



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 26, 2016

Officers: President Ty Wick, VP Jeremy Jenkins, Secretary Todd Henry, Treasurer Neal Skaufel

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. A total of 15 attended the meeting; including 9 SAJB voting representatives, 1 SAJB alternate voting representative, 2 non-voting members, Program Manager Hanson and 2 guests. The sign-in sheet of SAJB members and guests is available upon request. A quorum of voting members was not in attendance.

Consideration of Regular Meeting Minutes

Minutes of the December 15, 2016 meeting were provided for information only.

2) FINANCE COMMITTEE REPORT

President Wick presented the Treasurer's financial reports for information only.

SAJB Administration Funds

The SAJB checking balance for December 2016 Year End is \$431.43. The January 26, 2017 balance is \$431.43.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance for December 2016 Year End is \$17,956.11. Spokane County Investment Pool (Implementation) balance is \$44,109.54.

The WIP checking balance for January 26, 2017 is \$11,017.61. The Spokane County Investment Pool (Implementation) balance is \$44,109.54

Administration and WIP Bill Payment Summary

President Wick presented the Bill Payment Summaries for the December 2016 Year End and January 2017.

The December 2016 Year End Bill Payment Summary totaled \$813.09. The summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$0.00. The Program Manager Consulting Services including mileage and reimbursements for the period December 13 -31, 2016 amounted to \$813.09.

The January 2017 Bill Payment Summary totaled \$6,938.50. The summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$3,250. The Program Manager Consulting Services including mileage of \$52.97 and reimbursements of \$1,054.78 (new display board and 3-year web hosting fees) for the period January 1-23, 2017 amounted to \$3,688.50.

3) OLD BUSINESS

Idaho Washington Aquifer Collaborative (IWAC) – IWAC met on January 10, 2017. KSPS draft video scripts were reviewed and edited. Discussion focused on region wide conservation practices. BiJay Adams will present examples of landscape irrigation ordinances at the February 14th meeting. IWAC Meeting Minutes can be found at www.iwac.us. IWAC meetings are held on the second Tuesday of the month at Liberty Lake Sewer and Water District in the large conference room.

4) NEW BUSINESS

LEPC Water Resources Representative Needed. The Local Emergency Planning Committee is requesting a representative from water supply to participate in and inform the committee of water supply needs during emergencies. Shane Sheppard, Kelly Williquette and Todd Henry are willing to represent SAJB interests. PM Hanson will send LEPC information to all members. LEPC meetings are held the third Wednesday of the month from 9:00 – 10:30 am at the Spokane Fire Training Center 1618 N. Rebecca St. Spokane, WA 99217. Meeting agendas and minutes are available from Gerry Bozarth Greater Spokane Emergency Management, 1618 N. Rebecca St., Spokane, WA 99217. W-509-477-7613 C-509-939-1581. gbozarth@spokanecounty.org

Avista - Post Falls Dam Tabletop Exercise May 2, 2017. Mac Mikkelsen, Avista Hydro Safety, Security and EAP Specialist has extended an invitation to interested water purveyors to attend the Post Falls Dam table top exercise on May 2, 2017. Contact information: Mac.Mikkelsen@avistacorp.com, P. 509-495-8759 C. 509-389-6878.

A quorum of SAJB voting members was not present so 2017 Resolutions will be considered for adoption at the February 16th meeting.

Resolution 2017-01 SAJB – Dave Kelley Graphic Artist

Presentation of Comic Book # Nine 1st Draft. PM Hanson presented the first draft of [artwork](#) and [script](#) for comic #9. Comments and suggested edits included:

- Less fighting action
- More about aquifer hazards
- Keep the focus on prevention
- Avoid implication that contaminants are in our drinking water
- Other important contaminants are nitrates and chlorides from road deicer

Resolution 2017-02 SAJB – KSPS Public Television

[2016 KSPS Year End Report](#) – Kristen Zimmer – Kristen presented a summary of the completed 2016 KSPS education and awareness activities that included:

- 51 Workshops reaching 1,194 students
- Got Waste Poster Contest
- On-Air promotional spots – total to date 722: Got Waste Spring Cleanup – 280; Aquifer in a Cup Workshops – 158; Contest/Waste Directory – 77; Don't Water the Street promo – 79; Contest Winner Spot promo – 88; and Longer Lawn & Water at Night – 40. Social media reach of 31,000

- Events: CDA Fourth of July Parade, KSPS Character Day, 7/ 9, River Park Square, KSPS Fit Kids Day, 8/5, Ferris HS, Kids Day in Riverfront Park, 8/6

Resolution 2017-03 SAJB-Spokane River Forum

A list of 86 certified EnviroStars Businesses was provided. The Spokane River Forum will host the H₂O Breakfast on March 17, 2017 at the Lincoln Center. In 2016, the Spokane Waste Directory had 10,280 sessions with 33,581 page views. 84% new visitors and 16% return visitors. The top ten searched waste types were 1. Tires 2. Needles and syringes 3. Dead animals 4. Styrofoam 5. Hot water heaters 6. Batteries 7. Wood 8. Toilet 9. Latex paint and 10. Yard waste. Got Waste Wednesday Facebook posts increased waste directory visits. See PM Hanson's report for analytics.

Resolution 2017-04 SAJB – Anne Francis Web Design

Proposed SAJB Website Template. A mock-up of the proposed template for SAJB's website rebuild was reviewed and [can be viewed here](#). Members present liked the new format. The photos shown in the mock-up are placeholders. If you have high resolution photos that you would like considered for the masthead, please send them to PM Hanson. The masthead will rotate 5 photos and a photo of water purveyors working on the pipes, pumps and wells could help educate the public about what SAJB members do every day to provide water to your customers.

Next Meeting February 16, 2017. Moved for SRC4 Seminar at Spokane Arena on 2/23.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN

Program Manager Hanson's report can be [viewed or downloaded](#).

2017 Scheduled Events 1/26/17 - Otis Orchards Science Night; 2/9/17 – Holmes Elementary Science Night; 2/22/17- Longfellow Elementary Science Night; 2/23/17- SRC4 24th Annual Seminar; 2/23/17 – McDonald Elementary Science Night; 2/23/17 – SRC4 CEU Classes; 3/14/17 - 13th Annual Service Truck Rodeo; and 3/16/17 - Trentwood Elementary Science Night.

- 6) OPEN FORUM** Shane Sheppard, CID, is holding an asbestos pipe handling class and invited others to participate. Information will be forwarded to all members.

7) ADJOURN

There being no further business this 26th day of January 2017, President Wick adjourned the meeting at 2:35 PM.

President Ty Wick

Secretary Todd Henry