

**Spokane Aquifer Joint Board**  
**2020 Adopted Budget 9/24/20 Estimated**

REVENUE SOURCE	2020 Budget	Actual 9/24/20	Remaining to Collect
Annual Income from SAJB Public Purveyors	\$131,387.36	\$132,651.68	\$0.00
Kaiser (Trentwood)	\$2,000.00	\$2,000.00	\$0.00
Honeywell	\$2,000.00	\$2,000.00	\$0.00
SB&IP - Crown West Realty	\$2,000.00	\$2,000.00	\$0.00
Uncategorized Income (IWAC)	\$2,500.00	\$0.00	\$2,500.00
Interest Income	\$630.00	\$526.06	\$103.94
<b>TOTAL REVENUE</b>	<b>\$140,519.87</b>	<b>\$139,177.74</b>	<b>\$2,603.94</b>

EXPENDITURES BY COMMITTEE	2020 Budget	Estimated 9/24/20	Expenditures Remaining
Education and Awareness	\$73,510.00	\$51,811.06	\$17,111.87
Conservation	\$1,000.00	\$0.00	\$0.00
Household Contaminant Disposal	\$0.00	\$0.00	\$0.00
Potential Contaminant Source Inventory (2020 is a map/letter year)	\$11,000.00	\$5,843.94	\$5,156.06
Pro-Active Business Assistance	\$10,000.00	\$5,000.00	\$5,000.00
All Committees Shared Expenses	\$47,370.00	\$37,387.21	\$9,982.79
Unbudgeted Expense - Laptop and software for Treasurer.	\$0.00	\$359.88	\$0.00
Unbudgeted - SAJB Science Fair Extravaganza Website Hosting Fees & Design	\$0.00	\$5,101.00	\$2,500.00
<b>TOTAL EXPENDITURES</b>	<b>\$142,880.00</b>	<b>\$105,503.09</b>	<b>\$39,750.72</b>

\$3,000 estimated to be unused by Boese Water Resources this year.

See red notes in PM Hanson

FUNDS	Estimated By 9/24/20
Washington Trust Bank Checking	\$66,146.59
Spokane County Pool	\$46,839.93
Total Funds Remaining	\$112,986.52

After paying September invoices

**Spokane Aquifer Joint Board - Wellhead Implementation Program  
2020 Budget 5/28/20 Actuals**

Committee	Project	2020 Budget	Cost YTD 9/24/20	Allocated Funds	Actions Completed to Date
All	Program Manager	\$45,150.00	\$35,823.20	\$9,326.80	<p><b>Education and Awareness:</b> Seven events completed: PM 3 and Reanette Boese 4. Nine events cancelled due to Covid 19. Website and media campaign new creative with focus on homeschool and many new educational resources added. Respond to daily requests by the general public for aquifer and purveyor information. CCRs added to website. Two new <b>EnviroCertified Businesses</b>. New application created for Local governments. New EnviroCertified creative and media focus on consumers. <b>Proper Waste Disposal</b> - Waste Directory restructuring with recycling. Participating in Recycle Task Force. Member of SWAC subcommittee developing a new solid waste management plan. <b>Financials:</b> Work with Treasurer, Doug Greenlund, to manage monthly expenses and revenues. 2020 State Financial Report prepared, reconciled issues from 2017-18 and submitted to auditor. <b>WIP:</b> Gather contact information and intertie agreements for updating the Wellhead Protection Plan. <b>New Education and Awareness SAJB Virtual Science Fair Extravaganza.</b> July through September, PM Hanson worked with Anne Francis Web Design and nine (9) community agencies that participate in school and community events to create a virtual science fair to replace the in-person education events. The idea required several design versions before finding a workable solution. The virtual science fair has 12 booths with several still needing updates and 2 new booths which are designed and ready to add to the site. No funds were specifically approved for this project which to date has cost \$4,695 for web design and \$406 for web hosting fees for a total of \$5,101.00.. However, approved education and awareness items that were cancelled due to Covid 19 amount to \$6,163.57. Approval is requested for \$2,500 to complete the SAJB Virtual Science Fair Extravaganza.</p>
	Mileage	\$1,500.00	\$768.84	\$731.16	Mileage is under the projected amount due to Covid 19 and cancellation of events.
	Bank Fees	\$20.00	\$8.14	\$11.86	

