

SPOKANE AQUIFER JOINT BOARD AGENDA
May 25, 2006 1:30 PM
Pasadena Park Irrigation District 9227 E Upriver Drive

1. CALL TO ORDER

Welcome and Introductions
Consideration of April 27, 2006 Meeting Minutes

2. FINANCE COMMITTEE REPORT – Mary McIntyre, Treasurer
Review and Approve Bills

3. OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey
Aquifer Protection Council
2006 Program Leader Contract – Resolution 2006-03 attached
Wellhead Regulatory Process and Wellhead Protection Area Designations

4. NEW BUSINESS

Officer Elections

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN

ProActive Business – Reminder! Best Management Practices manual available on CD – if you have a medical or dental or veterinary facility in your district, call Julia to get copies to provide to them. Ecology completed 10 IGC visits in the Spokane area in April. Seeking to sponsor an Internship related to aquifer protection – Ecology intern has taken full-time position

Potential Contaminant Source Inventory Update – draft letter & Business Guide prepared for 2005 list recipients; expecting to send ~4,000 letters. Contractor waiting on a few Districts to return edited PCSI; Regional PCSI exploration underway with Idaho counterparts

Household Contaminant Disposal – April Household Contaminant Turn-in Saturdays –**Total Turned in = 4290 lbs.**

April 1 Liberty Lake, .75 T collected (1500 #), 3 S.C.O.P.E. Volunteers

April 8 Otis Orchards, .19T collected (380 #), 5 S.C.O.P.E. Volunteers None on April 15 – (Easter),

April 22 6303 E. Sprague, ~.48T collected (~950#), 4 S.C.O.P.E. Volunteers

April 29 Millwood, .73T (1460#), 1 S.C.O.P.E. Volunteer

Materials approx. divided as follows: 2/3 paint & products, 1/6 motor oil, 1/6 landscape products. Thank you letters sent to Fire District, Fire Stations, volunteers. Awaiting April comparison tally from SRSWS

April 29th – Spring Greening – 4 T collected from 61 homes (2T Household, 2T Paint)

Education & Awareness – Aqua Duck appearance at City's Water Stewardship kickoff event May 4th a hit! Thank you ERIN CASCI for notable Aqua Duck performance! KSPS Poster-Poetry contest winners selected and will receive prizes; three winning posters will become postcards. Per mid-contract report, KSPS continues to hold workshops, distribute 'Water' books w/ SAJB bookplate, and run TV spots. Updated Placemat map being formulated– Lawton Printing donating paper, enabling ~200,000 to be printed @ \$.05ea; City and County have agreed to providing staff and a share of printing costs; other cost-sharing partners being sought

Website – total website sessions for April 2006 = 1382

Wellhead Protection Area Committee – May 12 meeting to discuss how to identify/define a "special" wellhead capture zone that can be supported with the groundwater model; Lloyd Brewer has provided two iterations of wellhead capture zones, depicting 1) time of travel with existing gpm data and 2) time of travel with projected gpm; Protection zone size and function were also discussed

Emergency Planning – repeat information: Contact Sheriff's Deputy Greg Snyder 477-2592 or Deputy Travis Pendell 477-6044, if you wish to have an on-site review of your facility to improve system security.

PROGRAM LEADER REPORT – Julia McHugh

Guest speakers Ms. Camille Martin, Ms Lisa Brown, Ecology Toxics Waste Reduction, to present the medical facility Best Management Practices Manual

1) Steve Skipworth to address final draft of state water conservation rules – comments due between July 1 and end of August.

2) ID/WA Aquifer Study – Policy Advisory Committee mtg 4/11/06 – discussion of public meeting Study Roll-out tentatively scheduled for May 1, 2, and 3 2007 @ Center Place at Mirabeau. Evening 1 – electeds receive awards, lay public is informed of study results & goals for next 2 days. Day 2 Technical – abbreviated version of previous night then breakout sessions on subjects chosen by tech team. Day 3 Policy – a.m. – model capabilities and how it should be used; p.m. - water policy issues discussion, incl. how model may be applied, where it is housed, how adjudication and metering fits in, stakeholder input, any other issues.

for past aquifer studies USGS Web page: <http://wa.water.usgs.gov/projects/svrp/>
Idaho Dept of Water Resources Web page: <http://www.idwr.idaho.gov/hydrologic/projects/svrp/>

3) Local Emergency Planning Committee (LEPC) May 11 meeting attended by Dave Enos - 'following a state-wide and tribal meeting, a template is being constructed for agencies to craft their own program plan'

