

# SPOKANE AQUIFER JOINT BOARD AGENDA

**NOTE Date** - February 28, 2006 1:30 PM

**NOTE Location** - Pasadena Park Irrigation District 9227 E Upriver Drive

## 1. CALL TO ORDER

Welcome and Introductions

Consideration of January 26, 2006 Meeting Minutes

## 2. FINANCE COMMITTEE REPORT - Steve Skipworth, Treasurer – Mary McIntyre, Accountant

Review and Approve Bills

## 3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey

Aquifer Protection Council

2006 Program Leader Scope of Work and Contract

## 4. NEW BUSINESS

Wellhead Implementation Budget

## 5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

ProActive Business – 7 Increased Generator Contact visits conducted by Ecology during January; Preparation of letters/mailers to 2005 IGC participants underway; BMP manual being distributed; Hospitals visit reports complete for Valley, Sacred Heart, Deaconess and Holy Family, including sending out information packets to each facility; work plan/budget mtg. 2/24

Potential Contaminant Source Inventory Update – updated list ready for May-June 2006 mailing; work plan/budget mtg. 2/24

Household Contaminant Disposal – work plan/budget mtg. 2/24

Education & Awareness – another full evening at the Vera+SAJB booth @ Sunrise Elementary Science Fair Feb 2, 6-8 p.m.; aquifer presentation to Compass Club 2/7; Aqua Duck Comic Book Issue #2 delivery expected 2/28; work plan/budget meeting 2/21

Website – total website sessions for Jan 2006 = 1403

Emergency Planning – repeat information: Contact Sheriff's Deputy Greg Snyder 477-2592 or Deputy Travis Pendell 477-6044, if you wish to have an on-site review of your facility to improve system security

PROGRAM LEADER REPORT – Julia McHugh

1) **Lee Mellish, Liberty Lake Sewer & Water District**, will address the phosphorus in dish detergent bill (HB2322) that is currently making it's way through the state legislature

2) **Lloyd Brewer, City of Spokane Environmental Programs**, will address the following Ecology effort: Ecology is soliciting public comment on the revised Formal Draft Phase II Municipal Stormwater Permit for Eastern Washington through May 19, 2006. Following consideration of all public comments and final changes, the final permit will be issued in late September 2006 at the earliest. The formal draft permit can be downloaded at: [http://www.ecy.wa.gov/programs/wg/stormwater/eastern\\_manual/index.html](http://www.ecy.wa.gov/programs/wg/stormwater/eastern_manual/index.html); printed copies can be obtained by contacting [jenh461@ecy.wa.gov](mailto:jenh461@ecy.wa.gov). **Send written comments** to [EasternComments@ecy.wa.gov](mailto:EasternComments@ecy.wa.gov) or to: Department of Ecology, Water Quality Program, Municipal Stormwater Permits, P.O. Box 47696, Olympia WA 98504-7696, Fax: (360) 407-6426. **PUBLIC WORKSHOPS** Ecology to host two general public workshops on the formal draft permit during public comment period to include explanation of permit, changes from the previous, and answer questions. Formal testimony or comments on the Draft Permit or Fact Sheet not accepted at public workshops. **In Spokane:** Thursday, April 13, 2006, 1:00 p.m. to 5:00 p.m., Spokane Public Health District, Room 140 (Auditorium), 1101 West College Avenue

3) Local Emergency Planning Committee (LEPC) Feb 9 meeting involved review of Articles of organization; handout for review of Emergency Support Function #10 of the City/County Dept. of Emergency Management plan; the need to standardize and coordinate existing emergency response documents existing within various response agencies; and a brief discussion on the PCSI and the desire to combine SAJB's, Fire District's and L&I lists

4) Aquifer Protection Council – next meeting @ Ecology is Tuesday Feb 21, 2:00 p.m. (Steve Skipworth attending)

5) AWWA Subsection is soliciting for nominations for their Young Professional Award, acknowledging someone in your organization that embodies high standards and performance in community involvement, leadership and technical expertise. If you wish to nominate, email a written summary of ~ 500 words to [dledingham@parametrix.com](mailto:dledingham@parametrix.com) before April 1<sup>st</sup>. Award to be presented at PNWS Annual Conference, Spokane, in May 2006

## 6. OPEN DISCUSSION

ADJOURN

# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 26, 2006

## 1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Pasadena Park Irrigation District No. 17, 9227 E. Upriver Drive, Spokane, Washington on January 26, 2006. President Wick welcomed those in attendance and called the meeting to order at 1:30 PM.

