



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 28, 2016

Officers: President Ty Wick, VP Jeremy Jenkins, Secretary Todd Henry, Treasurer Neal Skaufel

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. President Ty Wick was in attendance. A total of 20 attended the meeting; including 12 SAJB voting representatives, 3 SAJB alternate voting representatives, 2 non-voting members, Program Manager Hanson and 2 guests. The sign-in sheet of SAJB members and guests is available upon request.

Consideration of Regular Meeting Minutes

President Wick called for any additions, corrections or deletions to the Minutes of December 3, 2015. Hearing none, the Minutes for December were approved as submitted.

2) FINANCE COMMITTEE REPORT

President Ty Wick reported for the Treasurer.

SAJB Administration Funds

The SAJB checking balance for January 2016 is \$1,762.35

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$4,766.82 Spokane County Investment Pool (Implementation) balance is \$58,678.49.

Administration and WIP Bill Summary for October

President Wick presented the Bill Payment Summary for the months of December 2015 and January 2016.

The December 2015 Bill Payment Summary totaled \$20,265.56. The December summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$16,966.29. The Program Manager Consulting Services including mileage and reimbursements for the month of December amounted to \$2,299.27

The January 2016 Bill Payment Summary totaled \$2,401.27. The January summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$0.00. The Program Manager Consulting Services including mileage and reimbursements for the month of January amounted to \$2,401.27 Terry Squibb moved to approve the Bill Payment

Summary as presented. Paul Allen seconded the motion. President Wick called for the vote, the motion carried unanimously.

Next, President Wick presented the Treasurer's report. BiJay Adams moved to approve the Treasurer's report and Shane Sheppard seconded the motion. President Wick called for the vote, the motion passed unanimously.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection – President Wick reported that the December 22, 2015, conference call resulted in a substantive discussion. DOH seems committed to move ahead in the process. Future call-in information will be shared when it becomes available.

Idaho Washington Aquifer Collaborative (IWAC) – WSU students worked with IWAC members to design messaging and video presentations for Preservation, Water Quantity, Water Quality, and Stormwater. Work groups put together ideas with the goal of introducing the videos at the Spokane River Forum (SRF) Conference, March 23-24, 2016. WSU students are doing the first video on Stormwater at no cost to IWAC. Following the SRF Conference the videos will be made available to Idaho and Washington TV stations. IWAC meets monthly, the second Tuesday at 1:30 pm. SAJB members are encouraged to participate in this bi-state collaboration.

Tonilee distributed the 2016 Approved Budget with final 2015 Actuals for information purposes.

4) NEW BUSINESS

The members received drafts of the following resolutions in advance of the meeting.

Resolution 2016-01- GSI Phase 2 Spokane River Seasonal Low Flows - was presented for consideration by the Board. Shane Sheppard moved to approve Resolution 2016-01 and Terry Squibb seconded the motion. President Wick called for the vote and Resolution 2016-01 passed unanimously.

Resolution 2016-02 - KSPS Public Television - was presented for consideration by the Board. Terry Squibb moved to approve Resolution 2016-02 and Paul Allen seconded the motion. President Wick called for the vote and Resolution 2016-02 passed unanimously.

Resolution 2016-03 – SRF EnviroStars /Waste Directory - was presented for consideration by the Board. Paul Allen moved to approve Resolution 2016-03 and Shane Sheppard seconded the motion. President Wick called for the vote and Resolution 2016-03 passed unanimously.

Resolution 2016-04 – Anne Francis Web Design was presented for consideration by the Board. Shane Sheppard moved to approve Resolution 2016-04 and BiJay Adams

seconded the motion. President Wick called for the vote and Resolution 2016-04 passed unanimously.

2016 Potential Contaminant Source Inventory (PCSI) – Reanette Boese, Spokane County Water Resources, has begun the process of identifying new businesses for the PCSI list. 2016 is a letter and map year. DOH has asked individual purveyors to produce maps identifying all potential contaminants in their well capture zone. President Wick informed DOH that individual purveyor maps would be costly and that one combined map showing all potential contaminants is how the SAJB PCSI program was designed and approved. Identifying potential contaminants is done by each purveyor within their service area and shared with all purveyors. Reanette said that it is possible to provide DOH with a list by sorting the PCSI business spreadsheet to create a list of all identified potential contaminants within each purveyor’s special wellhead protection zone. The 2016 business letter will be updated to include emergency contact information.