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Postage/Reimbursables	\$700.00	\$427.15	\$272.85	Reimbursements to date amount to \$1,973.19 but the following items, amounting to \$1,546.04 were paid for by PM Hanson, and are accounted for in other areas of the budget: Web hosting Fees \$359.88. Aqua Duck costume repair & cleaning \$153.93. Replacement Canopy for EZ-up Event Tent \$277.70. SAJB Science Fair Extravaganza web hosting fees \$406 . PCSI Walt's Mailing Postage Deposit & Envelopes \$502.46.
Uncategorized - Laptop and software for Treasurer	\$0.00	\$359.88	-\$359.88	Adobe Creative Suite - contribution to the 2020 Aquifer Atlas Design - Reimbursed to Jeremy Jenkins
Idaho Purveyor Outreach - IWAC included in PM above and noted here just as an FYI. IWAC will be invoiced for all PM's work over \$1,500.	\$1,500.00	\$3,384.34	-\$1,884.34	IWAC Efficient Irrigation and Landscape Design Standards - Worked with Kristen Zimmer to develop and print brochure. Supported Terry Pickel and Bijay Adams in producing a Technical Assistance workshop on January 30, 2020. Jan and Feb meetings. Work with Kristen Zimmer to produce the Guidelines booklet. IWAC did not meet in March through July. Zoom Meetings began in August. 2,000 copies of the Guidelines booklet were printed. and an online flipbook is also available. A \$2,000 grant for Irrigation and Landscape Design booklet mailing and creating webinars was submitted by PM Hanson to IDEQ and was approved for funding.
<b>All Total</b>	\$47,370.00	\$37,387.21	\$9,982.79	

Committee	Project	2020 Budget	Cost YTD 9/24/20	Allocated Funds	Actions Completed to Date
Pro-Active Business Assistance	Spokane River Forum EnviroCertified & Waste Directory	\$10,000.00	\$5,000.00	\$5,000.00	SRF Billing is done in June and December. SRF is maintaining the EnviroCertified and Waste Directory Websites. Work has focused on adding a recycle search to the Waste Directory. 130 recycle types have been added to the website. The updated Waste & Recycle Directory will launch in October. Both the H2O Breakfast and SRF Conference were postponed due to COVID 19. SRF is working on a virtual H2O Breakfast for 2021.
<b>Business Total</b>		\$10,000.00	\$5,000.00	\$5,000.00	

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Household Contaminant Disposal	Public Awareness Waste Directory Tote Bags (Ordered 10/22/19)	\$0.00	\$0.00	\$0.00	2,500 tote bags, paid for by the Spokane River Forum, were received in April and are located in the SAJB Storage area at SCWD3.
	HHW/Conservation Flipbook	\$0.00	\$0.00	\$0.00	Distribution Cancelled due to Covid 19
<b>Household Total</b>		\$0.00	\$0.00	\$0.00	

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Potential Contaminant Source Inventory 2020 is a map and letter year.	Contract with Boese Water Resources. 2020 Purveyor Service Area Map update. Education & Awareness	\$10,000.00	\$4,841.07	\$5,158.93	Reanette Boese compiled lists of businesses for each water purveyor to review. Most districts have returned their comments but we are still missing a few. Once all reviews are submitted Reanette will develop the final PCSI list and PM Tonilee will manage the mailing of letters to businesses. Reanette Participated in several live Science Fair Events before COVID 19 ended events. She created a script and worked with Tonilee to record 2 aquifer education videos for the Virtual Science Fair. Reanette is also working on updating the Water Purveyor Map. Idaho Water provider service areas are still needed to update the map.
	Letter & insert printing, mailing service and postage	\$1,000.00	\$1,002.87	-\$2.87	PCSI Mailing to businesses with one location (1,982) was completed by Walt's Mailing Service on 9/9/20. Sixty-five (65) Individualized PCSI letters to businesses with multiple locations and EnviroCertified businesses were completed and mailed by Tonilee on September 11, 2020. 100 Envelopes were purchased.
<b>PCSI Total</b>		\$11,000.00	\$5,843.94	\$5,156.06	Reanette estimates that \$3,000 will not be spent.

