

SPOKANE AQUIFER JOINT BOARD AGENDA

December 18, 2003 1:30 PM
Vera Water & Power 601 North Evergreen Road

1. CALL TO ORDER

Welcome and Introductions
Consideration of November 20, 2003 Meeting Minutes

2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Kim Orlob, Accountant Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

4. NEW BUSINESS

Budgets for 2004 – will be available at meeting & distributed after meeting via email & fax
Program Leader Contract Extension

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business – November IGC Business Visit report attached. 2004 Budget & planning meeting not yet scheduled.

Potential Contaminant Source Inventory Update – For all District's consideration: Shall the annually updated maps be generated on an 'as requested' basis, rather than for all Districts? (Some districts have expressed they do not need the map.) Fifteen of nineteen member Districts have returned corrected version of their respective PCSI update list. For the remaining four, please send and fax or email corrections to Julia ASAP. Expect an overall updated list in January 2004.

Household Contaminant Disposal –2004 Budget & planning meeting scheduled Wednesday, Dec 17th, 2:00 @ Pasadena Park

Education & Awareness – 2004 Budget & planning meeting scheduled Monday, December 15, 2003, 10:00 a.m. @ Hutchinson

Website – total website visits for November 2003 = 1277. Have you checked out the redesigned site yet? www.spokaneaquifer.org

Emergency Planning – no activity to report

PROGRAM LEADER REPORT – Julia McHugh

- a) Aquifer Atlas reprinting – next Atlas revision meeting January 7th – draft review pages expected

OPEN FORUM

6. ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

November 20, 2003

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Modern Electric Water Company, 904 N. Pines Road, Spokane, Washington on November 20, 2003. President Wick welcomed those in attendance and called the meeting to order at 1:40 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 17 attended the meeting, 11 SAJB member representatives, Program Leader Julia McHugh and five guests.

Consideration of October 23, 2003 Regular Meeting Minutes

Dave Johnson made the motion, and Walt McKee seconded, the minutes of October 23, 2003 be approved with the following correction: address correction. President Wick called for the vote, the motion passed unanimously.

2) FINANCE COMMITTEE REPORT

SAJB Administration Funds

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is 4,508.55 and the Spokane County Investment Pool (Wellhead Protection) balance is 1,085.66. Treasurer Skipworth noted that 2 entities have not paid their 2003 Dues to date.

SAJB Wellhead Implementation Plan (WIP) Funds

Kim Orlob reported as follows: The WIP checking balance is \$ 28,572.36, the Spokane County Investment Pool (Implementation) is \$63,304.86 and Implementation Savings is \$ 72.82.

Presented/Approved Administration and WIP Bills

President Wick presented the attached November 2003 Bill Payment Summary- Total \$ 15,725.36. Those present reviewed the summary. Jim Lahde made the motion, and Terry Squibb seconded, that the bills be paid in accordance with the presented summary. The summary detailed Administration Bills of \$ 0.00 and Wellhead Implementation Bills of \$ 15,725.36, which includes the Program Leader Fee, plus mileage and reimbursable in the amount of \$ 5,175.54 for the period October 22, 2003 through November 18, 2003. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (*Holy Trinity*)

President Wick reported that \$500,000 in funding for the Study is awaiting President Bush's signature. The three entities are in the final stages of completing a memo of understanding agreement and as soon as the funding is received they are ready to get started. President Wick noted that the \$500,000 is only a portion of the estimated 3+ million for a complete study.

City of Spokane Valley Right-of-Way Permit Requirements

President Wick reported that the utilities have met and they are ready to meet with the Public Works Director of the City of Spokane Valley as soon as a meeting time can be arranged.

4) NEW BUSINESS

Meeting Date Change for December 25 to December 18, 2003

President Wick pointed out that the 4th Thursday in December this year is Christmas Day and asked those present if there would be any objection to moving the monthly SAJB meeting to December 18th? No one objected so, the December SAJB meeting was rescheduled for December 18th at Vera Water and Power.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

ProActive Business – October IGC Business Visit list available.

Potential Contaminant Source Inventory Update – Thirteen of twenty member Districts have returned corrected version of their respective PCSI update list. For the remaining five, please fax or email corrections to Julia at your earliest convenience.

Expect an overall updated list before the end of 2003

SAJB Meeting Minutes of November 20, 2003 – continued:

6) WELLHEAD PROGRAM IMPLEMENTATION PLAN – continued:

Committee Reports

Household Contaminant Disposal – October disposal campaign results:

Media coverage: 46 TV, 35 radio spots and 4 print ads were run, and banners placed at each Transfer Station; Retired Senior Volunteer Program picked up from 3 households with 2 pickups pending;

Recycle Hotline for October had 61 calls up from 42 in 2002.

Spokane Regional Solid Waste System reports an overall increase of 10% from last year:

Turned in	2003	2002
Used motor oil	1,050 g	950 g
Used anti-freeze	750 g	650 g
Paints & pesticides	+ 9%	

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

Education & Awareness – letter sent to property owner for possible mural location; Ecology 319 Grant work plan nearly complete

Website – total website visits for October 2003 = 1364. Redesign and review by members complete, site launched 11/13/03.

Have a look at your new website: www.spokaneaquifer.org and download your very own Aqua Duck poster!

Emergency Planning – no activity to report

Ms. Kathy Small - report on Ice Age Floods Field Trip in October

PROGRAM LEADER REPORT – Julia McHugh

- b) Aquifer Atlas reprinting – next Atlas revision meeting December 3rd. Landsat image purchase, georeferencing and change mapping cost of \$1200 being made possible by Education Subcommittee
- c) Spokane County Critical Areas Ordinance –changes approved by Planning and County Commissioners, a few edits to be completed by County Planning staff, expect it to be posted to County website by November 3rd
- d) Idaho/Washington Aquifer Study – President signed \$500,000 appropriation; MOU signing ceremony being planned for December 11th; very few comments on draft MOU, therefore it's not expected to change much
- e) On 11/12, Coeur d'Alene Basin Commission approved the 2nd 1-yr work plan with 70% funds for work on the ground, primarily to clean up residential yards in upper basin; the 1st work plan was for a 3-year duration, the funds allocated to studies in the lake; this scope of work is ongoing. Planning group is addressing stream bank issues and resulting scope of work
- f) Groundwater Membership is \$85.00 – Terry Squibb made the motion, and Bob Ashcraft seconded, that SAJB continue its membership in the Groundwater Foundation. President Wick called for the vote, the motion carried unanimously.
- g) Spokane You Environmental Conference – SAJB gave out handouts last year, same this year? Yes.
- h) Friends of the Aquifer are challenging, in court, the Post Falls application for additional water rights, also stating the Post Falls rate structure induces waste.

OPEN FORUM

6) ADJOURN

There being no further business this 20th day of November President Wick adjourned the meeting at 2:13 PM.

President Ty Wick

Secretary Kathleen M Small

Guest Speaker – Michele Vasquez, Department of Health, Division of Drinking Water,
Topic: Interpretation of HB1338, water conservation requirements for municipal water providers