

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

December 15th, 2011

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Pasadena Park Irrigation District No. 17, 9227 E. Upriver Drive, Spokane, Washington on December 15, 2011. President Ty Wick was in attendance. A total of 18 attended the meeting, 11 SAJB voting representatives, 6 non-voting member and 2 guests.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments to the Minutes of November 16, 2011. One correction was noted by Reanette Boese. The Centennial Trail replacement signs have not yet been printed and they will be printed on metal. Tim Schudel made a motion to approve the minutes as amended, Scott Inch seconded. The minutes were approved as amended.

2) FINANCE COMMITTEE REPORT

Treasurer Mary McIntyre reported as follows:

SAJB Administration Funds

The SAJB Checking Account balance is \$4,531.44.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$9,454.45 the Spokane County Investment Pool (Implementation) is \$76,733.68 and Implementation Savings is \$74.44.

Presented Administration and WIP Bills

President Wick presented the attached Bill Payment Summaries for December 2011. The December Bill Payment Summary totaled \$8,147.89. Those present reviewed the summaries, discussion followed. The November summaries detailed SAJB Administration bills of \$0 and Wellhead Implementation Bills of \$8,147.89. The Program Leader Consulting Services were \$2,922.89 including mileage and reimbursements. Tim Schudel made the motion to approve the Bill Payment Summary as presented, Scott Inch seconded the motion. President Wick called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection – Doug Greenlund reported that there is no word yet on the DOH Wellhead Protection grant status. The Wellhead Protection Meeting was held at 1:30 pm, on December 5, 2011, at Centerplace Conference Center. The minutes are available to anyone interested. A meeting was held with Art Jenkins and Henry Allen, City of Spokane Valley, to discuss wellhead protection. It was suggested that water providers and businesses are encouraged to contact elected representatives and city councils to let them know about wellhead protection areas and plans. Businesses want clean water and can be a driving force for wellhead protection.

2012 Wellhead Protection Program Budget – Tonilee Hanson updated the 2012 budget with 2011 year to date actuals and reviewed the following highlights:

- Idaho Purveyor Outreach - \$0 allocated currently but we may want to reconsider this line item after hearing from Alan Miller, who is here today to discuss possible bi-state collaboration.
- Household Contaminant Disposal: \$2,000 was included for a possible initiative with pharmaceutical disposal. This could focus on seniors who need assistance in disposing of medicines. The Veteran's Conservation Corp might assist as volunteers. Legislation is being considered for pharmacies to "Take Back" prescription medications, specifically controlled substances which cannot be collected by volunteers.
- Potential Contaminant Source Inventory 2012 is a letter year and the list of businesses will be updated.
- Education: Emerald Outdoor Signs agreed to provide a full year of rotating Aqua Duck – Aquifer Awareness sign presence for a reduced 6 month contract.
- Five Centennial Trail signs – Rob Lindsay has approval for Spokane County to pay for replacing signs #1 and #2. Signs #3, #4, and #5 are within the boundaries of the City of Spokane and are not a Spokane County responsibility. President Wick offered that SAJB might consider participating in replacing the signs once firm costs are known.

Approval of the Wellhead Protection Program Budget was delayed until after Alan Miller's presentation and further discussion by the members. A final vote will be taken in the January meeting.

4) NEW BUSINESS

- **2012 Administrative Budget** – Ty Wick reported that even though the actual cost of insurance has increased he is proposing the same assessment of \$125 per member for 21 members and believes that this assessment amount will generate sufficient funds for administration expenses. Terry Squibb moved to approve the Administrative budget and Tim Schudel seconded the motion. President Wick called for the vote, the motion carried unanimously.
- **H2O Breakfast - February 9, 2012 Lake CDA Resort** – Rob Lindsay invited everyone to participate in the bi-state breakfast. This will be an informational meeting designed to build upon the discussions of the WIRA 55/57 Planning Unit and the Idaho CAMP process. Keynote Speaker Pat Mulroy has experience as a water manager and brokering agreements to develop the Southern Nevada Water Authority. In addition, there will be speakers from WA Department of Ecology, Idaho DEQ and state legislators. This is a step in moving toward a comprehensive aquifer management plan. Contact Rob if you have questions.
- **Regional (Idaho/Washington) Aquifer Management Entity** – Allan Miller, Hayden Lake Irrigation District, spoke about the Idaho CAMP process; which will be presented in the Idaho Legislature in 2012. Alan expects CAMP to be adopted. Alan acknowledged the lack of Idaho involvement in previous attempts by SAJB to create bi-state cooperation. He proposed that Idaho purveyors were prepared to work with SAJB for regional cooperation and that it made sense to do so before ID and WA states mandates a planning process. Alan suggested a sub-committee of SAJB would be good to work with Idaho to set rules for future issues, conflicts, paths forward and framework for aquifer management. One model to investigate is the Palouse Basin Aquifer Group located in the Pullman, WA and Moscow, ID region.