4) Aquifer Protection Council –meeting @ Ecology May 16 – The city and county Critical Materials Lists were discussed at length; Wellhead Capture Zones and Special Protection Zones were also discussed. Idaho Panhandle Health and IDEQ updated aquifer protection legislation information and discussed vehicle washing issues

5) June 22 Guest Speaker – Mr. Bruce Rawls, Spokane County Utilities Director, to discuss treated wastewater dispensation

6) Julia out of office Monday and Tuesday, May 29 & 30

6. OPEN DISCUSSION

ADJOURN

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

April 27, 2006

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Pasadena Park Irrigation District No. 17, 9227 E. Upriver Drive, Spokane, Washington on April 27, 2006. President Wick welcomed those in attendance and called the meeting to order at 1:30 PM.

Board of Directors Roll Call and Introductions

President Ty Wick, Vice President Bob Ashcraft, Treasurer Mary McIntyre and Secretary Kathleen Small were in attendance. A total of 15 attended the meeting, 10 SAJB Voting Representatives representing 11 SAJB Members, 1 Non-Voting SAJB Representative, Program Leader Julia McHugh and 4 Guests.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or comments on the Minutes of March 23, 2006. The Minutes of March 23, 2006 were approved as presented.

2) FINANCE COMMITTEE REPORT

Treasurer Mary McIntyre reported as follows:

SAJB Administration Funds

The SAJB Checking Account balance is \$5,753.11 and the Spokane County Investment Pool (Wellhead Protection) balance is \$1,206.34.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$ 13,132.42, the Spokane County Investment Pool (Implementation) is \$ 47,851.66 and Implementation Savings is \$ 73.50.

Presented/Approved Administration and WIP Bills

President Wick presented the attached Bill Payment Summary for April-2006 - Total \$ 61,426.24. Treasurer McIntyre noted that holding payment until next month for the KSPS invoice of \$15,000 would allow collection of additional dues to bring up the balance of the checking account. Those present reviewed the summary, discussion followed. Walt McKee made the motion, and Dan Wren seconded, that the bills be paid accordance with the presented April 2006 Summary, less the KSPS Invoice of \$15,000. The Summary detailed Wellhead Implementation Bills of \$ 61,426.24, minus (\$ 15,000) = \$46,426.24 including the Program Leader Fee, plus mileage and reimbursement, total \$ 5,840.62 for the period March 20 through April 21. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Aquifer quantity study by Washington-Idaho-US Geological Survey (Study)

President Wick reported the Study is out taking aquifer level readings this week. Also see Program Leader Report 2).

Aquifer Protection Council

Program Leader McHugh said there has been a meeting with the Idaho folks – they got the funding option through the legislature and will now ask the people to vote to approve the tax.

2006 Program Leader Contract

Program Leader McHugh excused herself from the meeting. Those present discussed the Program Leader current contract and her request to reduce the hours by 25% as the Program has matured away from the development stage into full implementation. Tim Schudel made the motion, and Dan Wren seconded, that the Program Leader contract run from May 1, 2006 through April 30, 2007, estimated maximum hours of 1,335 hours annually and compensation to be a lump sum of \$51,240.00 per year paid in 12 monthly installments of \$4,270.00. President Wick called for the vote, the motion passed unanimously. President Wick will prepare the Program Leader contract for signature. Program Leader McHugh rejoined the meeting.

Conservation Committee

President Wick reported the Conservation Committee met and reviewed indoor and outdoor conservation options, with the intent to get a funding package together to submit to the DOE Watershed Planning Group. This is a placeholder action for funding that is to become available in 2007.

4) NEW BUSINESS

Nomination of Officers

Walt McKee nominated Ty Wick as President, Bob Ashcraft as Vice-President and Kathy Small as Secretary. There were no other nominations. President Wick stated officer elections would take place at the May meeting. President Wick announced that Mary McIntyre has accepted the appointment to the position of Treasurer for SAJB.

SPOKANE AQUIFER JOINT BOARD MEETING MINUTES – continued:

4) NEW BUSINESS – continued:

Wellhead Regulatory Process and Wellhead Protection Area Designations – description & comments received attached.

