



# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

December 21, 2017

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Bryan St. Clair

## 1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Spokane County Water District No. 3, 1225 N. Yardley Street, Spokane, Washington 99212. A total of 10 attended the meeting; including 6 SAJB voting representatives, no SAJB alternate voting representatives, 2 non-voting members, Program Manager Hanson and 1 guests. The sign-in sheet of SAJB members and guests is available upon request. A quorum of voting members was not present.

### **Consideration of Regular Meeting Minutes**

The November Meeting Minutes were presented for information only due to the lack of a quorum.

## 2) FINANCE COMMITTEE REPORT

**The Treasurer's financial reports for December 2017 not presented.**

### **Administration and WIP Bill Payment Summary**

President Jenkins presented the Bill Payment Summary for December 2017 as information only as there was no quorum.

The December Bill Payment Summary totaled \$13,713.81. The December summary detailed SAJB Administration bills of \$2,077.00 and Wellhead Implementation Bills of \$11,636.81. The Program Manager Consulting Services will be billed at the end of December to close out the financial year. President Jenkins called for questions or comments and there were none.

## 3) OLD BUSINESS

**Idaho Washington Aquifer Collaborative (IWAC)** – IWAC worked with KSPS to produce a mini-documentary on the Spokane Valley Rathdrum Prairie Aquifer, stormwater, proper waste disposal and actions everyone can take to protect the aquifer. The latest 10.5-minute draft was shown. The Video can be viewed at <https://youtu.be/yvk5KtTwB4I>. In 2018, IWAC will be focused on developing recommendations for irrigation design standards.

**4) NEW BUSINESS** – The 2018 WIP budget and resolution votes were tabled to January as a quorum is needed.

**VOTE 2018 Wellhead Implementation Program Budget**  
**VOTE Resolution 2018-01 SAJB\_ WIP Program Manager**  
**VOTE Resolution 2018-02 SAJB\_KSPS Services**

**WA State DOR – Assessment Audit 2015-2016 fee \$1,116.00** – The Enduris insurance payment (full year \$2,769.00) and state audit fees (\$1,116.00) amount to \$3,885 and may require discussion in January 2018 of an increase in the Administrative Dues. Current dues of \$150 per member brings in \$3,100.

**Next Meeting – January 25, 2018**

**5) WELLHEAD PROGRAM IMPLEMENTATION PLAN [Program Manager's Report](#)**

**Education and Awareness Upcoming Events**

- 12/20/17 EnviroKids 2017 Review and 2018 Planning. EnviroKids Club produces a quarterly newsletter that is mailed to approximately 340 club members grade K-6. Program Manager Hanson will write the feature activity for the Winter issue focused on proper waste disposal and the Spokane Waste Directory.
- 2/1/18 – Sunrise Elementary Science Night
- 2/8/18 – Holmes Elementary Science & Technology Night
- 2/27/18 - Lakeside High School Science Night
- 2/28/18 – Longfellow Elementary Science Night
- 3/15/18 – Trentwood Science Night

**Business & Household Hazardous Waste Disposal** – Local Source Control (LSC) specialists at the Spokane Regional Health District are focused on multi-family dwellings. They provide technical assistance to the property manager and maintenance personnel. They recently provided a webinar for LSC specialists across the state and a portion of that presentation is provided in PM Hanson's report which is linked above.

**Business Waste and Stormwater Business Flipbook Mailing** – 338 auto and construction related businesses from the 2016 PCSI list received the flipbook in December.

- 6) OPEN FORUM** – Bill Rickard reported that a security breach occurred at Upriver Dam & Well Electric. The incident was handled without injury, but the staff is reviewing security policies and will participate in active shooter training. The gate is now locked, and public outreach tours have been suspended for the immediate future.

**7) ADJOURN**

There being no further business this 21st day of December 2017, President Jenkins adjourned the meeting at 2:39 PM.

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President Jeremy Jenkins

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Secretary Todd Henry