### **Board of Directors Roll Call and Introductions**

President Ty Wick, Vice President Bob Ashcraft, Treasurer Steve Skipworth and Secretary Kathleen Small were in attendance. A total of 18 attended the meeting, 11 SAJB Voting Representatives, 2 Non-Voting SAJB Representatives, Program Leader Julia McHugh and 4 Guests.

### **Consideration of Regular Meeting Minutes**

President Wick called for any additions, corrections or comments on the Minutes of December 15, 2005. The Minutes of December 15, 2005 were approved as presented.

## 2) FINANCE COMMITTEE REPORT

### **SAJB Administration Funds**

Treasurer Steve Skipworth reported as follows: The SAJB Checking Account balance is \$3,169.96 and the Spokane County Investment Pool (Wellhead Protection) balance is \$ 1,195.07. Treasurer Skipworth stated one bill payable for January 2006, post office box rent of \$72.00. Wellhead Implementation Plan Assessments will be mailed in March.

### **SAJB Wellhead Implementation Plan (WIP) Funds**

Mary McIntyre, Spokane Water Department Accountant, reported as follows: The WIP checking balance is \$ 4,300.21, the Spokane County Investment Pool (Implementation) is \$ 72,143.29 and Implementation Savings is \$73.43.

### **Presented/Approved Administration and WIP Bills**

President Wick presented the attached Bill Payment Summary for January 2006 - Total \$ 8,136.82. Those present reviewed the summary, discussion followed. Walt McKee made the motion, and Bob Ashcraft seconded, that the bills be paid accordance with the presented January 2006 Summary. The Summary detailed Wellhead Administration \$ 72.00 and Wellhead Implementation Bills of \$ 8,064.82 including the Program Leader Fee, plus mileage and reimbursement, total \$ 5,623.32 for the period 1/01/06 through 1/20/06. President Wick called for the vote, the motion passed unanimously.

## 3) OLD BUSINESS

### **Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)**

President Wick and Program Leader McHugh discussed latest activities. Also see Program Leader Report Item 5).

**Aquifer Protection Council** – See Program Leader Report Item 4).

## 4) NEW BUSINESS

### **2006 Program Leader Scope of Work and Contract**

President Wick explained work is in progress on the Scope of Work and Contract.

### **City of Spokane Shoreline Management Program**

Ty reported that the SAJB had been invited to participate on the Committee that is being formed to review and update the City's Shoreline Management Program. After some discussion, Brad Blegen indicated that City of Spokane staff are involved in both SAJB and the Shoreline Management Program and will be able to represent SAJB's interests and report back on the committee's progress.

### **Officer Elections**

President Wick stated that SAJB Officer Elections will be in July of this year, the Treasurer position will be open and Secretary Small has indicated she would like to step down. It was noted that the same officers have been in place for several years and that anyone that is interested in serving as an officer is encouraged to submit their name to Kathy Small for nomination. New officers are important to any organization as they are often a source of new energy and ideas. Without new leaders, who will continue the mission of the SAJB?

