



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

September 27, 2018

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Bryan St. Clair

1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Modern Electric Water Company. A total of 11 attended the meeting in person and 4 sent their proxy by text; including 10 SAJB voting representatives, 1 SAJB alternate voting representatives, 1 non-voting member, Program Manager Hanson and 2 guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:45 pm.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections or deletions to the Minutes of May 31, 2018. Hearing none, Lance Peterson moved to approve the minutes as submitted and BiJay Adams seconded the motion. President Jenkins called for a vote and the motion carried unanimously.

2) FINANCE COMMITTEE REPORT

Treasurer, Bryan St. Clair presented the financial reports for June, July, August and September 2018.

SAJB Administration Funds

The SAJB checking balance for September 27, 2018 is \$3,961.23

SAJB Wellhead Implementation Plan (WIP) Funds

The WIP checking balance is \$57,879.64. The Spokane County Investment Pool (Implementation) balance is \$44,939.36

Administration and WIP Bill Payment Summary

The **June Bill Payment Summary** totaled \$23,854.10. The June summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$20,325.50. The Program Manager Consulting Services including mileage and reimbursements for the month of June amounted to \$3,528.60.

Those present reviewed the June summary. Scott Inch moved to ratify the actions of the SAJB Executive Board regarding bill payments for June. Lance Peterson seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

The **July Bill Payment Summary** totaled \$4,419.35. The July summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$1,315.00. The Program

Manager Consulting Services including mileage and reimbursements for the month of July amounted to \$3,104.35.

Those present reviewed the July summary. BiJay Adams moved to ratify the actions of the SAJB Executive Board regarding bill payments for July. Shane Sheppard seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

The **August Bill Payment Summary** totaled \$7,471.12. The August summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$2,350.00. The Program Manager Consulting Services including mileage and reimbursements for the month of August amounted to \$5,121.12.

Those present reviewed the August summary. BiJay Adams moved to ratify the actions of the SAJB Executive Board regarding bill payments for June. Scott Inch seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

The **September Bill Payment Summary** totaled \$22,854.34. The September summary detailed SAJB Administration bills of \$288.00 and Wellhead Implementation Bills of \$16,543.65. The Program Manager Consulting Services including mileage and reimbursements for the month of September amounted to \$6,013.69.

Those present reviewed the summary. Shane Sheppard moved approve the September Bill Payment Summary as presented. Lance Peterson seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

3) OLD BUSINESS

Idaho Washington Aquifer Collaborative (IWAC) – IWAC contracted with AHBL to develop model irrigation and landscape design standards. The project should be completed by January 1, 2019. KSPS is working on a 2 to 3-minute video as part of the process for introducing the model standards to elected officials and decision makers. Three 30 second spots for the general public will be created as part of the education and awareness campaign for the model design standards. The goal is to launch the model design standards initiative at the Spokane River Forum Conference April 16-17, 2019 at the Davenport Grand Hotel.

Drippy the Water Drop “A SVRP Water Cycle Adventure” is in the final editing of the teacher instructions and vocabulary cards. Both black and white coloring cards and full color card sets will be produced. Everyone is invited to participate in ordering copies. Please let PM Hanson know if you want to order any card sets. The next IWAC meeting is October 9, 2018, 1:30 pm at Liberty Lake Sewer and Water District.

PCSI Letter Mailing & Map – Reanette reported that the 2018 map has been updated with changes in wellhead protection areas for SCWD3's new well. The Spokane county MOA ends in December 2018 but can be extended for one year with a letter. Reanette is retiring in 2019 and the future PCSI process will need to be determined. PM Hanson reported that 2018 PCSI generic business letters and inserts were mailed by Walt's Mailing on September 5, 2018, to 1,347 to businesses with only one location. PM Hanson prepared

69 specialized letters for businesses with multiple locations and 12 letters acknowledging the EnviroStars-EnviroCertified businesses whose environmental business practices are helping to protect drinking water well.

Household Hazardous Waste (HHW) and Water Conservation Flipbook – Printed copies of the HHW and water conservation flipbook were available at the meeting. PM Hanson will deliver copies to each SAJB member's office.

Consumer Confidence Reports (CCR) – Water quality reports for sixteen SAJB members are now available on the bottom of the [home page](#). The reports also appear on the individual member pages. The CCRs will be updated each year as the new reports are prepared.

4) NEW BUSINESS

2018 Budget – 3rd Quarter Report - PM Hanson provided the 2018 budget with data on the funds expended, funds remaining, and details of the activities and accomplishments completed to date. The 3rd Quarter Report was sent to members in advance of the meeting and it is available on the SAJB website.

