



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 27, 2021

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

The meeting was recorded and can be viewed at

1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom. A total of twenty-five (25) attended the meeting including eleven (11) SAJB voting representatives. Others in attendance included one (1) non-voting members, one (1) voting alternate, Program Manager Hanson, and twelve (12) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:35 pm once a quorum was present.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of December 16, 2021. Doug Greenlund moved to approve the December minutes and BiJay Adams seconded the motion. President Jenkins called for a vote and the motion carried unanimously.

2. OLD BUSINESS

Sub-Committee: Aggregate Quarry - Source Water Protection (SWP) Grant – President Jenkins reported that SAJB applied for and received a state-wide vendor number. Attorney Norm Semanko verified that SAJB is eligible to apply for and receive state and federal funds as detailed below in RCW 39.34.070.

The Spokane Aquifer Joint Board (SAJB) was formed on April 25, 1995, under RCW 39.34, known as the Washington Interlocal Cooperation Act. RCW 39.34.070. Authority of joint boards to receive loans or grants. Any joint board created pursuant to the provisions of this chapter is hereby authorized to accept loans or grants of federal, state, or private funds in order to accomplish the purposes of this chapter provided each of the participating public agencies is authorized by law to receive such funds.

One issue to resolve before applying for a SWP grant is timing of the GSI Risk Assessment. An email from Deborah Johnson, DOH, stated the following:

“... I need to advise you to pause on the consultant contract until after you have applied for, been formally granted, & executed a contract for source water protection grant funding. Any funding anticipated from DOH will be subject to the formal application, with a subsequent grant agreement in place prior to your starting any work.”

President Jenkins asked members whether or not SAJB should proceed with the SWP grant application which would delay the start of the risk assessment. Members agreed that SAJB should apply for the SWP grant as quickly as possible.

Airway Heights SEPA & Water Rights Applications – President Jenkins reported that SAJB is awaiting Ecology's draft Record of Examination (ROE) for the water rights application and any other associated SEPA document releases. Once the determination is published SAJB will decide on further actions. Tracy Band, Ecology, shared that Airway Heights plans to reissue the SEPA at some point in the future.

Washington State Ratings Bureau (WSRB) Review – Austin Morrell, SVFD thanks everyone who has submitted their Water Supply Pre-Evaluation forms and system maps. He has received water system service maps from all but three systems. Austin will send an email with the request form to the three remaining water systems.

Ty Wick Award Nominations due 2/15/22 – President Jenkins reminded everyone to think about who they might nominate for the award. Both KSPS and Blue Sky Marketing are running media campaigns to announce the award.

3. NEW BUSINESS

2022 Resolutions Presented for Review, Discussion, and Approval

- 2022-01 SAJB_KSPS PBS
 - Todd Henry moved to approve Resolution 2022-01. Terry Squibb seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
- 2022-02 SAJB_Spokane River Forum
 - Todd Henry moved to approve Resolution 2022-02. Matt Wright seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
- 2022-03 SAJB_Blue Sky Marketing
 - Shane Sheppard moved to approve Resolution 2022-03. Matt Wright seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
- 2022-04 SAJB_Boese Water Resources LLC
 - Matt Wright moved to approve Resolution 2022-04. Terry Squibb seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
- 2022-05 SAJB_Gregory Geologic LLC

- Doug Greenlund moved to approve Resolution 2022-05. BiJay Adams seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
- 2022-06 SAJB_Program Manager
 - Shane Sheppard moved to approve Resolution 2022-06. Matt Wright seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
- 2022-07 SAJB_GSI Water Solutions Inc.
 - Matt Wright moved to approve Resolution 2022-07. Doug Greenlund seconded the motion. President Jenkins called for discussion and then the vote and the motion carried unanimously.
 - The resolution was approved with the understanding that work would begin after the DOH SWP grant has been awarded and formalized. If SAJB does not receive the SWP grant, work will proceed as approved in the 2022 SAJB budget.

