



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

March 26, 2015

Officers: President Ty Wick, VP Jeremy Jenkins, Secretary Todd Henry, Treasurer Neal Skaufel

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. President Ty Wick was in attendance. A total of 17 attended the meeting; including 12 SAJB voting representatives, 0 non-voting members, Program Manager Hanson and 4 guests. The sign-in sheet of SAJB members and guests is available upon request.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or deletions to the Minutes of February 19, 2015. Hearing none, the Minutes for February were approved as submitted.

2) FINANCE COMMITTEE REPORT

President Ty Wick reported for the Treasurer.

SAJB Administration Funds

The SAJB checking balance for March 2015 is \$3,642.01.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$11,235.79. The Spokane County Investment Pool (Implementation) balance is \$58,349.29.

Administration and WIP Bill Summary for March 2015

President Wick presented the Bill Payment Summary for the month of March 2015.

The March 2015 Bill Payment Summary totaled \$3,957.55. The March summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$1,500.00. The Program Manager Consulting Services including mileage and reimbursements for the month of March amounted to \$2,907.55

Those present reviewed the March Bill Payment Summary. Scott Inch moved to approve the Bill Payment Summary as presented. BiJay Adams seconded the motion. President Wick called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection – Doug Greenlund reported that Lloyd Brewer met with the City of Spokane's Mayor and his staff who have additional questions regarding the wellhead protection proposal. The process continues to move forward.

Idaho Washington Aquifer Collaborative (IWAC) – Met on 3/10/15. **Mark Solomon**, Ph.D., Water Research Scientist, Idaho Water Resources Research Institute (IWRRI), University of Idaho, presented the Rathdrum Prairie Aquifer Future Municipal Water Demand study. Mark described the process and methodology by which Idaho purveyors file water right applications based on **Reasonably Anticipated Future Needs (RAFN)** as provided for by Idaho law. Mark's presentation can be viewed at <http://www.spokaneaquifer.org/wp-content/uploads/2015/03/Mark-Solomon-RAFN-report-3.10.15.pdf>.

IWAC meets monthly, the second Tuesday at 1:30 pm. SAJB members are encouraged to participate in this bi-state collaboration. IWAC agendas, minutes and documents are available at <http://www.spokaneaquifer.org/category/iwac/iwac-agendas-minutes/>.

2015 Aquifer Atlas Update – Jeremy Jenkins and Reanette Boese reported that the 2015 Aquifer Atlas is under external review by IDEQ's technical editors. When the IDEQ review is completed the DRAFT 2015 Aquifer Atlas will be sent to SAJB members for comment. Jim Ekins at University of Idaho is working with Kristen Zimmer, KSPS/City of Spokane, on a companion guide for Educators and Parents.

GSI Water Solutions, Inc. Historical Analysis Scope - "Technical Approach, Scope of Work, and Cost Estimate for Conducting a Phased Analysis of the Causes of Historical Changes to Seasonal Low Flows in the Spokane River. Jeremy Jenkins met with Ben Serr at the Department of Health – Division of Drinking Water (DOH) to determine if this study would qualify for DOH aquifer protection funds. Ben passed the question on to Kitty Weisman. The study, as written, does not meet the aquifer protection grant criteria. Ty and Jeremy will work with John Porcello and attempt to adjust the scope of work to fit the source water funding guidelines.

2015 SAJB Assessment – Change in DOH Reporting – BiJay Adams informed SAJB members that DOH Water Facilities Inventory (WFI) updates have been changed to a 3 year cycle. The information currently used to determine SAJB assessments, (WFI Form boxes: 25A - Full Time Single Family Residences and 26A - Apartment Buildings, condos, duplexes, barracks, dorms) may not reflect annual connection numbers. SAJB members present discussed the situation and agreed that they would still be able to provide the correct assessment numbers annually.

4) NEW BUSINESS

Resolution 2015-05 SAJB-Spokane County Interlocal Agreement PCSI President Wick opened discussion on Resolution 2015-05, the Interlocal agreement between SAJB and Spokane County for annual Potential Contaminant Source Inventories (PCSI). Resolution 2015-05 was distributed for member review on March 16, 2015. Scott Inch moved to approve Resolution 2015-05 and Terry Squibb seconded the motion. President Wick called for the vote and the motion passed unanimously.

Reanette Boese reported that the 2015 PCSI business data has been compiled. Changes for this year include parcel numbers to verify the capture zones in GIS. Updated information has been included in the directions. 2015 PCSI lists will be distributed for review and return.

Billboard Design – Spokane Waste Directory – Draft billboard designs were presented for member review. Numerous changes were requested. Members agreed to look at new drafts via e-mail and select a final design before the April 23rd meeting.

City of Spokane Valley Comprehensive Plan – President Wick reported that the City of Spokane Valley is updating their Comprehensive Plan. Water systems are invited to review and provide comments on water services, future water needs and areas within the municipal codes that may need to be strengthened. President Wick called for volunteers. Todd Henry and Bryan St. Clair volunteered to participate in reviewing the comprehensive plan.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Tonilee Hanson's report can be viewed or downloaded at <http://www.spokaneaquifer.org/wp-content/uploads/2015/03/2015.03.26-SAJB-PM-Report.pdf>

2015 Scheduled Education and Awareness Events

- 4/18/15 - Earth Day at Riverfront Park
- 4/18-19/15 - Caring for Creation St. Al's Parish
- 4/24/15 - Chester Elementary Science Fair
- 4/29/15 – Longfellow Elementary Science Night
- 6/1-10/15 - Mead 5th Grade Environmental Camp
- 6/6/15 – Fire District #9 Demo and Wellness Day
- 8/22/15 – Millwood DAZE

