



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

September 28, 2017

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Bryan St. Clair

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. A total of 18 attended the meeting; including 11 SAJB voting representatives, 2 SAJB alternate voting representative, 2 non-voting members, Program Manager Hanson and 3 guests. The sign-in sheet of SAJB members and guests is available upon request.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections or deletions to the Minutes of September 28, 2017. Hearing none, Ty wick moved to approve the minutes as submitted and Terry Squibb seconded the motion. President Jenkins called for a vote and the motion carried unanimously.

2) FINANCE COMMITTEE REPORT

Bryan St. Clair presented the Treasurer's financial reports for June, July, August and September 2017

SAJB Administration Funds

The SAJB checking balance for September 28, 2017 is \$3,443.43.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$65,125.52. The Spokane County Investment Pool (Implementation) balance is \$44,385.89

Administration and WIP Bill Payment Summary

Treasurer, St. Clair presented the Bill Payment Summaries for the months of June, July, August and September of 2017.

The June Bill Payment Summary totaled \$9,321.85. The June summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$5,845.25. The Program Manager Consulting Services including mileage and reimbursements for the month of June amounted to \$3,476.60.

The July Bill Payment Summary totaled \$2,848.71. The July summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$700. The Program Manager Consulting Services including mileage and reimbursements for the month of July amounted to \$2,148.71.

The August Bill Payment Summary totaled \$4,587.47. The August summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$1,679.42. The Program Manager Consulting Services including mileage and reimbursements for the month of August amounted to \$2,908.05.

The September Bill Payment Summary totaled \$24,765.23. The September summary detailed SAJB Administration bills of \$288.00 and Wellhead Implementation Bills of \$20,580.00. The Program Manager Consulting Services including mileage and reimbursements for the month of September amounted to \$3,897.23.

Those present reviewed the summary. Ty Wick moved to ratify the actions of the SAJB Executive Board regarding bill payments for June, July and August and approve the September Bill Payment Summary as presented. Shane Sheppard seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Idaho Washington Aquifer Collaborative (IWAC) – IWAC contracted with KSPS to develop a five to seven - minute aquifer video. The draft script of images and text were reviewed at the September meeting.

IWAC met over the summer to develop three sessions for the Spokane River Forum Conference which will be held November 15-16, 2017. The sessions include: 1) a plenary discussing water rights and collaboration at the local level between interests in Idaho, WA and the Coeur d'Alene Indians, 2) Irrigation Design Standards and the WiseScape Guide, and 3) regional success stories for water conservation and efficiency. The goal is to invite elected officials and decision makers to consider the information when deciding on policies that impact water use. Chris Meyer, Idaho water rights attorney was scheduled to participate in the plenary session but is no longer available. Any recommendations for an alternate speaker would be appreciated. Please send any water conservation and efficiency success stories to PM Hanson.

Ty Wick shared that SCWD #3 implemented an odd-even watering schedule. Customers were not asked to reduce watering, just water on the assigned odd or even day. This request was met with resistance and anger. Ty also mentioned Whitworth Water District's tiered rate structure might be an interesting example to share at the conference. When Whitworth customers reach the highest tier of water use all water use at the lower tiers is then charged at the highest rate.

IWAC Meeting Minutes can be found at www.iwac.us. IWAC meetings are held on the second Tuesday of the month at Liberty Lake Sewer and Water District in the large conference room.

Eastern Washington University (EWU) Mapping Project – No update.

2017 Potential Contaminant Source Inventory (PCSI) – Thanks to everyone who has returned the 2017 PCSI business lists. Reanette Boese identified a number of specific issues

with the map of wellhead special protection area and capture zones. The earlier technology for digitizing the information was less precise and Reanette has focused on cleaning up discrepancies, adding new wells and incorporating dry well information in special wellhead protection areas. The cost of this work has not yet been billed. It will exceed the 2017 budget of \$5,000.00 but be less than \$10,000.00.

