



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

May 3, 2018

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Bryan St. Clair

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Modern Electric Water Company. A total of 14 attended the meeting; including 9 SAJB voting representatives, 2 voting representatives by proxy, 1 SAJB alternate voting representatives, 0 non-voting members, Program Manager Hanson and 4 guests. Bob Cunningham, Irvin Water District, gave his proxy to Todd Henry and Scott Inch, Moab Irrigation District, gave his proxy to Bryan St. Clair. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:45 pm.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections or deletions to the Minutes of March 22, 2018. Hearing none, BiJay Adams moved to approve the minutes as submitted and Terry Squibb seconded the motion. President Jenkins called for a vote and the motion carried unanimously.

2) FINANCE COMMITTEE REPORT

Treasurer, Bryan St. Clair presented the financial reports for May 3, 2018

SAJB Administration Funds

The SAJB Washington Trust checking balance for May 3, 2018 is \$4,049.23.

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP Washington Trust checking balance for May 3, 2018 is \$100,044.17. The Spokane County Investment Pool (Implementation) balance is \$44,541.53

Administration and WIP Bill Payment Summary

Treasurer, St. Clair presented the Bill Payment Summaries for May 3, 2018.

The May Bill Payment Summary totaled \$16,759.95. The May summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$11,081.60. The Program Manager Consulting Services including mileage and reimbursements for the time period of March 19th to April 30th amounted to \$5,678.35.

Those present reviewed the May 3rd bill payment summary. Bruce Davidson moved to approve the May 3rd Bill Payment Summary as presented. Bill Rickard seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Idaho Washington Aquifer Collaborative (IWAC) – IWAC is in the process of drafting an RFP for a consultant to develop irrigation design standards based on the drafts prepared by BiJay Adams. The design standards need to provide implementation options that meet the needs of both Idaho and Washington water purveyors and municipalities.

IWAC voted to hire a professional graphic artist, Eric Miller, to take the original Drippy the Water Drop artwork created by Kayla Wakulich and finalize the graphics, add text and produce print ready 4" X 6" coloring cards. The goal is to have the card sets printed and ready to distribute to teachers for the 2018-19 school year. The next IWAC meeting is May 8, 2018, 1:30 pm at Liberty Lake Sewer and Water District.

SBIP - Crown West Water Rights Case - SAJB Amicus Brief – Joe Carroll filed the amicus brief on 5/3/18. The brief can now be distributed without a confidentiality agreement. President Jenkins shared that legal costs exceeded the original approved amount of \$10,000 by approximately \$1,500. Discussion followed regarding optional ways to pay the full legal expense (approximately \$11,190.00). Shane Sheppard moved to pay the legal bill including the amount over the approved \$10,000. Terry Squibb seconded the motion. President Jenkins called for the vote and the motion passed unanimously.

4) NEW BUSINESS

PNWS- AWWA Conference Sharing - Congratulation to North Spokane Irrigation District for winning 2nd place in the "Best Tasting Drinking Water" contest. SAJB extends its appreciation to Dan Kegley for his work as the PNWs AWWA Chair. Dan is now the "Past Chair" the new chair is Mel Damewood.

The Next SAJB Meeting was scheduled for 5/24/18 but scheduling conflicts for many members would leave the meeting without a voting quorum. Discussion followed, and the meeting was rescheduled for 5/31/18. The location is Modern Electric Water Company.

5) WELLHEAD PROGRAM IMPLEMENTATION PLAN [Program Manager's Report](#)

Potential Contaminant Source Inventory (PCSI) – Thanks to 17 of the 19 purveyors who have returned their PCSI review. The mailing will go out by September 2018.

Consumer Confidence Report (CCR) – Paper Order 2,330 printed copies are requested. The SAJB website could be used by purveyors who do not have their own website to provide a link for viewing the CCR online rather than printing and mailing the document. Scott Mallory, DOH, confirmed that posting the CCRs on the SAJB website home page would satisfy the "one click" requirement. Bryan St. Clair shared that MEWCO uses a short url and informs customers in their monthly bill. Terry Squibb suggested that a postcard with the url could be sent to customers from purveyors who bill only a few times a year. PM Hanson will work with Anne Francis to update the SAJB website to meet the July 1st CCR mailing deadline.

Enduris Insurance Renewal - 2019 rates are increasing by 10% for most organizations however, SAJB is a "minimal" account (no property nor employees) and will not have a rate increase. Invoices will be received in July. The full year fee is \$2,769 effective dates September 1, 2018 – September 1, 2019

Education and Awareness Upcoming Events

- 4/14/18 – Eagle Ridge Recycling Event
- 4/19/18 – Audubon Elementary Science Night
- 4/21-22/18 – St. Al's Caring for Creation
- 4/26/18 Big Brothers Big Sister's Bowling fundraiser
- 4/28/18 – Arbor Day Compost Fair
- 5/4/18 - Big Brothers Big Sister's Bowling fundraiser
- 5/9/18 – H2O Breakfast – Davenport Hotel
- 5/31/18 – Browne Elementary Science Night
- 6/2/18 – Fire District 9 Demo & Wellness Day
- 6/16/18 – Parade of Paws – Spokane Humane Society
- 8/18/18 – Unity in the Community
- 9/21-22/18 - Valleyfest

Aqua Duck Billboards were installed on April 12, 2018 Locations include: Market and Glass (N. Facing), N Nevada S Structure (N. Facing), and Sprague and Blake (W. Facing)



A draft of the [Household Hazardous Waste \(HHW\) and Water Conservation Guide](#) (flipbook) was provided for comment. Recommendations included:

- On all HHW icons, replace the orange water drop with yellow HHW symbol
- Drop the garage icon (2 gas nozzles) and replace it with the workshop icon (2 wrenches)
- Use the remodeling icon for the workshop (wrench and screwdriver)
- Create a new remodeling icon using (a hammer and saw or, hammer and crowbar or, two hammers)



EnviroStars Transition to EnviroCertified

Goal: By 8/30/18 Recertify all EnviroStars to EnviroCertified

Next Steps

1. 5/14/18 – Meeting with City & County Pre-treatment programs
2. By 5/21/18 - Complete rebranding of EnviroStars documents.
3. By 6/4 – Draft new application for Multi Family Dwellings – Property Management
4. 6/4/18 EnviroCertified Steering Committee review new application
5. 5/15 – 9/18 Visit 5-star certified EnviroStars business & test EnviroCertified recertification process (Intern Training)
6. Combined Local Source Control/ Certification Visits with 1) auto repair 2) auto body and paint.

6) OPEN FORUM

7) ADJOURN

There being no further business this 3rd day of May 2018, President Jenkins adjourned the meeting at 2:45 PM.

President Jeremy Jenkins

Secretary Todd Henry