



# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

April 28, 2022

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

## 1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom. A total of eighteen (18) attended the meeting including: eleven (11) SAJB voting representatives, one (1) voting alternate, one (1) non-voting member, Program Manager Hanson, and four (4) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:33 pm.

### Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of March 24, 2022. Shane Sheppard moved to approve the March minutes and Bruce Davidson seconded the motion. President Jenkins called for a vote and the motion carried unanimously.

## 2. FINANCAL REPORT

### Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the April Bill Payment Summary which totaled \$4,935.96 and was paid with checks numbered 2582-2583. The April summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$93.00. The Program Manager Consulting Services including mileage and reimbursements for the month of March amounted to \$4,842.96.

Those present reviewed the bill payment summaries. BiJay Adams moved to approve the April Bill Payment Summary as submitted. Kelly Williquette seconded the motion. President Jenkins called for the vote and the motion carried unanimously. Treasurer Greenlund reported that Honeywell's 2022 assessment and dues are still outstanding, and they have been contacted.

### SAJB Fund Balances

The SAJB Administrative checking balance for April 2022 is \$7,294.85.

The SAJB WIP checking balance for April 2022 is \$121,785.59.

The Spokane County Investment Pool (WIP) balance is \$47,601.73.

## 3. OLD BUSINESS

**DOH Source Water Protection Grant** has been awarded. President Jenkins has completed the paperwork to obtain a Unique Entity Identification (UEI) number for SAJB. This will allow SAJB to receive federal funds from WA DOH. Other required forms should be completed soon. GSI is ready to begin work as soon as SAJB receives final approval from Deborah Johnson at DOH.

**City of Airway Heights (CAWH) Withdrawal and Notice of New Water Rights SEPA** – Ecology has not yet released a Report of Examination. The CAWH sent an email requesting a meeting to discuss SAJB’s SEPA comments. SAJB is willing to meet but a specific agenda of topics would be required. Tracy Band, Ecology, shared that CAWH hired Maia Bellon, as legal counsel. Maia has experience with water mitigation policy. SAJB legal counsel, Norm Semanko, said that such a meeting would be within Public Meeting guidelines as long as a quorum of SAJB members was not in attendance. President Jenkins will follow-up.

**2022 PCSI** – Reanette Boese shared that most of the PCSI lists have been reviewed and returned. PM Tonilee Hanson requested that the PCSI letter and insert be reviewed by members at the May meeting. Regarding the mailing, the question was raised as to who the best person is to receive the letter. Should it be the corporate owner, who may not live in the region, or the local business managers? Discussion followed and the consensus was to send the letters to the local address.

**Spokane River Forum H2O Breakfast** will be in-person at CenterPlace Regional Event Center from 7:15 – 9:30 am on May 26, 2022. The water conservation speaker is Tamara Lawless from the City of Flagstaff, AZ. The agenda also includes presentation of the Ty Wick Defender of the Aquifer Award and Regional Water Reports.



SRF Executive Director, Andy Dunau, offered to provide a meeting room for SAJB to hold the May SAJB meeting at CenterPlace following the H2O Breakfast. Members discussed the offer. Doug Greenlund moved to change the May 26<sup>th</sup> SAJB meeting time to 10:00 am and hold the meeting at CenterPlace. Shane Sheppard seconded the motion. President Jenkins called for any further discussion. Hearing none, President Jenkins called for a vote and the motion passed unanimously. A zoom meeting option will also be provided. Tonilee will send out a Save the Date and Time announcement.

#### 4. NEW BUSINESS

**Resolution 2022-08 Phase 3 Digital - Media Campaign** – Members reviewed and discussed Resolution 2022-08. Bijay Adams moved to approve Resolution 2022-08 with Phase 3 Digital. Kelly Williquette seconded the motion. President Jenkins called for the vote and the motion passed unanimously.

#### 5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Program Manager’s Report

**Aquifer Education and Awareness Events** – In-person education events are being held again. PM Hanson is already booked on the following event dates, so aquifer materials are being provided to event organizers and the original Aqua Duck Costume is being loaned. Event organizers are providing their own performers.