Those present formed the Wellhead Protection Area Designations Committee (WHPAD); members: President Wick (Spokane Water District No. 3), Lloyd Brewer (City of Spokane), Bill Rickard (City of Spokane), Lee Mellish (Liberty Lake Sewer and Water), Jim Lahde (Model Irrigation), Erin Casi (City of Spokane), a representative from Whitworth Water and from Irvin Water. WHAPD will meet on May 12, 2006 at Pasadena Park Irrigation District No. 17.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

ProActive Business – Ecology completed 18 IGC visits in March. Intern sponsorship is going on hiatus until new project effort initiated. Reminder! Best Management Practices manual available on CD – if you have a medical or dental or veterinary facility in your district, call Julia to get copies to them. See attached news release announcing BMP guide & national award for this work

Potential Contaminant Source Inventory Update –presentation of PCSI to Local Emergency Planning Committee by Reanette and Bea, to familiarize emergency responders with database and GIS capabilities and encourage thinking towards regional PCSI; draft response received from Michael Barber, Director WSU Water Research Institute and Gary Johnson, Idaho Water Resources Research Institute to explore undertaking a regional PCSI;

Household Contaminant Disposal – April Household Contaminant Turn-in Saturdays; all events 11-3 at the following Fire Stations: **April 1 Liberty Lake, .75 T collected (1500#)**, **April 8 Otis Orchards, .19T collected (380 #)** None on April 15 – (Easter), **April 22 6303 E. Sprague, ~.48T collected (~950#)**, April 29 Millwood. Thus far, waste breakout appears to be: 2/3 paint products, 1/6 automotive products, 1/6 landscape products

Education & Awareness –SAJB Booth will be set up and staffed at Riverfront Park, Gondola Meadows on Earth Day, April 22nd. from 11 to 3. Aqua Duck will be at the City's Water Stewardship kickoff event at Riverfront Park Friday May 3, 12 – 3. For your use - ~Y1999 Aerial views of valley in digital file format for use in Aquifer Powerpoint presentations – call Julia if you'd like copies, or for copies of Aqua Duck comic book Issue #2. Initial work begun on updating placemat map, and garnering cost-sharing partners – Lawton Printing is donating excess paper

Website – total website sessions for March 2006 = 1534

Emergency Planning – repeat information: Contact Sheriff's Deputy Greg Snyder 477-2592 or Deputy Travis Pendell 477-6044, if you wish to have an on-site review of your facility to improve system security.

PROGRAM LEADER REPORT – Julia McHugh

- 1) Kootenai County - BNSF has contributed \$100,000 to a Supplemental Environmental Project in lieu of a fine. The Panhandle Health District project was chosen, and will be granting the money to fueling stations towards required upgrades on fuel island stormwater/fuel containment (canopy/oil-water separators discharging to swales/ etc.)
- 2) ID/WA Aquifer Study – Meeting with Guy Gregory 4/5 to discuss accuracy of purveyor data incorporated in to study; purveyors can expect individual district pumping data to be distributed by Reanette for review and editing
URL for the bibliography for the past aquifer studies USGS Web page: <http://wa.water.usgs.gov/projects/svrv/>
Idaho Dept of Water Resources Web page: <http://www.idwr.idaho.gov/hydrologic/projects/svrv/>
- 3) Local Emergency Planning Committee (LEPC) April 13 meeting attended by Dave Enos, SIP, and Julia introducing Reanette and Bea who provided an informative presentation on the PCSI & GIS capabilities, in an effort to build advocacy for and participation in a regional PCSI
- 4) Aquifer Protection Council –meeting @ Ecology April 18 –City and county Critical Materials Lists were discussed at length; Wellhead Capture Zones and Special Protection Zones were also discussed. Idaho Panhandle Health and IDEQ updated aquifer protection legislation information and discussed vehicle-washing issues. Next APC mtg – May 16, 2:00 Ecology
- 5) Coeur d'Alene Water Resources Conference, Friday April 21 – Bill Rickard, City of Spokane Environmental Programs, will attend and summarize @ SAJB meeting
- 6) Model Irrigation - Bureau of Reclamation grant work – telemetry system 90% installed and 1800+ radio meters installed, expected to improve ability to track water production and usage
- 7) May 25 Guest Speakers, Ms. Camille Martin, Ms Lisa Brown, Ecology Toxics Waste Reduction, to present the medical facility Best Management Manual

OPEN FORUM – None.

6. ADJOURN

There being no further business this 27th day of April President Wick adjourned the meeting at 3:15 PM.

President Ty Wick

Secretary Kathleen M Small

Guest Speakers: Ms. Chelsea Wood, City of Spokane, reported on the City's Water Stewardship campaign kickoff May 5th and 6th. Mr. Mike Kuntz, et. al, Conoco-Phillips, to discuss storage tank modification and upgrade program, inspections and other pipeline topics