



# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

May 26, 2022

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

## 1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at SCWD 3. A total of fifteen (15) attended the meeting including: seven (7) SAJB voting representatives, one (1) voting alternate, one (1) non-voting member, Program Manager Hanson, and four (4) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 10:10 am.

### Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of April 28, 2022. A quorum of SAJB members was not present. Approval of the April Meeting Minutes will be considered at the next meeting on September 22, 2022.

## 2. FINANCAL REPORT

### Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the May Bill Payment Summary which totaled \$6,157.81 and was paid with checks numbered 2584-2586. The May summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills of \$3,233.75. The Program Manager Consulting Services including mileage and reimbursements for the month of May amounted to \$2,924.06.

Those present reviewed the bill payment summaries. A quorum of SAJB voting members was not present so approval of the May Financials will be taken up at the September 22<sup>nd</sup> meeting. Treasurer Greenlund questioned the membership of Honeywell Electronics. Honeywell has missed Assessment and Dues payments and the accountable parties seem to change without notice. This question will be brought up again for review and discussion of suspending Honeywell's membership.

### SAJB Fund Balances

The SAJB Administrative checking balance for May 2022 is \$7,294.85.

The SAJB WIP checking balance for May 2022 is \$116,627.78.

The Spokane County Investment Pool (WIP) balance is \$47,626.96.

## 3. OLD BUSINESS

**DOH Source Water Protection Grant** has been awarded. President Jenkins has completed the paperwork to obtain a Unique Entity Identification (UEI) number for SAJB. This will allow SAJB to receive federal funds from WA DOH. Other required forms should be completed soon. GSI is ready to begin work as soon as SAJB receives final approval from Deborah Johnson at DOH. If the Risk Assessment continues into 2023, the Resolution can be amended to change the completion date.

**City of Airway Heights (CAWH) New Water Rights SEPA** – A SEPA has still not been filed with the Department of Ecology. Doug Greenlund reported that the City of Spokane’s Public Works Director extended the emergency inter-tie agreement with the CAWH for 2 more years at 1400 gpm. Even if the CAWH receives the new water rights they will still need water from the City of Spokane to meet seasonal peak demand. Housing and business development in the West Plains is continuing despite the water supply issues.

Terry Pickel, City of Coeur d’Alene, shared that some Idaho developers are avoiding connecting to existing water systems by drilling permit exempt wells. One housing developer is building seventy-six homes on 1.5 acre lots and plans to drill individual wells.

**4. NEW BUSINESS**

**2022 PCSI** – Members reviewed the 2020 PCSI letter and insert and recommended adding stormwater language to the letter. The insert updates include adding color, using a lighter stock paper, and adding 509 to all of the phone numbers. The letters will be mailed to local addresses instead of corporate offices outside of the region. The PCSI mailing will be completed by September 1, 2022, to meet DOH requirements. Reanette Boese offered to assist with adding stormwater language to the letter and identifying the local addresses.

**2021 Consumer Confidence Reports (CCR)** – Please send copies of or links to your systems’ CCR to Tonilee so they can be posted on the SAJB website.

**Aquifer in a Cup Workshop Progress Report** – Elizabeth Lancaster shared that fifty-three (53) workshops have been completed to date and seventeen (17) workshops are scheduled for the fall. Elizabeth was prepared to give a comprehensive presentation, but a projector was not available. The full report will be provided on September 22, 2022. Many thanks to Elizabeth for her excellent work educating students about protecting the aquifer.

**5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Program Manager’s Report**

**Aquifer Education and Awareness Events** –Aquifer materials are being provided to event organizers and the original Aqua Duck Costume is being loaned. Event organizers are providing their own performers. 6/ 5/22 Fire District 9 Annual Demo Day & Wellness Fair and 6/19/22 Dad’s Day Dash – SNAP



**Food Rescue Recognition Program**

**Actions**

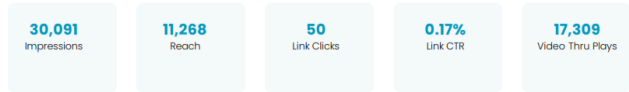
1. Application Form Ready
2. List of Food Service Establishments ready.
3. Recruitment Brochure Printed
4. Certificate Printed
5. AmeriCorps Intern 5/24 – 8/23/22
6. Tonilee and Emily will test the process together.
7. Goal - 30 Food Rescue Certifications in 2022.