The regular February SAJB Meeting has been rescheduled to March 3 and the regular March SAJB Meeting has been rescheduled to March 31 to accommodate the SRC4 Seminar and the SRF Conference.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN –

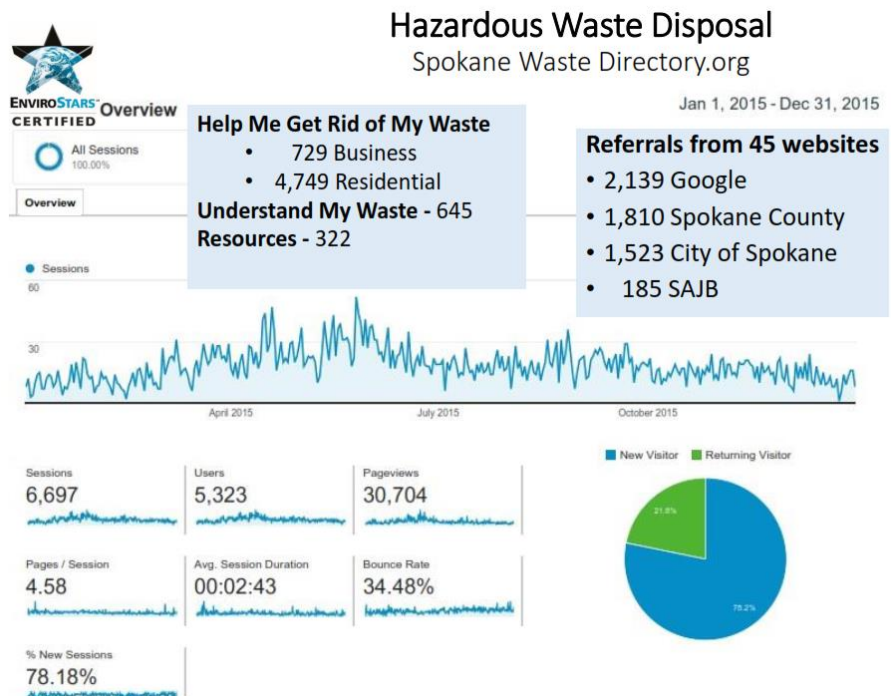
Program Manager Hanson’s report can be viewed or downloaded here.

2016 Scheduled Education and Awareness Events

- 3/3/16 – Roosevelt Elementary Science Night
- 3/15/16 – Nine Mile Falls Elementary Science Night
- 4/27/16 – Longfellow Science Night
- 6/6-6/15 – Mead 5th Grade Environmental Camp

Pro-Active Business Assistance & Household Hazardous Waste Disposal

A summary of Spokane Waste Directory 2015 Website statistics are displayed to the right.



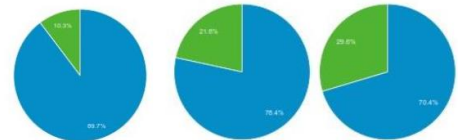
EnviroStars Business Renewals & Certifications

The City of Spokane Fleet Services is scheduled to complete

certification on February 2, 2016. Spokane EnviroStars program goals for 2016 recruitment of Fleet Services Repair will focus on: Spokane County, City of Liberty Lake, City of Spokane Valley, Spokane Transit Authority, AlSCO Linens, Gold Seal and others yet to be determined. The 2016 goal for renewals and re-certifications is ten (10) by year end.

SAJB Website – A comparison of SAJB website activity for the years 2013-2015 is shown to the right. The number of sessions, pageviews and new visitors have grown steadily each year.

Year	2013	2014	2015
Sessions	29,843	27,093	30,726
Users	26,783	21,416	21,874
Pageviews	95,283	96,631	108,688
Pages / Sessions	3.19	3.57	3.54
Ave. Duration	1:35	1:34	1:35
Bounce Rate	52.91	27.3	20.64
New Users	10.33	21.63	29.6
Returning Visitors	89.67	78.37	70.37



6) OPEN FORUM

BiJay Adams and Jeremy Jenkins reported that 1,800 gallons of de-icer (magnesium chloride) was intentionally dumped from an Idaho State Department of Transportation maintenance vehicle near Way Station 53 when the vehicle had mechanical issues. BiJay contacted ISDOT and they agreed not to repeat this practice in the future.

BiJay Adams reminded everyone of three upcoming events:

- The Spokane River Regional Toxics Task Force 2/9-11/16
- Inland Empire Sub Section Truck Rodeo 3/9/16
- Spokane River Forum Conference 3/23-24/16

7) GUEST SPEAKERS

8) ADJOURN

There being no further business this 28th day of January 2016, President Wick adjourned the meeting at 2:20 PM.

President Ty Wick

Secretary Todd Henry