

Committee	Project	Budgeted 2012	Cost YTD 9/27/2012	Remaining Funds	Summary of Actions Taken 10/3/2011 - 4/23/2012	Contact Info
All	Program Manager	\$43,000.00	\$29,716.97	\$13,283.03	Thank you for the opportunity to work as the SAJB Program Manager. Below you will see a summary of the actions on which SAJB has been focused.	Tonilee Hanson SAJBinfo@gmail.com 509-847-4337
	Mileage	\$1,000.00	\$1,131.64	-\$131.64	Mileage also includes: trips to and from twenty-three (23) community and school events, materials pick up and distribution; seven (7) Bi-State IWAC meetings; Aquifer folder delivery to twenty-two (22) private and public schools; website rebuild meetings; trips to the mailbox; delivery of invoices to Treasurer; and etc.	
	Professional Services	\$400.00	\$0.00	\$400.00	None to date	
	Postage/Reimbursables	\$600.00	\$221.04	\$378.96	The Aqua Duck Costume Cleaning \$90.40, PCSI postage deposit of \$660 and the Interstate Fair booth fee of \$50 and other items like the Quicken software were not accounted for here. PM reimbursed to date \$1,301.53.	
	Idaho Purveyor Outreach	\$500.00	\$0.00	\$500.00	<b>2/9/12 H2O Breakfast</b> CDA Resort ID. SAJB co-sponsored the event with the Spokane River Forum and Idaho purveyors. The Sponsorship was based on the existing relationship with SRF and at no cost to SAJB. Twenty (20) SAJB Member representatives attended. <b>Bi-State Water Management</b> - Alan Miller from Hayden Lake ID invited SAJB to begin a regional dialogue on managing the Aquifer/River System. Ty Wick, Bob Ashcraft, Todd Henry, Bryan St. Clair and Bill Rickard are representing SAJB. The Board approved PM, Tonilee Hanson, as facilitator for the first 1-3 organizational meetings. The organization is named <b>IWAC Idaho Washington Aquifer Collaborative</b> . Meetings have been held on 2/28, 3/20, 4/24, 5/8, 6/12, 7/10 and 9/11. All documents are available to SAJB Members for review. Idaho purveyors have volunteered to reimburse SAJB for some of PM time.	Alan Miller Hayden Lake ID Facilitation paid from Program Manager's contract. As of 9/27/12 - 67 hrs = \$2,479
	Wellhead Protection DOH Modelling Grant	\$5,000.00	\$0.00	\$5,000.00	SAJB Resolution 2012-01 was approved on 2.23.12. The City of Spokane contracted with GSI Water Solutions of Portland, OR in March. Data has been compiled and sent to GSI. An entirely new model is being developed. Five additional areas will be included in the new model that are not included in the USGS Bi-State Aquifer Model. Downtown Spokane including river; Latah Creek drainage at mouth; North Idaho; Little Spokane drainage; and Lower Spokane from Nine Mile Dam impoundment to North Lake Spokane. GSI Reports have been provided and John Porcelo will report results at the 9/27/12 SAJB Meeting.	Lloyd Brewer lbrewer@spokanecity.org Doug Greenlund dgreenlund@spokanecity.org
Reserve Fund	Reserve Fund	\$44,075.81	\$0.00	\$44,075.81	The 2012 Reserve Fund was increased to 20%	
	Advertisement in Journal of Business	\$1,000.00	\$0.00	\$1,000.00	No ads are scheduled to date. PM will work with Dick Zarony to determine the two best issues for the SAJB ad. It may be useful to review the current ad and determine if a new message is useful.	Dick Zarowny dickz@spokanejournal.com 509-344-1278
	Consulting on Containment issues	\$0.00	\$0.00	\$0.00		

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Pro-Active Business Assistance	Envirostars	\$10,000.00	\$5,000.00	\$5,000.00	Resolution 2012-03 EnviroStars was adopted on 2/23/12. Spokane EnviroStars has Certified 52 businesses to date. An increase of 10 new certifications since April. 5 star application forms have been developed for Auto Repair, Dental, Dry Cleaners, General businesses and Landscaping. Auto Body repair will be the next 5 star applications developed. SAJB matching funds have been leveraged to apply for a Public Participation Grant. The Coordinated Prevention Grant (CPG) submitted by SRSWS to create an EnviroStars Certification for Restaurants focused on waste reduction, compostable food packaging and Fats Oils and Greases (FOG) was not selected for funding. The Department of Ecology Grant to certify Dentists closes September 30, 2012, and has launched the dental campaign. The Dental society of Spokane will include a full page promotion in their 10/3/12 newsletter and EnviroStars Certification will be presented at the 10/9/12 meeting. 3 Dentists have been certified to date. Drs. Kurt Peterson, Mitch Orsi - Manito Family Dental and Chris Chaffin - Chaffin Dental Care. A list of certified EnviroStars is attached.	Andy Dunau andy@dunau.com 509-535-7084
