

Spokane Aquifer Joint Board
2018 Budget 9/27/18 Actuals

	2018 Budget	Approx 9/27/18	Approx Remaining
Annual Income from SAJB Public Purveyors	\$127,310.72	\$127,310.72	\$0.00
Kaiser (Trentwood)	\$2,000.00	\$2,000.00	\$0.00
Honeywell	\$2,000.00	\$0.00	\$2,000.00
SB&IP - Crown West Realty	\$2,000.00	\$2,000.00	\$0.00
Uncategorized Income (IWAC)	\$2,500.00	\$0.00	\$2,500.00
Interest Income	\$300.00	\$393.70	\$138.00
Total Revenue	\$136,110.72	\$131,704.42	\$4,638.00

EXPENDITURES BY COMMITTEE

Education and Awareness	\$65,980.00	\$49,209.84	\$16,770.16
Conservation	\$2,500.00	\$2,632.00	-\$132.00
Household Contaminant Disposal	\$2,500.00	\$2,632.00	-\$132.00
Potential Contaminant Source Inventory (2018 is a map/letter year)	\$11,000.00	\$630.15	\$10,369.85
Pro-Active Business Assistance	\$10,000.00	\$5,000.00	\$5,000.00
All Committees Shared Expenses (Amicus Brief \$11,931 not included in budget)	\$45,240.00	\$47,159.07	-\$1,919.07
Total Expenditures	\$137,220.00	\$107,263.06	\$29,956.94
Outstanding Budgeted Expenses			\$41,987.44
Budget Deficit Estimated			-\$12,030.50

Funds	Approx 9/27/18
Washington Trust Bank Checking	\$57,764.76
Spokane County Pool	\$44,939.36
Total Funds Remaining	\$102,704.12

Spokane Aquifer Joint Board - Wellhead Implementation Program
2018 Budget 9/27/18 Actuals

Committee	Project	2018 Budget	Cost YTD 9/27/18	Funds Remaining	Actions Completed to Date
All	Program Manager	\$43,000.00	\$33,774.00	\$9,226.00	PM Hanson has hosted 31 events to date with 1 more scheduled for 2018. Event photos were added to the website. Materials were delivered to 4+ schools or events when PM could not attend. The PCSI mailing is completed. CCRs were added to the website. The HHW and Water conservation Flipbook was drafted, reviewed by the steering committee multiple times, edited artwork was developed and the layout prepared and printed. 25 EnviroCertified business visits have been completed. Attended SWAC meetings. Waste directory Spring Media Campaign. Worked with KSPS on new spots and social media promotion.
	Mileage	\$1,500.00	\$1,089.68	\$410.32	
	Bank Fees/Service Charges	\$40.00		\$40.00	
	Postage/Reimbursables	\$700.00	\$363.89	\$336.11	A total of \$800.13 has been reimbursed to PM. A few items reimbursed to PM Hanson are listed under the related budget line item. (i.e., PCSI postage, cleaning Aqua Duck costume.
	Idaho Purveyor Outreach - IWAC included in PM above	\$3,800.00	\$2,983.50	\$816.50	NOTE: this amount is included in PM Hanson cost YTD above but is listed here as an FYI: Support included IWAC landscaping & Irrigation design RFP, video script; Drippy the Water Drop Water Cycle card set production; website and monthly meetings.
	Amicus Brief		\$11,931.50	-\$11,931.50	The legal fees for preparing and filing the Amicus brief were not included in the original 2018 Budget. The approved amount was not to exceed \$10,000 without approval. Members voted to pay the additional \$1,931.50. Funds will need to be withdrawn from the Spokane County Pool Reserve.
All Total		\$45,240.00	\$47,159.07	-\$1,919.07	

**Spokane Aquifer Joint Board - Wellhead Implementation Program
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Committee	Project	2018 Budget	Cost YTD 9/27/18	Funds Remaining	Actions Completed to Date
Pro-Active Business Assistance	Advertisement in Journal of Business	\$0.00	\$0.00	\$0.00	No ad placed this year
	Spokane River Forum EnviroCertified & Waste Directory	\$10,000.00	\$5,000.00	\$5,000.00	H2O Breakfast 5/9/18. Waste Directory Maintenance. Spring Media Campaign April - June: iHeart radio, intern for Instagram and Social Media. EnviroCertified Business Recognition Program - Rebranded materials produced including: 2 brochures, "Are You Certified yet" and "Choose EnviroCertified Businesses Like Ours", Window Decal, Folder, www.EnviroCertified.org, rebranded and revised applications.
Business Total		\$10,000.00	\$5,000.00	\$5,000.00	

Committee	Project	2018 Budget	Cost YTD 9/27/18	Funds Remaining	Actions Completed to Date
Household Contaminant Disposal	Public Awareness Spokane Waste Directory - Grocery bags arrived 12/4/17	\$0.00	\$0.00	\$0.00	Grocery bags were distributed at most of the 31 Education and Awareness events and given away as prizes for Water Saver Bingo. Bags remaining =
	HHW/Conservation Flipbook - Graphic Design (1/2 cost)	\$500.00	\$500.00	\$0.00	Eric Miller designed the HHW artwork for each area of the home and the front cover for HHW and the back cover for water conservation. (1/2 cost)
	HHW/Conservation Flipbook - Printing 900 copies =\$3,000 Graphics \$1,000	\$2,000.00	\$2,132.00	-\$132.00	A graphic designer, Lisa McCathren, was needed to do the flipbook layout using the artwork created by Eric Miller. Layout cost \$1,000. To stay within budget, the number of copies produced was reduced to 900 copies for \$3,000. The taxes took us slightly over budget. 1/2 total in HHW budget.
Household Total		\$2,500.00	\$2,632.00	-\$132.00	

