



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

December 4, 2014

Officers: President Ty Wick, VP Bob Ashcraft, Secretary Todd Henry, Treasurer Neal Skaufel

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. President Ty Wick was in attendance. A total of 24 attended the meeting; including 12 SAJB voting representatives, 1 non-voting members, Program Manager Hanson and 10 guests. The sign-in sheet of SAJB members and guests is available upon request.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or deletions to the Minutes of October 23, 2014. Hearing none, the Minutes for October were approved as submitted.

2) FINANCE COMMITTEE REPORT

President Ty Wick reported for the Treasurer.

SAJB Administration Funds

The SAJB checking balance for November 2014 is \$1,396.51

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$32,131.78. The Spokane County Investment Pool (Implementation) balance is \$58,190.41.

Administration and WIP Bill Summary for November

President Wick presented the Bill Payment Summary for the month of November 2014.

The November Bill Payment Summary totaled \$31,032.14. The November summary detailed SAJB Administration bills of \$2,500.66 and Wellhead Implementation Bills of \$24,876.96. The Program Manager Consulting Services including mileage and reimbursements for the month of November amounted to \$3,654.52

Those present reviewed the summaries. Jeremy Jenkins moved to approve the Bill Payment Summary as presented. Bob Ashcraft seconded the motion. President Wick called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection – Doug Greenlund reported that the review process is moving slowly and a meeting with the Spokane City Executive Committee will probably not occur until after the new year.

Idaho Washington Aquifer Collaborative (IWAC) – The November 11th IWAC meeting was cancelled in honor of Veteran's Day. Steve Robischon is the guest speaker for the 12/9/14 meeting and Dale Ralston will be the guest speaker on January 13, 2015.

IWAC meets monthly, the second Tuesday at 1:30 pm. SAJB members are encouraged to participate in this bi-state collaboration. IWAC agendas, minutes and documents are available at <http://www.spokaneaquifer.org/category/iwac/iwac-agendas-minutes/>.

2014 PCSI Business Mailing and Map – The PCSI mailing was completed on November 6, 2014 by Walt's Mailing Service. The only thing remaining is to send the map and business spreadsheet to the "First Responders". Lloyd Brewer and PM Hanson generated a list of who should receive the PCSI map and business information but contact information is missing. Craig Riley, DOH volunteered to work with PM Hanson to update the first responder contact information. In 2010 PM Erin Casci prepared CDs and mailed them out. In 2012, PM Hanson put the information in a drop box and provided access to Rick Freier who said he would share the PCSI information. The goal for 2014 is to create a password protected web page on www.spokaneaquifer.org where first responders can easily see the map, the business spreadsheet and also search the map by business name or business address. Funds remain in the contract with Anne Francis Web Design to cover most if not all of this website work.

2015 Aquifer Atlas Update – Jeremy Jenkins and Reanette Boese reported that work on editing the 2015 Aquifer Atlas is continuing. The draft pages were visually displayed for a quick overview but it will likely be another six weeks before the 2015 Atlas will be ready for SAJB and outside review.

Watershed Memorandum of Agreement – President Wick reported that the WRIA Memo of Agreement was signed and is moving forward.

Our Gem Symposium 11/18/14 and the Spokane River Forum (SRF) Conference

11/19/14 – 11/20/14 at the CDA Resort – Feedback - President Wick commented on the Fernan Lake Watershed study. The session presenter, Mark Solomon, University of Idaho, showed the power of using virtual reality from the gaming industry coupled with scientific data to display possible scenarios with nutrient loading in the lake. Additional Conference comments were a "Thumbs -Up" for the variety and quality of SRF Plenary and break-out sessions.

2015 Proposed Budget– Members were sent the proposed budget to review in advance of the meeting. PM Hanson reviewed the budget updates since October 23, 2014 that reflected bids from potential vendors for print, give away and promotional materials. One new item introduced as a Residential Household Hazardous Waste line item is a grocery bag design displaying Aqua Duck and the Spokane Waste Directory.

Also discussed were the December invoices that are yet to be received and when paid will change the balance in the funds remaining in the Washington Trust account. Bob Ashcraft moved to approve the 2015 budget as submitted. Terry Squibb seconded the motion. President Wick called for the vote, the motion carried unanimously.

4) NEW BUSINESS

2014-05 Resolution CIAW Insurance – Resolution 2014-05 was sent to members in advance of the meeting. President Wick clarified that CIAW Insurance changed their fiscal year to a calendar year ending in December rather than September. The insurance will now be invoiced in December. The CIAW change in no way obligates SAJB to change our fiscal year. Dave Hutchinson moved to approve Resolution 2014-05. Bill Rickard seconded the motion. President Wick called for the vote, the motion carried unanimously.