Household Hazardous Waste	HHW Waste Turn In	\$2,000.00	\$973.00	\$1,027.00	9/29/12 Drug Take Back Event sponsored by Deputy Greg Snyder is being promoted leveraging the KSPS budget for TV spots (The 4/28/12 spot was updated to for 9/29 and 2 locations), Channel 5 PSA airtime, the SRF e-news to 1,800 participants and individual purveyors outreach to customers. SRHD, Ecology, Spokane Regional Clean Air Agency have also sent out information to their news sources. \$973 of these funds are requested to cover the Change Order for Anne Francis Web Design.	Ann Murphy amurphy@spokanecity.org Geoff Glenn gglen@spokanecity.org Deputy Greg Snyder gsnyder@spokanecounty.org
Potential Contaminant Source Inventory	Contract with Spokane County	\$10,000.00	\$0.00	\$10,000.00	The PCSI mailing was completed on 9/12/12. Companies like Avista with multiple locations were sent one letter with a list of all of their various locations. Only one letter from the general mailing was returned. The Arc-Gis map is ready. In 2010 the map was provided on CD to fire and police. this year it will be stored on a secure web-site that police and fire can access. It is currently available to any SAJB members via "DropBox" simply e-mail PM and ask for access to the dropbox.	Reanette Boese RBoese@spokanecounty.org
	Letter Materials and Postage	\$1,000.00	\$1,113.27	-\$113.27	The PCSI letter and insert were updated to include information about EnviroStars Certification. Copies were e-mailed to all purveyors and print copies are available.	Walt's Mailing Service 1st Ave. WA 99206 9610 E. Spokane Valley, 509-924-5939
Conservation	Mobius	\$2,000.00	\$0.00	\$2,000.00	Aquifer Model at Mobius is worn out. Mobius is attempting to create a new one. No action to date.	Rolf Goetzinger rolfgoetzinger@gmail.com
	Giveaways	\$500.00	\$0.00	\$500.00	Give away items were inventoried and it was determined that new purchases would minimal in 2012. See Inventory for full accounting of SAJB materials distributed from 9/10/11 to 4/23/12	Bill Wales bill@nrgideas.com
Education	KSPS Contract	\$40,000.00	\$20,000.00	\$20,000.00	Resolution 2012-04 was approved on 2.23.12. KSPS produced a 15 second spot for the 4/28/12 Drug Take Back event. Three additional spots are contracted (1 fifteen second and 2 30 second spots. 2012 36 Spots aired in March. 2012 Aquifer in a Cup Lessons taught. SAJB Informational brochure graphic arts support by KSPS artist.	Trink O'Conner TrinkOc@SpokaneSchools.org Jim Zimmer
	WVLC Contract	\$22,000.00	\$0.00	\$22,000.00	SAJB Resolution 2012-05 was approved on 3/22/12. WVLC has provided their Americorp Intern to demonstrate the Aquifer model at school events.	Jami Ostby Marsh Jami.Ostby-Marsh@wvwd.org 509-998-7313
	Ad Space/Airtime	\$24,600.00	\$16,400.00	\$8,200.00	Resolution 2102-02 Emerald Outdoor Advertising was approved on 2/23/12. PM negotiated an 8-12 month Aqua Duck rotating billboard presence provided for the cost of 6 months. Space will be donated to SAJB for a guaranteed 2 extra months and a probably 4 additional months depending on space available.	Rhonda rhonda-t@emeraldoutdoor.com 509-327-0103

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	Website Maintenance	\$500.00	\$215.00	\$285.00	January 2012 prior to adoption of the 2012 budget, Anne Francis repaired, removed or replaced all of the broken links including re-loading the 2009 Aquifer Atlas with each page available as a separate PDF. Future maintenance, following the full re-build, will be completed on an as needed basis for a fee of \$50/hr.	Anne Francis - www.annefrancis.biz anne@annefrancis.biz