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Conservation	2020 Sprinkler Retrofit or conservation kits.	\$1,000.00	\$0.00	\$0.00	Cancelled due to Covid 19
	HHW Conservation updates by graphic designer	\$0.00	\$0.00	\$0.00	A Water Conservation media campaign began June 1st and will continue through September 30th, 2020. SAJB's website is being updated with additional Conservation ideas including a flipbook for the IWAC Efficient Irrigation and Landscape Design Guidelines Booklet that Kristen Zimmer developed.
<b>Conservation Total</b>		\$1,000.00	\$0.00	\$0.00	

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	KSPS Contract	\$40,000.00	\$30,000.00	\$10,000.00	From 2/01/20 to 9/3/20 KSPS aired 741/2000 total spots for EnviroCertified and Aquifer Education. Covid 19 ended all classroom in-person visits by Kristen Zimmer and Elizabeth Lancaster in March. In September, KSPS created an Aquifer in a Cup Video to add, as a booth, to the SAJB Virtual Science Fair Extravaganza. This booth has not yet been added to the website. Kristen and Elizabeth have received requests for virtual classroom visits.
	Drippy the Water Drop	\$0.00	\$0.00	\$0.00	25 sets of the colored and black and white Drippy cards were provided to Amy Rusev Dawley, Inland Northwest Nature Connection Lead Coordinator, who was coordinating the Spokane River Rally Program for the 4th Grade Outdoor Experience. Unfortunately, it was cancelled due to Covid 19.
	2019 New Media Campaign - digital ads, social media, website and video promotion	\$20,000.00	\$14,725.00	\$5,275.00	Blue Sky Marketing working with Phase 3 Digital February - April 2020 results: Teacher & Homeschool Campaign Delivered 279,943 impressions, 649 link clicks and a .38% Click Through Rate (CTR.) EnviroCertified delivered 350,939 impressions, 702 link clicks and a 0.18% CTR. (Industry average CTR is .05-.12% so we are performing well above industry standard). Water Wisely was the media focus for JuneThrough September
	Graphic Design of Digital Ad Artwork	\$3,000.00	\$1,500.00	\$1,500.00	Lisa McCathren designed new media for EnviroCertified focused on the consumer and for Homeschool Resources in response to school and business closures. Home School ads have been running in April and May. EnviroCertified consumer ads will begin in June and run through the summer along with the Water Wisely ads. Anne Francis is creating the social media and display ads for the Teacher Campaign in October and November focusing on the virtual science fair extravaganza.

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Education	Website Technical Assistance	\$1,500.00	\$1,203.25	\$296.75	Anne Francis is performing monthly maintenance to protect SAJB from viruses and hacking. She also created a new Homeschool page for our media campaign. She is updating the Water Conservation pages for our media campaign starting June 1, 2020. The Find My Water Purveyor map needs updating for both WA and ID. Anne has assisted PM Hanson in creating a new SAJB Virtual Science Fair Extravaganza.
	Website Hosting Fees	\$350.00	\$359.88	-\$9.88	Included in Program Manager January Reimbursements
	AD Costume & tablecloth Cleaning	\$270.00	\$153.93	\$0.00	Included in PM March reimbursements. Seamstress repaired muscles and ripped seams (\$43.56). Cleaned by Beacon Cleaners.(\$110.37)
	AD Performances	\$1,200.00	\$142.50	\$0.00	cancelled due to Covid 19
	Updated Display Booth	\$0.00	\$277.70		In 2019, \$1,000 was allocated for a new event tent. An Ez-Up replacement top and 4 weight bags for windy conditions was purchased. Included in PM Hanson's reimbursements dated 5/26/20.
	2020 Giveaways: pencils (1500), pens(1,000)	\$1,200.00	\$0.00	\$0.00	Cancelled due to Covid 19
	Comics #3, #7, #8, Reprinting 2,500 each	\$3,000.00	\$3,298.80		Griffin Publishing was sold to Tribune Publishing Company. Printing 2,500 each of Aqua Duck Comics #s 3, 7 and 8 was completed in April. All are stored at SCWD#3.
	Aquifer Folders 5,000	\$2,500.00	\$0.00	\$0.00	Cancelled due to Covid 19
	Ice Age Floods Institute	\$50.00	\$0.00	\$50.00	
	Ground Water Foundation	\$150.00	\$150.00	\$0.00	Membership renewed April 2020.
	Booth - Millwood Daze	\$50.00	\$0.00	\$0.00	Cancelled Due to Covid 19
	Booth -Unity Community	\$75.00	\$0.00	\$0.00	Cancelled Due to Covid 19
	Booth - Interstate Fair	\$75.00	\$0.00	\$0.00	Cancelled Due to Covid 19
	Booth - Earth Day	\$40.00	\$0.00	\$0.00	Cancelled Due to Covid 19
	Booth -Valley Fest	\$50.00	\$0.00	\$0.00	Cancelled Due to Covid 19
<b>Education Total</b>	<b>\$73,510.00</b>	<b>\$51,811.06</b>	<b>\$17,111.87</b>		
<b>WIP</b>	<b>Committee Expenditures Totals</b>	<b>\$142,880.00</b>	<b>\$100,042.21</b>	<b>\$37,250.72</b>	