



## **SPOKANE AQUIFER JOINT BOARD MEETING MINUTES**

September 22, 2016

Officers: President Ty Wick, VP Jeremy Jenkins, Secretary Todd Henry, Treasurer Neal Skaufel

### **1) CALL TO ORDER**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. A total of 20 attended the meeting; including 12 SAJB voting representatives, 2 SAJB alternate voting representatives, 2 non-voting members, Program Manager Hanson and 4 guests. The sign-in sheet of SAJB members and guests is available upon request.

#### **Consideration of Regular Meeting Minutes**

President Ty Wick called for any additions, corrections or deletions to the [Minutes of May 26, 2016](#). Hearing none, the Minutes were approved as submitted.

### **2) FINANCE COMMITTEE REPORT**

**President Wick presented the Treasurer's financial report.**

#### **SAJB Administration Funds**

The SAJB checking balance for September 2016 is \$3,420.90

#### **SAJB Wellhead Implementation Plan (WIP) Funds**

The WIP checking balance is \$32,802.65. Spokane County Investment Pool (Implementation) balance is \$58,995.75.

#### **Administration and WIP Bill Payment Summary**

President Wick presented the Bill Payment Summaries for the months of June, July, August and September of 2016.

The June Bill Payment Summary totaled \$20,297.15. The June summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$15,202.50. The Program Manager Consulting Services including mileage and reimbursements for the month of June amounted to \$5,094.65.

The July Bill Payment Summary totaled \$2,026.28. The July summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$0.00. The Program Manager Consulting Services including mileage and reimbursements for the month of July amounted to \$2,026.28.

The August Bill Payment Summary totaled \$5,827.06. The August summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$1,759.85. The Program Manager Consulting Services including mileage and reimbursements for the month of August amounted to \$4,067.21.

The September Bill Payment Summary totaled \$15,437.51. The September summary detailed SAJB Administration bills of \$264.00 and Wellhead Implementation Bills of \$10,804.98. The Program Manager Consulting Services including mileage and reimbursements for the month of September amounted to \$4,368.53.

Those present reviewed the summaries. Terry Squibb moved to ratify the actions of the SAJB Executive Board regarding bill payments for June, July and August and approve the September Bill Payment Summary as presented. Jim Lahde seconded the motion. President Wick called for the vote, the motion carried unanimously.

### **3) OLD BUSINESS**

**Wellhead Regulatory Process and Wellhead Protection** – Catherine Olsen attended today's meeting. She was recently hired as the Environmental and Sustainability Manager for the City of Spokane. The position includes accountabilities left vacant when Lloyd Brewer retired. There was no new information to report regarding the wellhead protection process.

**Idaho Washington Aquifer Collaborative (IWAC)** – IWAC met on 9/13/16. Dan Kegley was elected as IWAC's new President. Mike Galante will continue to be involved as IWAC's past President and work to complete the public awareness video project. Gary Stevens, Idaho Department of Environmental Quality, presented a comprehensive study of oil transport across the Rathdrum Prairie and the local and national issues resulting from oil transport. Melanie Thornton, WSU, provided a summary of the summer workshops which analyzed issues, possible solutions and next steps for regional water resources. These reports can be [downloaded here](#). IWAC meetings are held on the second Tuesday of the month at Liberty Lake Sewer and Water District in the large conference room.

**Water Rights Sub-Committee/New Water Rights Options** – No Report

**2016 PCSI Business Letter and Insert** – Letters were mailed to identified businesses in August. The Department of Health continues to request individual capture zone maps from each purveyor rather than accepting the comprehensive SAJB map. Ben Serr proposed that EWU students might be employed to create the individual maps as part of their GIS class. Discussion followed. The consensus was that the current map exceeds WAC requirements and any printed maps are obsolete as soon as printed. Wells, related capture zones and the potential contaminant businesses are identified for each purveyor in columns P and Q of the PCSI spreadsheet. Ben is invited to come to the SAJB meeting for further discussion whenever his schedule allows.

**Heavy metals transport into the Spokane River and effects upon water quality in Aquifer.**  
No Report

### **4) NEW BUSINESS**

**Discussion regarding new SAJB President.** President Wick announced that he will be retiring from SCWD No. 3 in February of 2018. A succession plan was discussed and the members decided to hold elections at the May 25<sup>th</sup> 2017 regular meeting.

**Next SAJB Meeting Thursday, October 27, 2016**

## 5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

[Program Manager Hanson's report](#) can be viewed or downloaded.