**Purpose:** To recognize Food Service Establishments that reduce institutional food waste by:

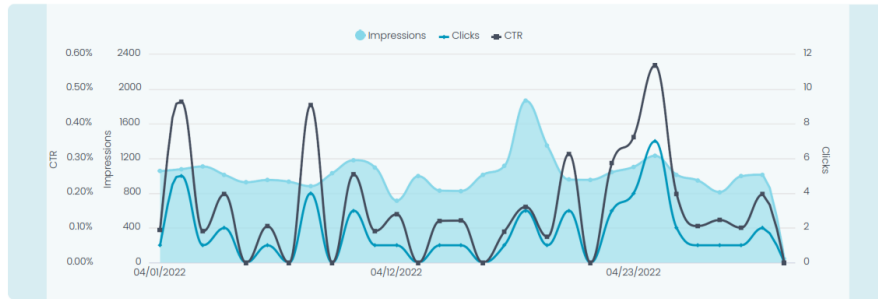
- 1) properly donating needed food resources to Spokane County hunger relief organizations,
- 2) for farm use
- 3) for compost

Phase 3 Digital Media Campaign <https://www.youtube.com/watch?v=oYVi4smGFyM>

Facebook Advertising



17,309 Views On Facebook

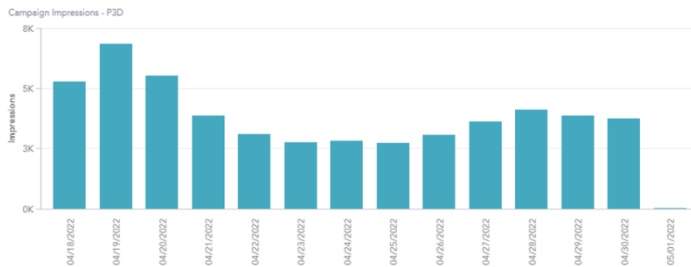


Average Video Completion Rate: 50%-70%

Online Video



34,085 Views On-line



Approx. Monthly Impression Goal: 54,500

In April the Spring Start-up 30 second version was viewed a total of 51,494 times



**6. OPEN FORUM**

**Joe Carroll, Counsel Wolff, Hislop & Crockett, PLLC** shared that Spokane County issued an American Rescue Plan Water Infrastructure and Conservation Request for Proposals on 5/25/22. The Deadline to submit proposals is June 15, 2022. Members discussed ideas for a proposal and decided to prepare a proposal to fund development of the Outdoor Watering Nerds Website with a rebate program for installing water saving devices like smart timers, efficient sprinkler heads, soil, and moisture sensors. The Nerds website would receive requests for rebates and SAJB would manage the program for all members. A comprehensive media campaign will be needed to advertise the rebate program and the Nerds website. A subcommittee was formed to prepare the proposal. Subcommittee members are Dan Kegley, Joe Carroll, Jeremy Jenkins, Bijay Adams, Todd Henry, Shane Sheppard, Kelly Williquette, Andy Dunau and Tonilee Hanson. A meeting was scheduled for June 6, 2022, 10:00 am at SCWD3 and via Zoom.

**June 15, 2022, ARP Water Conservation RFP Update** – The subcommittee prepared an ARP Water Conservation proposal which was submitted on 6/15/22. Awards are expected to be announced by July 5, 2022. Thanks to everyone for the fast turnaround.

**Dan Kegley, GSI Water Solutions**, introduced the idea of updating the 2007 USGS SVRP aquifer study to include changing snowpack and precipitation data, increased population, the Spokane River Instream Flow Rule and analysis of pumping impacts on the Spokane River. SAJB and IWAC could partner on the study and explore funding sources such as an EPA grant.

**7. ADJOURN** There being no further business this 26<sup>th</sup> day of May 2022. President Jeremy Jenkins adjourned the meeting at 11:22 am.

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President, Jeremy Jenkins

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Secretary, Todd Henry