- 4/17/22 St. Al’s Caring for Creation
- 5/21-22 Dozer Days at Cabela’s
- 6/ 5/22 Fire District 9 Annual Demo Day & Wellness Fair
- 6/19/22 Dad’s Day Dash - SNAP



### 39/77 Renewal Visits Completed

American Way Auto Body  
 American Way Collision Center  
 Ash & Rowan Dental Center Edward Saffer DMD  
 Ash & Rowan Dental Center Jason Kolashinski DDS  
 Baldwin Signs  
 Beacon Cleaner's & Laundry (5 Locations)  
 Big B's Truck Repair  
 BL Best  
 Blue Point Apartments  
 Coppercreek Landscaping  
 Five Mile Auto Center  
 Grease Monkey #698  
 K & M Unibody Works  
 Lloyd's Automotive (3 Locations)  
 Maid Naturally

Mega Wash Express  
 Mirabolante Apartments  
 Northwood Ridge Apartments  
 Pacific Lawn Maintenance  
 Pasadena Ridge Luxury Apartments  
 Preedy's Tires & Automotive  
 Rockcliffe Apartments  
 Selkirk Landscape Services  
 SouthCare Animal Medical Center  
 Special Mobility Services  
 Spokane Fleet Services  
 Swanson's Refrigeration & Restaurant Repair  
 Tipke Manufacturing, Inc  
 Valvoline - Oil Can Henry's (4 Locations)  
 WillowBrook Apartments

EnviroCertified businesses renew their certification every 3 years. Nine (9) renewals were completed from 3/10 – 3/17. Thirty (30) renewals were completed from 3/17- 4/14 for a total of thirty-nine (39) renewals to date. The Goal is forty-five (45) renewals in 2022.



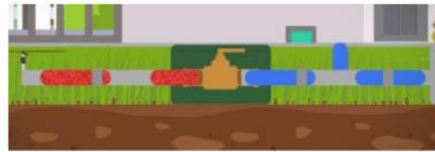
### Food Rescue Recognition Program

#### Actions

**Purpose:** To recognize Food Service Establishments that reduce institutional food waste by:

- 1) properly donating needed food resources to Spokane County hunger relief organizations,
- 2) for farm use
- 3) for compost

1. Application Form Ready
2. List of Food Service Establishments ready.
3. Recruitment Brochure Printed
4. Certificate Printed
5. Tonilee will test the process in May.
6. AmeriCorps Intern begins June 1st
7. Goal - 30 Food Rescue Certifications in 2022.



A properly functioning backflow device prevents contaminated water from entering the drinking water supply.

**Outdoor Watering Nerds Website Development.**

PM Hanson reviewed the new backflow page which was requested last month. It includes links to Certified Backflow Assembly Testers, SRC4, and Backflow videos. Todd Henry shared it with SRC4 members and reported that SRC4 is planning to update their website and liked the Nerds SRC4 page.



Sample Backflow Devices.



Find ID & WA Certified Backflow Assembly Testers



Regional Resources



Backflow Protection Videos

**6. OPEN FORUM**

**Kelly Williquette, SCWD3** shared that SNAP has a Water Assistance Program to pay overdue bills. Water customers initiate the process and payment goes directly to the water provider. Contact Alice Damm, SNAP - Energy Compliance Coordinator [Damm@SNAPWA.org](mailto:Damm@SNAPWA.org) (509) 456-SNAP.

The next SAJB meeting will be held on May 26, 2022. **Note: By vote of the SAJB members, the meeting time has been changed to 10:00 am following the H2O Breakfast at CenterPlace Regional Event Center.** A zoom option will also be available. The May meeting will be the last meeting before the construction season recess.

**7. ADJOURN** There being no further business this 28<sup>th</sup> day of April 2022. President Jeremy Jenkins adjourned the meeting at 2:29 pm.

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President, Jeremy Jenkins

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Secretary, Todd Henry