Pro-Active Business Assistance & Household Hazardous Waste Disposal Activities

EnviroStars Waste Directory Website for Residents and Businesses

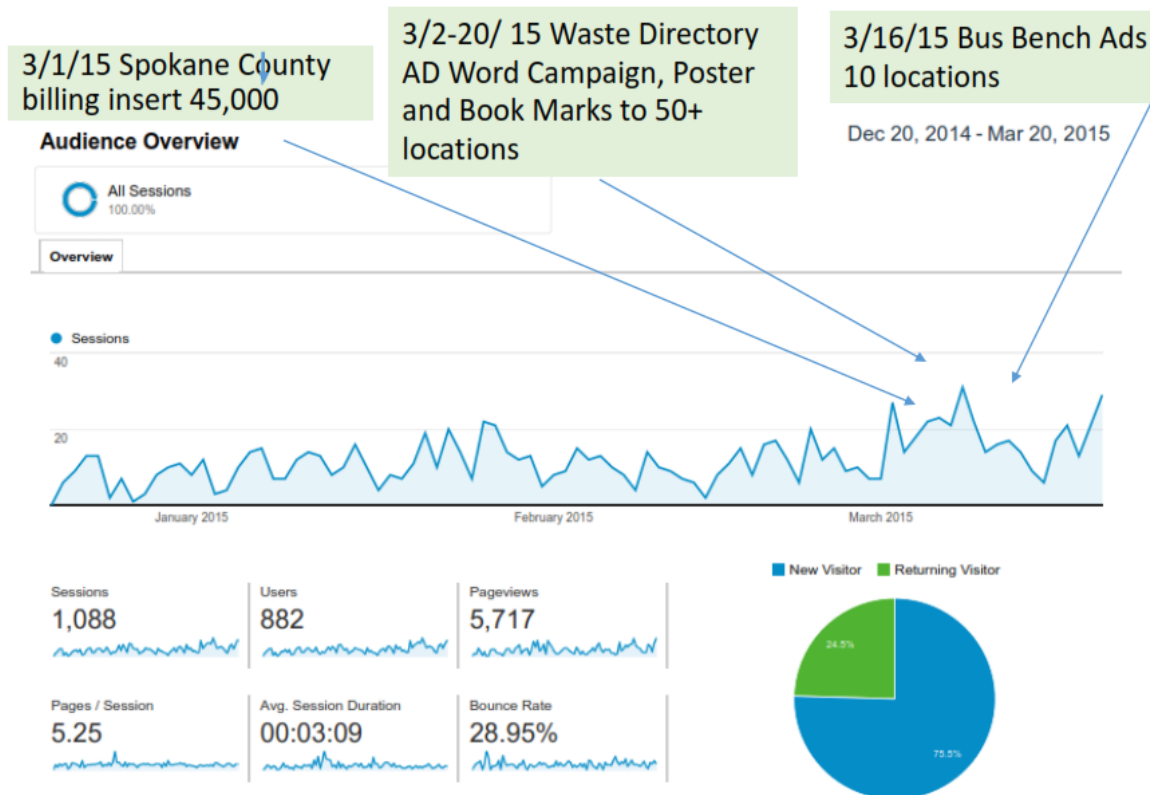
- **Spring Cleaning Media Campaign** will run from March 30th to June 21st 2015 and include the following:
 - **Radio Campaign 6-10 am and 6-10 pm drive time**
 - KXLY AM 920 (Reach 24,000 ages 35+ ave. 3.1 x/wk)
 - KZZU – 92.9 FM (Reach 23,700 ages 35+ ave. 2.7 x/wk)
 - KXLY FM – Coyote Country 99.9 (Reach 29,800 ages 35+ ave. 4.3 x/wk)
 - **Bus Bench Ads** –Installed on 3/16/15 at ten locations.

- **Billboards** - 2 rotating locations – This design was reviewed today and will be finalized by early April.
- **Poster and Bookmark** distribution: coffee shops, grocery stores, malls, bulletin boards and Neighborhood Councils. The SRF intern has distributed posters to 50 different locations.
- **Community Events** Earth Day and subsequent events will focus on the Spring Clean-up Campaign.
- **Social Media:** Facebook, e-news and digital bulletin boards (2,500 – 10,000 reach)
- **KSPS Public TV** – 30 spots /month are currently running.
- **EnviroStars**
 - **77 Certified EnviroStars** (Total)
 - **7 Renewals and Upgrades in February**
 - 5 Star – Oil Can Henry's (3 locations)
 - 5 Star – Selkirk Landscape Services
 - 5 Star – Special Mobility Services
 - 5 Star - Swanson's Refrigeration and Restaurant Repair
 - 5 Star - Tipke Manufacturing
 - **1 In Process** – City West Auto Body
 - **5 Decertified** – 2 in February
 - Handyman Matters – sold
 - Ace Landscaping - moved - no response to recertification
 - **New Promotional Materials** – Metal signs, auto magnet and window decals have been produced and are being distributed to certified EnviroStars businesses as part of the media campaign.

Spokane Waste Directory Website Statistics - The table below displays website statistics.
www.spokaneaquifer.org

Month	12/15/14 1/14/15	1/15/15 2/14/15	2/15/15 3/14/15
Sessions	1,963	3,068	2,488
Users	1,605	2,624	2,050
New Visitor	75.60%	81.60%	78.00%
Returning Visitor	24.40%	15.40%	22.00%
Pageviews	6,796	9,989	9,147

SpokaneWasteDirectory.org Baseline – Below are Waste Directory statistics for 12/20/2014 – 3/20/2015. Media campaign results will be compared to this initial baseline. Bus bench ads and posters in various locations have already produced increases in visits to the website.



ADJOURN

There being no further business this 26th day of March, 2015, President Wick adjourned the meeting at 3:00 PM.

President Ty Wick

Secretary Todd Henry