

Please Notify All
Of the SAJB Meeting
THIS Thursday.
JANUARY 24, 2002
1:30 PM

*Guest Speaker: Mr. Jeff Selle, Spokane Chamber of Commerce,
Regulatory Affairs Program Coordinator
2:30 PM to 3:30 PM*

Vera Power and Water
601 N Evergreen
Spokane, WA

PLEASE POST THE FOLLOWING

2002 SAJB BOARD MEETING DATES

(The 4th Thursday of every month – except Nov/Dec changed to the 3rd Thursday due to Holidays)

**Meetings at: Vera Power and Water
601 N Evergreen, Spokane, Washington
Meetings start at 1:30 PM**

JANUARY 24TH
FEBRUARY 28TH
MARCH 28TH
APRIL 25TH
MAY 23RD
JUNE 27TH
JULY 25TH
AUGUST 22ND
SEPTEMBER 26TH
OCTOBER 24TH
NOVEMBER 21ST
DECEMBER 19TH

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

(1) CALL TO ORDER AND WELCOME:

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Vera Water and Power, 601 N. Evergreen, Spokane, Washington on December 20, 2001. President Ty Wick welcomed those in attendance and called the meeting to order at 1:35 PM.

Board of Directors Roll Call and Introductions:

President Ty Wick, Vice-President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 14 attended the meeting, 10 voting SAJB member representatives and 1 non-voting, Program Leader Julia McHugh and 2 guests, as per the attached Meeting Attendance Register. Secretary Small took the minutes of the meeting.

Consideration of the November 15 2001 Meeting Minutes:

The minutes of the SAJB meeting held on November 15, 2001, 2001 were approved as presented.

(2) FINANCE COMMITTEE REPORT:

SAJB Administration Funds:

Treasurer Skipworth reported as follows: The SAJB Checking account balance is \$2505.04, the Spokane County Investment Pool (Wellhead Protection) balance is \$1,023.36. Treasurer Skipworth noted \$1,007 is being transferred from Wellhead Implementation Funds to Administration Funds for a bill paid by Administration that should have been an Implementation expense.

SAJB Wellhead Implementation Plan (WIP) Funds: Kim Beal, City of Spokane, reported the WIP checking account balance is \$47,920.59, the Spokane County Investment Pool (Implementation) is \$284,634.27 and Implementation Savings is \$3,151.67.

Presented/Approved Administration and WIP Bills:

President Wick presented the attached Bill Payment Summary (Total of \$34,568.77) for December 2001. Those present reviewed the summary. Jim Lahde made the motion, and Bob Ashcraft seconded, the bills be paid as per the presented summary as follows: Administration bills: \$43.24. Wellhead Implementation bills: \$34,525.53, Program Leader McHugh Fee, Mileage and Reimbursable in the amount of \$7,146.76 for 11/10/01 through 12/19/01 included. President Wick called for the vote, the motion carried unanimously.

(3) OLD BUSINESS:

Extension of Contract with Spokane County for Potential Contaminant Source Inventory

President Wick stated he received the extension document (no change in dollar amount), signed it and returned it to Stan Miller.

SAJB 2002 Implementation Budget

President Wick handed out copies of the proposed 2002 Implementation Budget; those in attendance reviewed and discussed the proposed budget. It was noted the budget is based on .12 per connection per month. Bob Ashcraft made the motion, and Walt McKee seconded, the 2002 Wellhead Implementation Plan Budget as proposed be approved. President Wick called for the vote, the motion carried unanimously.

Designation of "Alternate" Board Members for voting

President Wick explained he emailed this information to the Attorney for review and has not heard back as yet, he stated he would have more information at the next meeting.

Extension of Program Leader Contract

President Wick reviewed contract negotiations with those present, explaining the benefits/costs Ms. McHugh pays directly (versus an employer paying these costs) that is considered when setting the compensation amount. Discussion followed. Jim Lahde made the motion, and Terry Squibb seconded, that the Program Leader Contract be extended to 12/31/02 at \$33.85 per hour with a maximum of 1,920 hours. President Wick called for the vote, the motion carried unanimously.

4) NEW BUSINESS:

Consumer Confidence Reports (CCR)

President Wick asked if purveyors want to do the CCR together again? If so we need to talk to Gail and ask if she will be in charge again (Treasurer Skipworth said he would ask her). Also do we want to change the cover? President Wick stated we'd talk more about this at the next meeting.

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES; continued:

(5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Committee Reports

Education and Awareness Committee (EAC):

President Wick and Program Leader McHugh reported EAC is working on truck decals, trade booth giveaways, children's theater groups, media campaign, signs for State roads, Aqua Duck costume, etc. The EAC 2002 Budget was reviewed and discussed by those present.

Pro-Active Business Assistance Committee (PBAC):

See (a) Program Leader Report.

Potential Contaminant Source Inventory Committee (PCSIC):

See Old Business.

Household Hazardous Waste Committee (HHWC):

Secretary Small reported HHWC is formalizing the projects for 2002 at three scheduled meetings in January, February and March.

Program Leader Report – Julia McHugh

- a) Ecology Business Assistance Report – draft, but not final report of work accomplished in 2001. Ms. Camille Martin will present the final at the January SAJB meeting.
- b) Meeting w/County Emergency Services 12/04/01 – submitted suggested changes to Emergency Response Comprehensive Plan, which includes notification of Water Districts through City Water and a second central number.
- c) Free to AWWA members: video entitled "Security Risk Assessments for Water Utilities," a record of the Nov. 27 teleconference including an overview of the following topics: Performance-based security risk assessment process, how to employ security technologies effectively, tools used to support the assessment process, understanding the performance of security systems, lessons learned from utility assessments, how to get started with security upgrades.
- d) Washington Citizen Advisory Committee WCAC – cleanup of heavy metals contamination in the Spokane / Coeur d'Alene Basin, 12/17 meeting on aspects of EPA proposed cleanup plan; development of public comments for submission to EPA
- e) Friends of the Aquifer – 12/10 meeting re: Cogentrix appeal process
- f) Question from website following 11/11/01 earthquakes – any danger of aquifer water draining away?
- g) EWU student requesting copy of our 'Newsreel' TV spot for project involving aquifer contaminates and ways the community can be involved in safeguarding our natural resource.
- h) Summary of November Groundwater Conference with references and resources for Water Districts attached.
- i) Repeated suggestion @ conference that Spokane again become a Groundwater Guardian Community – based upon SAJB efforts, we already qualify (i.e. no additional work required beyond existing SAJB programs); designation tends to add the status of national recognition.

Guest Speaker

Tom Moore, West Valley School District, attended the meeting. Mr. Moore explained he is the Project Leader for the West Valley Environmental Outdoor Learning Center. He explained progress on the Learning Center to date and future plans (upon completion it will have 1,600 native plants and 4 different Eco-systems). Also how this will be utilized to teach the teachers and students about the environment in which they live.

(6) OPEN FORUM

Steve Skipworth stated the aquifer is now 9" above normal.

(7) ADJOURNMENT

There being no further business this 20th day of December 2001 President Wick adjourned the meeting at 3.05 PM.

President Ty Wick

Secretary Kathleen M. Small