President Wick said that state agency funding is non-existent so water purveyors should be the link of communication regionally as everyone is dependent on the same SVRP aquifer. A call was made for

SAJB subcommittee members and the following volunteered to participate: Bob Ashcraft, Ty Wick, Todd Henry, Bryan St. Clair, Rob Lindsay, and Tonilee Hanson. If anyone not present on 12/15 would like to join the subcommittee please contact Ty Wick. The first meeting will be scheduled after the 2/9/12 H2O Breakfast.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Tonilee Hanson

West Valley Outdoor Learning Center Visit – Tonilee visited WVOLC on 11/30/11 and observed the activities provided for students during the Water Festival week 11/28-12/2. Students were actively engaged in 4 different aquifer lessons which included a walking visit to PPID #17 Well #1. Jami Otsby-Marsh provided a Curriculum Summary with additional information on the numbers of students and lessons taught at WVOLC or by WVOLC staff in various locations.

2012 WIP Newsletters - Tonilee proposed a series of newsletter to spotlight SAJB initiatives in Education, Business, HHW, PSCI and requested board approval to use program manager (PM) time to write the Constant Contact newsletter articles. The purpose is to inform a wider audience of the programs that SAJB supports and the resources that have been developed on behalf of the greater Spokane community. The members present approved PM time for this activity.

Website Re-build Advisory Committee – Terry Squibb, Kristine Graf and Doug Greenlund met with Tonilee on 12/8/11. The subcommittee developed a list of specific requirements for the website rebuild including the following

- fresh clean look using the SAJB logo, aqua duck and consistent colors
- simplified navigation with top pull downs by audience
- left side bar menu by initiatives
- reduce text per page and freshen images, reorganize the current information to determine what to keep and in what order it should be place on pages
- add a search feature
- add a right column **Latest News** that Tonilee will maintain.
- add a Google map search feature and page for each of the 21 water purveyors that they can use to inform their customers. Currently only 4 of the 21 have their own website, so SAJB will contain a web page for each water purveyor.
- Archives by category with the capability to hold large reports and data files
- The virtual field trips will be reformatted to remove the dark frames and make navigation more user friendly.

Now that these features have been identified, a RFP will be sent to a few local website companies to provide estimates for the work.

SEPA and Pre-Development Meetings – The City of Spokane Valley is sending SEPA notices and the City of Spokane sends pre-Development planning information. Tonilee receives this information, reads the detail looking for industries on the PCSI list or chemicals of concern. A scan of the recipient list is done to ensure the appropriate water purveyor(s) have been informed. Tonilee tested using Google maps to locate the site and send out a brief summary of information for anyone interested. Tonilee will get on the County SEPA distribution list. Suggestions are welcomed to make this process more effective for informing all interested parties.

SAJB Informational Brochure – A first draft SAJB trifold brochure was developed for use with Water Boards, customers and the general public to understand the SAJB Wellhead Implementation program. Edits are requested.

Aquifer Folders Distribution to Private Schools – Private school distribution lists are being compiled and existing Aquifer Folders will be delivered in spring 2012.

Brochure: Household Hazardous Chemicals in Your Home – Ann Murphy, SRSWS, recommended that the brochure be updated by applying a label with the correct dates and times for the Regional Disposal System. Tonilee requested board approval to purchase labels that would be printed with the correct information. Volunteers will begin the process of updating the 3,600 existing brochures on 12/21/11 at Tonilee's office.

6) OPEN FORUM –

Scott Inch announced a Truck Rodeo planning meeting on 12/28/11 at PPID#17.

Bryan St. Clair reported that Modern Electric & Water Co conducted a Leak Survey of fire hydrants and 27 were actively leaking with 56 million gallons lost. Bryan is working with SV Fire Department to train on proper shut off procedures.

Doug Greenlund reminded everyone that wellhead protection is working with a consultant to model ten contaminants and how they would disperse in the aquifer. If you want the list of chemicals or think an alternate chemical should be among the ten tested please contact Doug.

Tonilee Hanson reported that Art Jenkins, COSV, has added EnviroStars certification to the future Landscaping contracts that the City will award. Contractors agree to become certified within the first year of the contract.

7) GUEST SPEAKER – Alan Miller addressed the members during New Business

8) ADJOURN

There being no further business this 15th day of December, 2011, President Wick adjourned the meeting at 2:55 pm.

President Ty Wick

Secretary Todd Henry