4) NEW BUSINESS

Resolution 2017-05 SAJB Officers and WA Trust Banking Accounts – Ty Wick moved to approve Resolution 2017-05 assigning the current SAJB officers as signers on the WA Trust bank accounts. Terry Squibb seconded the motion. President Jenkins called for discussion. Shane Sheppard questioned the bank service fees given the consistent SAJB bank balance. Treasurer St. Clair will ask to have the fees removed. President Jenkins called for the vote and the motion carried unanimously.

Resolution 2017-06 Emerald Outdoor Advertising Billboards - Bill Rickard moved to approve Resolution 2017-06 establishing a nine-month contract with Emerald Outdoor Advertising to display the Contest Winner's billboard in two locations near the winner's school, Arlington Elementary. President Jenkins called for discussion. Bill Rickard requested that the billboard locations be expanded to more areas in the city. PM Hanson will work with Emerald to add additional locations over the 9 months. President Jenkins called for the vote and the motion carried unanimously.

Resolution 2017-01 Task 2 – Eight New Billboard Designs. One new billboard design was shown and edits included: remove the AD logo; make the SAJB logo larger; increase the focus on protecting the aquifer; and add an exclamation point after the word "help."



Given the cost to display billboards, PM Hanson wondered if the number of new billboard designs should be reduced from eight to four. Discussion followed and the members present decided on no change to Resolution 2017-01. It will stand as adopted and eight billboard designs will be produced.

Reminder: Spokane River Forum Conference will be held at the Coeur d'Alene Lake Resort, November 15-16, 2017. SAJB members are encouraged to invite water board members, elected officials and decision makers for the 11/15/17 sessions on water rights, water conservation and regional success stories.

SAJB Holiday Meeting Schedule: November 30, 2017 and December 21, 2017**5) WELLHEAD PROGRAM IMPLEMENTATION PLAN**

[Program Manager Hanson's report](#) can be viewed or downloaded.

[2017 Budget 3rd Quarter Report](#). Program Manager Hanson reviewed the 3rd Quarter Budget report detailing the funds expended to date.

2017 KSPS Aquifer in a Cup Workshops – Kristen Zimmer reported that 27 classroom workshops have been completed and 21 are scheduled through the end of 2017 serving schools across the aquifer.

2017 Education and Awareness Scheduled Events – A 2017 list of 30 education and awareness events was shared with the members. Aqua Duck appeared at seventeen events since SAJB's May meeting with KSPS sponsoring four events and PM Hanson participating in the others.

Pro-Active Business Assistance – The Spokane Waste Directory Remodeling Media Campaign ran from April 1st to June 28th, 2017. Waste Directory sessions from 1/1/17 to 6/30/17 amounted to 8,200 which is a 123% increase over the 2015 media campaign. Below is a summary of the education and awareness media activities.

- 4/17 – 6/5/17 iHeart Radio and Streaming Media Spots: Construction Waste, Asbestos, PCBs, Mercury, Oil/Lead Based Paints & Solvents, Stormwater
- 4/1-6/28 Got Waste Wednesday Posts
- 5/11/17 Journal of Business 2 Ads
- The Fig Tree and Spokane Exchange Ads
- 4/145/17 - City of Spokane Billing insert
- 5/1/17 – Spokane County Billing Insert
- Got Waste Magnet distributed at local school and community events.

Pro-Active Business Assistance – The Stormwater and Waste Disposal Flipbook has been designed and printing will be completed in time for distribution at the Spokane River Forum Conference. Draft mock-ups of the flip book were provided to the members.

Household Hazardous Waste Disposal – The Spokane Waste Directory has expanded to include Kootenai County. Suzanne Tresko was contracted by the Spokane River Forum to research and add waste disposal options serving Kootenai County. Nearly 200 vendors are now linked for proper waste disposal.

6) ADJOURN

There being no further business this 28th day of September 2017, President Jenkins adjourned the meeting at 2:45 PM.

President Jeremy Jenkins

Secretary Todd Henry