total website visits for September 2003 = 1330. The Virtual Field Trip remains the most popular viewed portion of the website with most viewer referrals directly from our website; redesign under review by Website and Education Subcommittee members; revisions will follow. View at www.spokaneaquifer.org/test

Emergency Planning – draft Mutual Aid Agreement completed

PROGRAM LEADER REPORT – Julia McHugh

- e) Aquifer Atlas reprinting – Atlas revisions proceeding as planned. To update the Atlas Landsat image, a purchase of the data must be made for \$650 and \$500 to process and geo-reference the image
- f) Spokane County Critical Areas Ordinance –changes approved by Planning and County Commissioners, a few edits to be completed by County Planning staff, expect it to be posted to County website by November 3rd
- g) Idaho/Washington Aquifer Study – A draft of the MOU between the states and the USGS for management of the SVRP study available at <http://www.idwr.state.id.us/about/SVRP%20MOU%201.2.doc> Management Committee consists of Cyndi Barton & Kathy Peter, USGS, René-Marc Mangin & Keith Stoeffel, DOE, and Hal Anderson & Bob Haynes, IDWR. Send comments by November 3 to Bob Haynes, bhaynes@idwr.state.id.us, 208 769-1450
- h) American Water Resources Association 2003 Annual Conference, November 13, 2003 - Seattle Art Museum - 'Water's Woven Web: Water Resource Management in Land Use Planning in Washington State' To register: <http://earth.golder.com/waawra/>
- i) Two workshop presentations @ GreenZone Fall Event, October 11th.
- j) AWWA Research Foundation – 'Costs and Benefits of Wellhead Protection Programs' – submitted to AWWA Sept., review back by mid-November, publish 6 to 9 months after that, approximately late summer 2004 to receive a final report
- k) Glacial Lake Missoula – 10/29–10/31 – No interest in filming from others costs \$1,500 to film \$6,000 to produce.
- l) WRIA – Instream flows, water conservation, domestic exempt wells.

Guest speaker for November meeting – Ms. Michelle Vasquez, Department of Health, Drinking Water Division – overview of HB 1338 (water conservation legislation)

OPEN FORUM

President Wick explained the new City of Spokane Valley right-of-way provisions are extremely onerous and suggested SAJB members' address this issue as a group. Discussion followed. Those present decided SAJB would facilitate a group response and a meeting was set for November 3, 2003 at Modern Electric Water Company to work on a water utility consensus that will be presented to City of Spokane Valley officials.

Secretary Small reported the new Directors of Trentwood Irrigation replied to the SAJB survey after it was completed, they are interested in SAJB. Discussion followed. Secretary Small will contact the Trentwood Board and President Wick, Program Leader McHugh and herself will attend a Trentwood meeting to present SAJB information.

Cleve McCoul presented information on the hydrogen peroxide tank that Inland Empire Paper is proposing to build. Discussion followed.

6. ADJOURN

There being no further business this 23rd day of October President Wick adjourned the meeting at 2:20 PM.

President Ty Wick

Secretary Kathleen M Small

Guest Speakers – Darrel Nice & Dave Moss, Tetra Tech/KCM, presented information addressing Vulnerability Assessment preparation.