CIRC – President Jenkin and PM Hanson are participating in the Pacific Northwest Climate Impacts Research Consortium (CIRC), funded by the [National Oceanic and Atmospheric Administration](#) (NOAA). CIRC has developed [climate analysis tools](#) and is assisting the [Spokane Community Adaptation Project](#).

No Water No Beer Fundraiser 9/27/18, 6-9 pm at the Cracker Building

Future Meeting Date Changes Due to Holidays: November 29th and December 13th.

Next Meeting – October 25, 2018. Program Manager Hanson will miss both the October 25th and December 13th meetings.

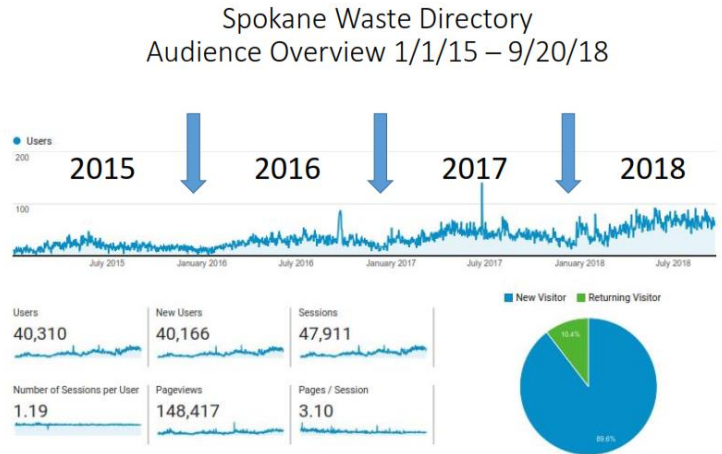
5) WELLHEAD PROGRAM IMPLEMENTATION PLAN Program Manager's Report

Education and Awareness Events

- 5/31/18 – Browne Elementary Science Night
- 6/2/18 – Fire District 9 Demo & Wellness Day
- 6/16/18 – Parade of Paws – Spokane Humane Society
- 7/4/18 – 4th of July Parade CDA (KSPS)
- 8/1/18 - EnviroKids 2 & 3:30 South Hill Library
- 8/7/18 - EnviroKids 3 pm at East Side Library
- 8/8/18 - EnviroKids 2 and 3:30 Indian Trail Library
- 8/18/18 – Unity in the Community
- 9/8-9/16/18 – Spokane County Interstate Fair
- 9/21-22/18 – Valleyfest
- 10/27/18 - Fall Leaf Festival and Compost Fair

Waste Directory: Media Campaign Results – The Waste Directory use has continued to increase each year and media campaigns in 2015, 2017 and 2018 have had a direct impact as can be seen in the data below. Adding Kootenai County to the Waste Directory in 2017 also contributed to increased use.

1/1-9/20	Sessions	Users	Pageviews
2015	5,155	4,172	24,953
2016	7,348	6,373	24,807
2017	11,357	9,854	32,212
2018	15,937	13,827	42,878
'17 – '18 % increase	40.36%	40.32%	33.16%



Household Hazardous Waste – Solid Waste Advisory Committee (SWAC) Update

PM Hanson presented the Waste Directory Media Campaign results to SWAC on July 18, 2018. Spokane County conducted a Load Warrior Campaign in June to recognize r self-hauler who cover their loads as required. The biggest current solid waste issue is contamination in single stream recycling containers. China will no longer accept most recyclables so local standards are changing because commodity markets are reducing the items taken and all recyclables must clean and dry. When in doubt, throw it out. Eastern, Gonzaga & Whitworth have introduced sustainability programs. There will be no solid waste rate increase for county transfer stations in 2019.

Business Assistance: EnviroCertified Recognition Program Update. The rebranding of EnviroStars to EnviroCertified promotional materials was completed in June. To date PM Hanson has recertified 23 EnviroStars to EnviroCertified businesses and certified 2 new businesses. For a list of existing, recertified and new businesses visit EnviroCertified.org.

6) OPEN FORUM

Scott Mallory, Assistant Regional Manager DOH Division of Drinking Water, announced that Ed Parry is retiring in February 2019. Scott will serve as the Spokane Regional Engineer. New processes will begin in November to ensure professional consultants comply with project application procedures and provide copies to purveyors and business owners.

7) ADJOURN

There being no further business this 27th day of September 2018, President Jenkins adjourned the meeting at 3:07 PM.

President Jeremy Jenkins

Vice President Shane Sheppard