	Website Rebuild	\$6,000.00	\$6,972.50	-\$972.50	Resolution 2012-06 was signed with Anne Francis Web Design to rebuild the existing SAJB website and Virtual field Trips to enhance navigation and add features such as search, purveyor pages, photo and video archive, latest news, calendar and others. The web rebuild will be in a content management system that can easily be maintained and updated by the PM. To view the progress to date visit http://annefrancis.org	Anne Francis - www.annefrancis.biz anne@annefrancis.biz Rebuild site http://annefrancis.org
	Website Hosting Fees	\$500.00	\$194.01	\$305.99	September 2011, Netriver transferred web hosting services to PSP. The SAJB website was backed up by Anne Francis. The transfer to PSP was completed in 11/11. Fees paid to date in 2012 are for the domain name registration and web hosting thru 2013. No additional web hosting fees are expected when the rebuilt website is launched. PSP has been very responsive and helpful. A final decision about hosting can be made before June 2013 as the new website is used.	PSP Pacific Software Publishing pspinc.com 1404 - 140th Place NE Bellevue, WA 98007 425-957-0808
	Centennial Trail Interpretive Signs Restoration Art 5 signs	\$974.91	\$815.25	\$159.66	Five Centennial Trail signs were designed based on pages from the Aquifer Atlas. SAJB provided the art, Spokane County and City will share the costs of printing the signs on metal and installing them with a protective plexiglass cover. The signs art was delivered to Sharp-Line on 7/10/12. After 4 sets of proofs the signs were approved for production on 9/17. The signs were to be delivered on 9/24. Only 3 signs are ready #2, #3, & #4, the others were damaged in production and will be reproduced. Signs #2 and #3 were shown at the 9/27/12 meeting. ETA for signs #1 and #5 is October 5, 2012. It was agreed that SAJB would cover the City of Spokane's cost for printing and installation and the City would reimburse SAJB.	Jan Hess Graphic Design janhess@comcast.net 509-951-5208
	AD Coloring Book	\$0.00	\$0.00	\$0.00	Printed in 2011 and distributed at all 2012 events	
	AD Issue #1 Printing	\$0.00	\$0.00	\$0.00	Reprinted in 2011 and distributed at all 2012 events	Dave Kelly davekelleydesigns@gmail.com 509-590-9582 Griffen Printing george@griffinpublishinginc.com 509-534-3625
Education cont.	Watershed Planning Items	\$0.00	\$0.00	\$0.00	No new materials were identified for purchase in 2012	
	AD Costume Cleaning	\$100.00	\$90.50	\$9.50	The costume needs cleaning.	Laundry Land 509-325-9274
	AD Performances	\$750.00	\$1,253.50	-\$503.50	Aqua Duck performers have participated in 12 Community Events and 11 Community Outreach Specialists have assisted distributing materials, escorting AD and making EnviroStars bracelets with kids. Students from the Community School have been hired for most of the summer events.	Cordell Duron - Misty Duron mistyd@coffeesystems.com Stacia Benson staciabacksoon@hotmail.com Ben & Caleb McEnderfer 509-209-3477
	New Booth Signs	\$500.00	\$0.00	\$500.00	A new graphic that explains how a water system works, pumps pipes ect. Mike Carroll was recommended for a quote. Cassel can print, mat and grommet the sign to match the other three. This will be completed in time for the Interstate Fair in September.	Mike Carroll mikecarroll@mikecarroll.us 509-990-4500 Mandy Hill mandy@autosox.com
	Giveaways	\$0.00	\$0.00	\$0.00	No new materials were identified for purchase in 2012. PM did a complete inventory and distributed a blue SAJB Grocery bag with samples of all giveaway materials to all members. The inventory has been updated to reflect the distribution of materials at all of the school and community events and response to member request for materials.	Cassel Promotions Mandy Hill mandy@autosox.com
	Spokane Youth Environmental Conference	\$100.00	\$100.00	\$0.00	SYEC was held on May 17, 2012 at SCC. PM will participate as a project evaluator. A booklet of Superior projects was mailed to SAJB and is available for review.	Ann Murphy amurphy@spokanecity.org

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	Earth Day Booth	\$500.00	\$500.00	\$0.00	Earth Day was held on 4/21/12. SAJB had a table and provided materials to community members. 200 hose nozzles, 250 grocery bags, 225 aquifer folders and sets of comics plus pens, magnets and EnviroStars materials were distributed. Kids made EnviroStars bracelets with each color representing something kids and their families can do to protect our aquifer and environment. The Earth Day organizers were very appreciative of the SAJB donation.	earthdayspokane@gmail.com