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Potential Contaminant Source Inventory	Contract with Spokane County - \$10,000 per interagency agreement. 2016 Purveyor service map update.	\$10,000.00	\$0.00	\$10,000.00	Reanette Boese completed the 2018 PCSI mailing list and map but has not yet invoiced.
	Letter Materials and Postage \$330 Print letter & Insert & mail	\$1,000.00	\$630.15	\$369.85	2018 PCSI letters and inserts (1,347) were mailed on 9/5/18 by Walt's Mailing Service. Payment for postage (\$330) was required prior to mailing and was paid by PM Hanson. It is included in September reimbursements but noted here for budget purposes. 69 letters and inserts were prepared and mailed by PM hanson to businesses with multiple locations. 12 letter were mailed to EnviroCertified and EnviroStars Businesses
PCSI Total		\$11,000.00	\$630.15	\$10,369.85	

Committee	Project	2018 Budget	Cost YTD 9/27/18	Funds Remaining	Actions Completed to Date
Conservation	Hose nozzles (500 ordered shipped 11/27/17)	\$0.00	\$0.00	\$0.00	150 hose nozzles have been given away as prizes for Water Saver Bingo.
	HHW/Conservation Flipbook - Graphic Design (1/2 cost)	\$500.00	\$500.00	\$0.00	Eric Miller designed the HHW artwork for each area of the home and the front cover for HHW and the back cover for water conservation. (1/2 cost)
	HHW/Conservation Flipbook - Printing 1,500 = \$4,000 (2.66 ea), 2,000 = \$4,757 (\$2.38 ea), 2,500 = \$5,513 (\$2.21 ea)	\$2,000.00	\$2,132.00	-\$132.00	A graphic designer, Lisa McCathren, was needed to do the flipbook layout using the artwork created by Eric Miller. Layout cost \$1,000. To stay within budget, the number of copies produced was reduced to 900 copies for \$3,000. The taxes took us slightly over budget. 1/2 total in Conservation budget.
Conservation Total		\$2,500.00	\$2,632.00	-\$132.00	

**Spokane Aquifer Joint Board - Wellhead Implementation Program
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Committee	Project	2018 Budget	Cost YTD 9/27/18	Funds Remaining	Actions Completed to Date
Education	KSPS Contract	\$45,000.00	\$33,750.00	\$11,250.00	Aquifer in a Cup workshops. 466/620 spots have been aired. 4 Aquifer workshop videos (one minute each) were produced and are airing. Draft EnviroCertified spot for review.
	2017 contest winner billboard \$4,500 committed \$500 /mo for 9 months October 2017 through June 2018.	\$3,000.00	\$3,000.00	\$0.00	Contest winner billboard was on display from January - June 2018. \$500/month x 6 months.
	2018 New Billboards Production \$450 ea 2 = \$1,200/mo = \$13,200	\$14,100.00	\$10,137.60	\$3,962.40	6 new billboard vinyls were produced (\$450 each = \$2,937.60 w/tax) and 2 billboards per month in rotation from April through September. (\$1,200 x 6 months = \$7,200)
	Billboard artwork (8 x \$100)	\$0.00	\$0.00	\$0.00	2017 artwork was used to produce 6 billboard vinyls. Two billboards per month posted April - December.
	Website Technical Assistance	\$1,500.00	\$606.00	\$894.00	Anne Francis has performed regular maintenance, added the CCRs to the homepage and other tasks as needed. The 2018 PCSI map update has not been invoiced.
	Website Hosting Fees	\$0.00	\$0.00	\$0.00	
	AD Costume & tablecloth Cleaning	\$270.00	\$106.24	\$163.76	Paid as PM Hanson's reimbursement. Costume will be cleaned again after 10/28 event.
	AD Performances	\$1,600.00	\$1,425.00	\$175.00	Aqua Duck actors have performed at 24 events in 2018. There is only one 2 hour event remaining, Fall Leaf Festival 10/28/18. Estimated cost \$75.
	Updated Display Booth	\$0.00	\$0.00	\$0.00	3 new laminated display posters were created and are included in PM reimbursements above.
	Giveaways: pencils, pens stickers	\$0.00	\$0.00	\$0.00	Stickers will need to be purchased for 2019
	Booth - Millwood Daze	\$50.00	\$0.00	\$50.00	Event not held this year.
	Booth -Unity Community	\$75.00	\$75.00	\$0.00	Event was held on 8/18/18. Aqua Duck made an appearance

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Education continued	Booth - Interstate Fair	\$75.00	\$75.00	\$0.00	Event was held 9/7-9/16/18. Aqua Duck made appearances on 9/8, 9/9, and 9/11. PM Hanson hosted the EnviroZone 6 times for 4 hours each time September 7,8,9,10,11 and 12.
	Ice Age Floods Institute Membership	\$50.00	\$0.00	\$50.00	Usually paid in October
	Ground Water Foundation	\$150.00	\$0.00	\$150.00	Usually paid in October
	Jr Lilac Parade Entry	\$75.00	\$0.00	\$75.00	Did not participate due to scheduling conflicts.
	Booth -Valley Fest	\$35.00	\$35.00	\$0.00	Event was held on 9/22/18. Aqua Duck made an appearance
Education Total		\$65,980.00	\$49,209.84	\$16,770.16	

WIP	Committee Expenditures Totals	\$137,220.00	\$107,263.06	\$29,956.94	
Total Outstanding Budgeted Expenses				\$41,987.44	
Budget Deficit Esitmated				-\$12,030.50	