



# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

November 29, 2018

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Bryan St. Clair

## 1) CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session at Modern Electric Water Company. A total of 10 attended the meeting in person including 7 SAJB voting representatives, 1 non-voting member, Program Manager Hanson and 1 guest. Four voting members provided their proxy to Secretary, Todd Henry. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:39 pm.

### **Consideration of Regular Meeting Minutes**

President Jeremy Jenkins called for any additions, corrections or deletions to the Minutes of October 25, 2018. Hearing none, Shane Sheppard moved to approve the minutes as submitted and Lance Peterson seconded the motion. President Jenkins called for a vote and the motion carried unanimously.

## 2) FINANCE COMMITTEE REPORT

**Treasurer, Bryan St. Clair presented the financial reports for November 2018.**

### **SAJB Administration Funds**

The SAJB checking balance for November 29, 2018 is \$3,961.23

### **SAJB Wellhead Implementation Plan (WIP) Funds**

The WIP checking balance is \$44,456.51. The Spokane County Investment Pool (Implementation) balance is \$45,069.00

### **Administration and WIP Bill Payment Summary**

The **November Bill Payment Summary** totaled \$12,952.71. The November summary detailed SAJB Administration bills of \$2,824.00 and Wellhead Implementation Bills of \$6,430.50. The Program Manager Consulting Services including mileage and reimbursements for the month of November amounted to \$3,698.21.

Those present reviewed the summary. Bruce Davidson moved to approve the November Bill Payment Summary as presented. Bill Richard seconded the motion. President Jenkins called for the vote, the motion carried unanimously.

### 3) OLD BUSINESS

**Idaho Washington Aquifer Collaborative (IWAC)** –Drippy the Water Drop – A Water Cycle Adventure is ready for publication. Any organization that wants to purchase extra sets may submit their order to Tonilee by December 11, 2018. Craig Anderson and Wayne Carlson of AHBL, reviewed the Irrigation and Landscape Design Standards literature review. AHBL representatives will return on December 11, 2018, 1:30 pm to discuss draft guidance documents for model irrigation design standards. IWAC meetings are held the second Tuesday of the month at Liberty Lake Sewer and Water District.

**City of Spokane Irrigation Workshop.** President Jenkins attended a 2-day Irrigation Design workshop sponsored by the City of Spokane. The workshop included installation, maintenance and drip system design. Participants received a certificate of attendance. The State of Kansas requires a master plumber's license to install irrigation systems. Kansas also has an Irrigation Trade Association with apprenticeship opportunities. The City is reconsidering whether or not the workshop will be provided, at no cost, again because one-third of those who registered did not attend.

**Household Hazardous Waste (HHW) and Water Conservation Flipbook** – The 2019 budget includes funds to purchase approximately 1,000 copies of the flipbook. Interest in purchasing additional copies was expressed by some members. Agencies that might want to be included in the next order were discussed, including, Spokane County Environmental Services, City of Spokane Pre-Treatment Program and City of Spokane Solid Waste program. PM Hanson will contact those agencies. The SAJB website includes a link to an on-line [e-book](#) which can also be downloaded.

### 4) NEW BUSINESS

**2019 DRAFT Budget** – A draft budget for 2019 with data on funds expended and funds remaining to date was discussed. Lance Peterson has a contact that may be able to advise SAJB on searching for new media outreach opportunities. The budget will be put to a vote on December 13, 2018. Implementation will be detailed in the 2019 resolutions.

**Spokane County Interlocal Agreement for Potential Contaminant Source Inventory Support** – The interlocal agreement between Spokane County and SAJB expires in 2018. The agreement provides for renewal by letter however, President Jeremy Jenkin's name needs to replace past President Ty Wick's name as signatory. President Jenkins requested Board approval to make the name change and sign a one-year extension letter to the Interlocal Agreement. Bruce Davidson moved to approve the name change and extension letter. Rick Neal seconded the motion. President Jenkins called for the vote and the motion carried unanimously.

**Next Meeting – December 13, 2018** -Program Manager Hanson will be absent from the December meeting.

**5) WELLHEAD PROGRAM IMPLEMENTATION PLAN –Program Manager's Report.**  
**2019 Education and Awareness Events**

- 1/23/19 – Summit School Science Night
- 1/24/19 – Audubon Elementary Science Night
- 1/28/19 – EnviroCertified Steering Committee Meeting
- 2/7/19 – Holmes Elementary Science & Technology Night
- 2/21/19 – McDonald Elementary Science Night
- 2/28/19 - Otis Orchards Science Extravaganza
- 3/14/19 – Trentwood Elementary STEM Night
- 4/16-17/19 – Spokane River Forum Conference – Davenport Grand Hotel
- 4/24/19 – Orchard Family Center Science Night

**6 Aquifer Video Lessons on PBS Learning Media (a National Learning Platform) – IWAC** and KSPS produced six videos that overview and explore the Spokane Valley Rathdrum Prairie aquifer, its importance to the Inland Northwest, how it works, how it can be damaged, and simple actions residents can take to protect and preserve the aquifer. Comprehension and discussion questions are included along with content standards.

**Business Assistance: EnviroCertified Recognition Program –** The table shows monthly progress for recertifying

45 existing EnviroStars businesses, adding 9 new EnviroCertified businesses for a total of 54. In addition, 9 are ready to complete certification and 7 have been decertified. January will focus on certifying Property Management Companies for multi-family dwellings.

[www.EnviroCertified.org](http://www.EnviroCertified.org)

Month	# Recertified	# New	Total
July	1	0	1
August	20	0	20
September	4	0	4
October	8	9	17
November	12	0	12
December			
<b>Total Certified to 11/29/18</b>	<b>45</b>	<b>9</b>	<b>54</b>



**6) OPEN FORUM**

**Rick Neal** reported that Joe Carroll will receive a Distinguished Service Award on 12/6/18.

**Bill Richard** reported that the 2018 Water Infrastructure Bill contains a requirement, beginning in 2020, to provide CCRs twice a year. It is unclear how this will provide new information to customers given existing chemical testing schedules.

**7) ADJOURN**

There being no further business this 29<sup>th</sup> day of November 2018, President Jenkins adjourned the meeting at 2:33 PM.

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President Jeremy Jenkins

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Treasurer Bryan St. Clair