	Ice Age Floods Institute Membership	\$50.00	\$0.00	\$50.00	Membership fee was renewed on 12/15/11	Melanie Bell mbell4242@comcast.net
	Ground Water Foundation	\$150.00	\$150.00	\$0.00	The Groundwater Foundation Membership was renewed on 11/16/11 and 9/27/12	<a href="http://www.groundwater.org">http://www.groundwater.org</a>
	Jr. Lilac Parade Entry	\$75.00	\$75.00	\$0.00	Aqua Duck walked the parade with two assistants who displayed SAJB and Friend Aqua Duck on Facebook signs.	<a href="mailto:info@spokanejrillacparade.com">info@spokanejrillacparade.com</a>
	Millwood DAZE	\$0.00	\$50.00	-\$50.00	8/25/12- Millwood, WA. It was well attended. Aqua Duck was present and all publications were provided to the public with a kids activity to make EnviroStars Bracelets.	<a href="mailto:MollieDalpae,509-232-0864,director@mowspokane.org">Mollie Dalpae, 509-232-0864, director@mowspokane.org</a>
	Interstate Fair	\$0.00	\$50.00	-\$50.00	No funds were budgeted for the 2012 Interstate Fair - Green Zone because the space was donated in 2010 and 2011. August 28, 2012, all Green zone agencies were required to contribute \$50 to share the cost of the space. PM paid the fee so SAJB would be represented over the 10 days of the Fair. On 9/15/12 with Aqua Duck participating, over 200 kids made enviroStars bracelets which provided time to have water conservation and protection conversations with the families.	
	Valley Fest Booth	\$25.00	\$0.00	\$25.00	Valley Fest was held on 9/21-23/12. PM, Aqua duck and Assistants participated in all 3 days of events. An Informal survey of the public was conducted in which they were asked to tell one thing they could do to protect the aquifer in return for receiving either a reusable grocery bag or a hose nozzle. Recycling oil was the number one response, using non-phosphate soaps was tied for #2 with reducing the use of plastic bags. The message, "Don't Flush medicines" is also beginning to make an impact. A full list of survey responses is attached to this report.	peggy@valleyfest.org pat@valleyfest.org
	Family Fun Fair	\$0.00	\$0.00	\$0.00	Do not plan to participate this year	
<b>Totals</b>		\$ 217,900.72	\$ 85,021.68	\$ 132,879.04		
Other Projects Completed or Under Development September - December 2012	Storage Unit and Inventory	The SAJB display and all give away material are labeled and available for events as needed. A google calendar was created so anyone wanting the display could reserve it. This Google calendar is located on the rebuilt website. An Inventory of available materials is attached. Purchasing new or replacement materials will be addressed in October as part of developing the 2013 budget.				
	Aquifer Folders	2,463 Aquifer Folders, 149 Aquifer Atlases and 1,448 Aquifer Placemats were delivered in August and September to 20 different private schools and three public schools, including 1,000 delivered to Central Valley School District Science Coordinator for use by the second grade teachers. Folders have been included in the give aways at community events. A comprehensive list of all private schools that received folders is attached to this report.				
	2013 Budget	The 2013 budget will be drafted and presented for initial review and discussion at the next SAJB meeting, October 25, 2012				
	Sepa Checklists and Pre-Development Planning	Program Manager systematically reviews all SEPA Checklists and Pre-Development planning meetings to determine if the interested Purveyors have been informed and if the notices involve industries of concern. SEPA Notices are uploaded to the NEWS section of the website. A feature will allow anyone interested to sign up for notification messages whenever a new SEPA Checklist is uploaded. These notices and reports have been and will continue to be archived and accessible through a search feature. It was determined that pre-development information would not be included on the public website.				