## 5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

ProActive Business – 8 Increased Generator Contact visits conducted by Ecology during December, including two hospitals. BMP manual for medical facilities is available in paper format – CD format expected; requests from infirmary manager @ Silver Mtn., IDEQ, & Panhandle Health District for BMP. From list of 2005 IGC 'good guys' visits, SAJB letter & aquifer protection decal will be sent to participating businesses; work plan/budget mtg. upcoming

Potential Contaminant Source Inventory Update – all district lists submitted to contractor, who will enter corrections & return finished product, date unknown; work plan/budget mtg. upcoming; June 2006 is next mailing date for letter to businesses

Household Contaminant Disposal – work plan/budget mtg. upcoming

**WELLHEAD PROGRAM IMPLEMENTATION PLAN** – continued:

Education & Awareness – 1/14 'Water Day' event @ MOBIUS Children's included partners KSPS Ch7, Spokane County Water Resources and Dept of Ecology. VFT presentation to 7<sup>th</sup> graders at Odyssey School 1/19; Vera+SAJB booth @ Sunrise Elementary Science Fair Feb 2, 6-8 p.m.; final edits before printing on Aqua Duck comic book Issue #2 – 25,000 to be printed

Website – total website sessions for Dec 2005 = 864; Total for 2005 = 10,211

Emergency Planning – Contact Sheriff's Deputy Greg Snyder 477-2592 or Deputy Travis Pendell 477-6044, if you wish to have an on-site security review of your facility.

**PROGRAM LEADER REPORT – Julia McHugh**

1) Attendance at the Dec13 & 14 system security workshops for purveyors = 37 total, key messages per DoH:

1. Purveyors need to appreciate that their facilities (and the communities that are served by them) are potential targets of people who intend to do harm. Purveyors need to think beyond the natural (or common) events that lead to contamination.
2. There are significant resources available to purveyors to assist them in preventing an intentional act, in detecting one should it occur, and in planning the appropriate response if one should occur.
3. Local law enforcement cares about this issue, and wants to work with purveyors.

2) The **SAJB representative** to the Local Emergency Planning Committee (LEPC) is Dave Enos, SAJB rep for Spokane Industrial Park. As hydrogeologist @ GeoEngineers he handled emergency response for client BNSF, and also has had incident command training. He can be contacted at [David.Enos@URSCorp.com](mailto:David.Enos@URSCorp.com) 994-3807

3) Irvin Water District's neighbor, Lawless LLC (Arrow Asphalt/RPI) asphalt plant – Ecology settled litigation w/company. Preventative & safety training measures put in place for staff, including aquifer awareness. March 15 is due date for Lawless action plan

4) Aquifer Protection Council – 1/17 meeting @ Ecology – discussion of need to maintain up-to-date contact info; the City of Spokane Critical Materials List and commonality with County list; and the Kootenai Co. "List of lists" for categorizing substances stored/used over the aquifer. Identification of all existing jurisdictional and regulatory responsibility/authority/and reality of enforcement. Identification of other non-agency stakeholders. Discussion of possible grant funds to foster APC work.

5) ID/WA Aquifer study – Public update presentation to be held **January 26, 2006, 6:30 – 9:00 p.m.** Poster session from 6:30 to 7:15, Short presentation, Poster session continues from about 7:40 to closing, giving you a chance to ask questions of the hydrogeologists actually conducting the study and the computer modeling. The SAJB booth will be one of six additional information booths set up. **PLEASE plan to attend!**

9) Ecology has released a preliminary draft of the Washington State Department of Transportation (WSDOT) Municipal Stormwater Permit for public comment. <http://www.ecy.wa.gov/programs/wq/stormwater/municipal/wsdot.html> **Ecology is accepting comments on the preliminary draft through February 21, 2006.** This draft is the first step toward issuing final permits. After gathering public input on the preliminary draft, Ecology intends to prepare a final draft permit and hold a formal public comment period. Ecology will host workshops and public hearings during the formal comment period in late spring. Ecology anticipates final issuance of this permit in the fall of 2006. Comments and questions can be directed to Annie Szvetcz at [aszv461@ecy.wa.gov](mailto:aszv461@ecy.wa.gov).

**OPEN FORUM** – None.

**6. ADJOURN**

There being no further business this 26<sup>th</sup> day of January President Wick adjourned the meeting at 2:15 PM.

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President Ty Wick

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Secretary Kathleen M Small

**Guest Speakers – Scott Torpie and Denise Clifford, Washington State Department of Health, Division of Drinking Water, addressed regional issues and entertained purveyor questions and suggestions.**