4. FINANCAL REPORT

Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the **January Bill Payment Summary** which totaled \$9,550.01 and was paid with checks numbered 1031 and 2571-2574. The January summary detailed SAJB Administration bills of \$98.24 and Wellhead Implementation Bills of \$6,014.25. The Program Manager Consulting Services including mileage and reimbursements for the month of January amounted to \$3,535.76.

Those present reviewed the bill payment summaries. Shane Sheppard moved to approve the January Bill Payment Summary as submitted. BiJay Adams seconded the motion. President Jenkins called for the vote and the motion carried unanimously.

SAJB Wellhead Implementation Plan (WIP) Funds

The SAJB Administrative checking balance for January 2022 is \$3,496.85.

The SAJB WIP checking balance for January 2022 is \$34,468.30.

The Spokane County Investment Pool (WIP) balance is \$47,529.34.

2022 Assessments - Treasurer Greenlund thanked everyone for sending their connection numbers. Assessment and dues invoices are ready and will be mailed this week. If you would like an electronic copy, in addition to the mailed paper copy, please send an email request to Treasurer Greenlund dgreenlund@spokanecity.org.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - [Program Manager's Report](#)

Education and Awareness - Water Conservation - Nerds for Outdoor Watering has transitioned from the "design on paper" phase. Anne Francis is now developing a logo, masthead, and the GUI (Graphical User Interface). SAJB and IWAC members will be invited to provide comment throughout the development process.

Business Assistance – EnviroCertified Recruitment & Food Recovery Initiative

Purpose: To recognize Food Service Establishments that reduce institutional food waste by properly donating needed food resources to Spokane County hunger relief organizations.

Recruitment Focus: Food Service Establishments that participate in a voluntary Pollution Prevention (PP) visit conducted by Spokane Regional Health District (SRHD) Specialists, Bruce Williams and Vikki Barthels.

Food Recovery Recognition Program**Requirements and Resources**

- Complete a voluntary PP visit
- Follow the 5 steps outlined in the Food Rescue Donation Guidelines
- Follow the [single-use serviceware guidelines](#)
- Allow EnviroCertified Intern to review donation delivery forms and complete EnviroCertified checklist.

Benefits

- A framed certificate
- Promotion on the EnviroCertified Website
- Promotion in SRF Facebook and Instagram media campaign.

Household Hazardous Waste – Paint Recycling Program. The [PaintCare](#) program accepts latex and oil-based house paint, stains, and varnish in containers up to 5 gallons in size. Some sites do not accept aerosols (spray paint or other spray products), containers without original labels, or containers that are leaking or empty. For paint recycle locations visit www.spokanewastedirectory.org.

6. OPEN FORUM

Reanette Boese, Boese Water Resources, shared that Mike Hermanson is leaving Spokane County Water Resources and will be working for Avista.

Matt Wright, Whitworth Water District, expressed appreciation for the aggregate quarry discussions and moving forward with a SWP grant and GSI risk assessment. Matt and Tim Murrell would like to see SAJB meetings as a place to bring more open dialogue about emerging issues for water systems. Purveyors can come together on issues for the betterment of everyone.

Jeremy Jenkins, SAJB President, acknowledged Matt's comments and emphasized SAJB's role to leverage water knowledge and clout for the region. SAJB members can be the eyes and ears to continue progress in keeping the aquifer clean and supporting each other.

BiJay Adams, Liberty Lake Sewer and Water District, shared an emerging issue is fiber companies that are creating significant damage to water mains in the process of installing underground cable.

Terry Pickel, City of Coeur d'Alene Water Department, agreed that fiber companies are creating thousands of dollars in damage to water mains and hundreds of locates are being requested daily.

The next SAJB meeting will be held on **February 24, 2022**.

6. ADJOURN There being no further business this 27th day of January 2022. President Jeremy Jenkins adjourned the meeting at 2:45 PM.

President, Jeremy Jenkins

VP, Shane Sheppard