[The Third Quarter Implementation Report](#) provides detailed WIP expenditures, funds remaining and the actions that have been completed to date. PM Hanson requested transferring budgeted funds of \$1,000 from updating display booth signs to pencils, stickers and pens as those give-away items are nearly depleted. The members agreed to the transfer. The Aqua Duck feet will need to be replaced in the 2017 budget.

### 2016-17 Scheduled and completed [Education and Awareness Events](#)

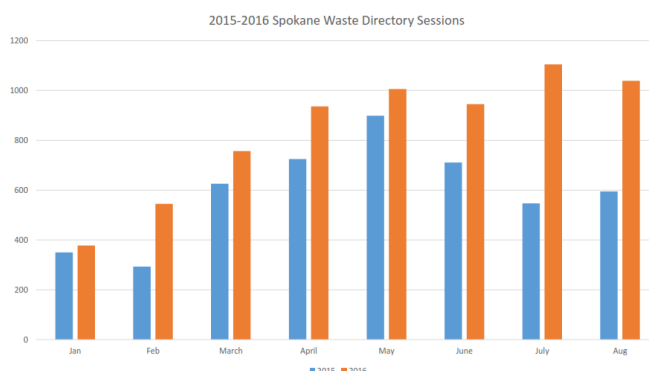
- 7/4/16 – Coeur d'Alene Fourth of July Parade
- 8/3/16 – KSPS Fit Kids Day
- 8/13/16 – KSPS Kids Day
- 8/20/16 – Unity in the Community
- 8/27/16 – Millwood DAZE
- 9/9-18 – Interstate Fair
- 9/23-25 – Hearts of Gold Parade and Valleyfest
- 10/1/16 – Hub-Apalooza
- 2/23/17 – McDonald Elementary Science Night

### Pro-Active Business Assistance EnviroStars program Updates –

- Total certified EnviroStars businesses 89, decertified 5, renewed 24,
- 3 Restaurants newly certified in August and September:
  - Monkey Business Café,
  - Manito Tap House,
  - The BlackBird Tavern & Kitchen
- In 2016, the [Spokane EnviroStars](#) website was redesigned.
- Two (2) full time SRHD Local Source Control Specialists will start as of Oct 1, 2016.
- 2016-2017 Focus areas
  - City of Spokane Cochran Basin
  - Restaurants (Fats, Oils and Greases – Food Composting)
  - PCSI Businesses that could impact four or more wells
  - Promotional materials - Update Brochure and create Waste Directory magnet

### Household & Business Hazardous Waste Disposal – [SpokaneWasteDirectory.org](#)

2015-2016 Spokane Waste Directory Sessions



The bar graph on the left displays the 2015 (1<sup>st</sup> bar) and 2016 (2<sup>nd</sup> bar) growth in Spokane Waste Directory sessions. The continued increase can be attributed to KSPS spots, public events and return visitors.

**SAJB Website** –

The Water Conservation pages had 925 pageviews between June 1<sup>st</sup> and September 15<sup>th</sup>. The chart on the right displays to number of visits to various water conservation pages.

**925 SAJB  
Water Conservation  
Page Views  
6/1/16 - 9/15/16**

<b>89</b>	<b>Elementary Water Conservation</b>
<b>56</b>	<b>Middle School Water Conservation</b>
<b>5</b>	<b>Conservation Coloring Book-8</b>

<b>775</b>	<b>Water Conservation Total</b>
<b>297</b>	<b>Water Conservation home</b>
<b>97</b>	<b>the-lawn</b>
<b>94</b>	<b>drought-information</b>
<b>48</b>	<b>reduce-water-going-into-storm-drains</b>
<b>46</b>	<b>climate-change</b>
<b>39</b>	<b>save-water-electricity</b>
<b>34</b>	<b>explore-water-conservation-resources</b>
<b>32</b>	<b>water-saving-tips</b>
<b>28</b>	<b>reduce-waste-going-down-the-drain</b>
<b>28</b>	<b>the-toilet</b>
<b>4</b>	<b>smart-scaping-the-parking-strip</b>

**6) OPEN FORUM****7) GUEST SPEAKER:****8) ADJOURN**

There being no further business this 22<sup>nd</sup> day of September 2016, President Wick adjourned the meeting at 2:35 PM.

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President Ty Wick

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VP Jeremy Jenkins

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Secretary Todd Henry