DOH letter regarding special wellhead protection areas – On November 24, 2014, President Wick sent a letter to Craig Riley and Ben Serr at the Department of Health Drinking Water Division regarding the Special Wellhead Capture Areas approved by DOH when the Spokane Aquifer Joint Board's Wellhead Protection Plan was approved. The letter explained that ten (10) year times of travel were never delineated for SAJB wellheads and that SAJB is able to provide their members with a list of potential contaminant sources within each well's special wellhead capture area. Additionally, DOH has been provided with a map of the SAJB member's capture zones and the associated potential contaminant sources.

Craig Riley, Assistant Regional Manager DOH Department of Drinking Water, attended today's meeting. Craig responded to President Wick's letter by stating "It was a mistake in communication between the new regional planner and the engineer and DOH will maintain the original SAJB agreement as approved by the state."

Craig went on to request that SAJB members spend time with the new regional planner, Mr. Ben Serr, and educate him on the work done by water purveyors. President Wick volunteered to work with Ben.

Bob Ashcraft and Gary Lowe Retirements – President Wick acknowledged Bob Ashcraft, manager of Consolidated Irrigation District No. 19 (CID #19), for his years of service as the SAJB Vice President. Gary Lowe, manager of North Spokane Irrigation District No. 8, also announced his retirement. President Wick presented both Bob and Gary with framed certificates of recognition for their support of SAJB. Kathleen Small, retired manager of Pasadena Park Irrigation District was one of the many who joined in honoring Bob and Gary. Shane Sheppard was introduced as the new manager for CID #19. Dave Richardson, the new manager at NSID #8, invited everyone to attend Gary's retirement party on December 18, 2014 from 3-5 pm at NSID #8, 7221 N. Regal Street, Spokane, WA.

2015 SAJB Meeting Date and New Vice President - The next meeting date is **Wednesday, January 21, 2015**. It was changed from 22nd due to a scheduling conflict for the meeting room SAJB will be taking nominations for a new Vice President. If you are interested please contact President Wick.

- 5) WELLHEAD PROGRAM IMPLEMENTATION PLAN** – Program Manager Tonilee Hanson's report can be downloaded at <http://www.spokaneaquifer.org/wp-content/uploads/2014/12/2014.12.4-SAJB-PM-Report.pdf>

2014 Education and Awareness Events

- 11/22/14- Spokane County Water Resource Center Open House was very well attended. Hands on activities were provided for kids, Aqua Duck and the new Waste Directory were included. Guided tours of the water reclamation facility were a huge hit and will be repeated in the future. Advance tour reservations was part of the successful turn-out.
- 1/29/15 – Otis Orchards Science Night
- 2/12/15 – Holmes Elementary Science & Technology Night
- 2/19/15 - International Association of Plumbing and Mechanical Officials. Kathleen Small generously offered to assist PM Hanson in presenting to this group as her presentation a few years ago was highly regarded by the plumbers. Thanks Kathy!

Pro-Active Business Assistance & Household Hazardous Waste Disposal – The fall campaign for the Waste Directory www.SpokaneWasteDirectory.org is fully under way. The Waste Directory was included as a SRF Conference session and the display was set up in the meeting room for members to see. A Google search for “Get rid of waste Spokane” finds the waste directory on page one in the #2 spot. Thanks to everyone who has added the Waste Directory to your newsletters and websites. Below is the list of links we know about to date.

- SAJB – Household Contaminants and Business Assistance
- Liberty Lake Sewer & Water District No 1
- City of Millwood - Newsletter
- City of Spokane <https://beta.spokanecity.org/solidwaste/recycling/>
- Spokane County Solid Waste www.spokanecounty.org/utilities/solidwaste/
- Spokane Regional Clean Air Agency - website
- YouTube – Our KSPS PSA
- Spokesman Review 11/19/14 – Becky Kramer article
- Journal of Business - on-line calendar
- Sustainability at Gonzaga - Facebook 11/21/14
- Lake Spokane Association - December newsletter

Website Statistics: The November spike of 787 visits with 3,325 page views was validated in google analytics revealing students viewing winning student posters and videos. See PM report.

6) ADJOURN

There being no further business this 4th day of December, 2014, President Wick adjourned the meeting at 3:00 PM.

President Ty Wick

Secretary Todd Henry