



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

November 17, 2016

Officers: President Ty Wick, VP Jeremy Jenkins, Secretary Todd Henry, Treasurer Neal Skaufel

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. A total of 18 attended the meeting; including 10 SAJB voting representatives, 3 SAJB alternate voting representative, 1 non-voting members, Program Manager Hanson and 4 guests. The sign-in sheet of SAJB members and guests is available upon request.

Consideration of Regular Meeting Minutes

President Ty Wick called for any additions, corrections or deletions to the Minutes of October 27, 2016. PM Hanson reported that Rob Lindsay had sent a correction to the Water Rights State Supreme Court Ruling, Bullet #2. The amended language is as follows: *"Spokane County will be coordinating with the Department of Ecology in a management response."* The October minutes were approved as amended.

2) FINANCE COMMITTEE REPORT

President Wick presented the Treasurer's financial report. It was noted that 2017 assessment fees have not been received from Honeywell and reminders have been sent. Cash flow projections indicated that funds in the Wellhead Implementation checking account will not be sufficient to cover 2017 invoices prior to receipt of 2017 assessment. Funds of twelve to fifteen thousand dollars will need to be transferred from the Spokane County Pool into the Washington Trust checking account.

SAJB Administration Funds

The SAJB checking balance for November 2016 is \$3,417.90

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$17,381.84. Spokane County Investment Pool (Implementation) balance is \$59,032.80.

Administration and WIP Bill Payment Summary

President Wick presented the Bill Payment Summary for the month of November 2016.

The November Bill Payment Summary totaled \$4,242.03. The summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$225.00. The Program Manager Consulting Services including mileage and reimbursements for the month of September amounted to \$4,017.03.

Those present reviewed the summary. Terry Squibb moved to approve the November Bill Payment Summary as presented. Jim Lahde seconded the motion. President Wick called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Wellhead Regulatory Process and Wellhead Protection –There was no new information to report regarding the wellhead protection process. Since this issue has met with determined resistance, this item will be removed from future agendas until there are new developments to report.

Idaho Washington Aquifer Collaborative (IWAC) – IWAC met on November 8, 2016. Past President Mike Galante presented a video production and broadcast contract with KSPS. Terry Pickel, City of Coeur d'Alene was elected as Vice President. The IWAC Education survey results were reviewed. President Kegley introduced the discussions of slogans for IWAC and the proposed slogans received an informal vote. The most popular slogan was, "Our Water. Our Future." Water conservation and efficiency practices will be discussed in December. IWAC meetings are held on the second Tuesday of the month at Liberty Lake Sewer and Water District in the large conference room.

PCSI Map – DOH/EWU Proposal - The Board discussed Ben Serr's proposal, made at the October meeting, to assist SAJB member with individual PCSI maps by engaging GSI students in Dr. Stacy Warren's class at Eastern Washington University. Questions were raised that required input from DOH. If approved, Vice President Jeremy Jenkins offered to be the point person for the PCSI mapping project with DOH and EWU. Ben Serr and Ed Parry will be invited to attend the December meeting.

2017 new Aqua Duck Comic and Billboard proposals –In October, Ben Serr, DOH Division of Drinking Water informed the members that there are grant opportunities that might fund the new "Contaminants of Concern" comic book. Ben sent the grant application to PM Hanson who has prepared a draft grant proposal. A preliminary budget was provided detailing the grant request and the matching funds. The 2017 billboard costs would be included in the SAJB matching funds. The DOH grant application will be submitted once required information is sent by the RFA coordinator, Corina Hayes.

In addition to the new comic book, the grant will request funds to update the 'Hazardous Chemicals in the Home' brochure. The brochure needs updated contact and waste disposal information for the Spokane County Regional Solid Waste System and correction of messages like disposing of unused medications by flushing them down the toilet. This is an opportunity to work collaboratively across agencies and create a regional brochure that includes Idaho information and the new IWAC slogan, "Our Water. Our Future." Thanks to Jeremy Jenkins, Reanette Boese and Rick Neal who volunteered to help with the brochure redesign. Idaho representatives will be recruited.

4) NEW BUSINESS

[2017 Draft Budget](#) - Program Manager Hanson presented a revised draft of the 2017 budget that includes 2016 projected expenditures to 12/31/16. Discussion followed including: 1) researching costs for a new display board and 2) increasing Program Manager Hanson's hourly rate but keeping the total budget amount the same. This would require a new resolution in January 2017. Members will adopt a 2017 budget at the December meeting.

Next SAJB Meeting Thursday, December 15, 2016**5) WELLHEAD PROGRAM IMPLEMENTATION PLAN**

[Program Manager Hanson's report](#) can be viewed or downloaded.

2017 Scheduled Events

- 1/26/17 - Otis Orchards Science Night
- 2/9/17 - Holmes Elementary Science Night
- 2/23/17 - McDonald Elementary Science Night
- 3/14/17 - 13th Annual Service Truck Rodeo
- 3/16/17 - Trentwood Elementary Science Night

Aqua Duck feet - Bill Robinson is working on a new design for the Aqua Duck feet. There will be two sizes, women's 7-9 and men's 10-11. Each set will cost \$100, which simply covers the cost of materials. Bill is donating his time as a contribution to aquifer protection.

Pro-Active Business Assistance Spokane [Spokane EnviroStars](#) **program and Household Hazardous Waste** [Spokane Waste Directory](#) **Social Media** - Facebook posts for Got Waste Wednesday have been promoted weekly since April. Here are some examples of the waste type, the number of people reached, the number who interacted by liking, sharing or going to the links and the number of people who searched the Waste directory website for disposal options.

Waste Type	People Reached	Engagement	Website Searches
Tires	8,290	342	721
Sharps, Needles & Syringes	1,002	43	380
Clothing - unusable	15,402	757	343
Mercury thermostats	5,304	138	31
Fats, Oils and Greases	12,657	361	37
Herbicides & Pesticides	5,097	226	50

"Super Star Saturday" is a new facebook campaign to promote EnviroStars Businesses that will begin in 2017.

6) ADJOURN

There being no further business this 17th day of November 2016, President Wick adjourned the meeting at 2:40 PM.

President Ty Wick

VP Jeremy Jenkins