



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

September 22, 2022

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at SCWD 3. A total of twenty-one (21) attended the meeting including: ten (10) SAJB voting representatives, one (1) voting alternate, one (1) non-voting member, Program Manager Hanson, and eight (8) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:35 pm. President Jenkins asked everyone in person and via zoom to introduce themselves.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of April 28, 2022, and May 26, 2022. Shane Sheppard moved to approve the meeting minutes for April and May. Bruce Davidson seconded the motion. President Jenkins called for discussion and the vote. The motion was approved unanimously.

2. FINANCAL REPORT

Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the May, June, July, August Bill Payment Summaries for ratification and the September Bill Payment Summary for approval.

May Bill Payments totaled \$6,157.81. The May summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation Bills paid with checks numbered 2584-2586. Education and Awareness bills of \$3,233.75. Program Manager Consulting Services including mileage and reimbursements amounted to \$2,924.06.

June Bill Payments totaled \$18,175.28. The June summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation bills paid with checks numbered 2587-2590. Education and Awareness bills of \$15,039.00. Program Manager Consulting Services including mileage and reimbursements amounted to \$3,136.28.

July Bill Payments totaled \$6,799.20. The July summary detailed SAJB Administration bills of \$129.59 paid with check numbered 1032 and Wellhead Implementation bills paid with checks numbered 2591-2594. Education and Awareness bills of \$2,479.25. Program Manager Consulting Services including mileage and reimbursements amounted to \$4,190.36.

August Bill Payments totaled \$8,016.46. The August summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation bills paid with checks numbered 2595 – 2599. Check numbered 2596 was voided. Education and Awareness bills of \$5,019.25. Program Manager Consulting Services including mileage and reimbursements amounted to \$2,369.44. PCSI bills of \$627.77.

September Bill Payments totaled \$28,154.33. The September summary detailed SAJB Administration bills of \$3,370.00 paid with checks numbered 1033-1034 and Wellhead Implementation bills paid with checks numbered 2600-2606. Education and Awareness bills of \$15,555.00. Program Manager Consulting Services including mileage and reimbursements amounted to \$4,571.26. PCSI bills of \$4,571.26.

Those present reviewed the bill payment summaries. BiJay Adams moved to ratify the bill payments made in May, June, July, and August and approve the September Bill Payment Summary. Terry Squibb seconded the motion. President Jenkins called for the vote and the motion passed unanimously.

Treasurer Greenlund asked the Board to discuss the membership of Honeywell Electronics. Honeywell has missed Assessment and Dues payments and the accountable parties seem to change without notice. Honeywell does not send a representative to SAJB meetings. Honeywell asked if SAJB would take credit card payment. SAJB members discussed the pros and cons of adding a credit card payment to the assessment and dues process. Discussion followed. Members agreed that a credit card would add additional fees and all of the other members are able to pay with a check. President Jenkins will write a letter to Honeywell and copy the Department of Health. Consideration of Honeywell's membership in SAJB will be added to the October meeting agenda.

SAJB Fund Balances

The SAJB Administrative checking balance for September 2022 is \$3,787.26

The SAJB WIP checking balance for September 2022 is \$84,990.10

The Spokane County Investment Pool balance is \$47,795,38.

3. OLD BUSINESS

Aggregate Quarries – GSI Progress Update. Dan Kegley summarized the history of SAJB's interest in contracting with GSI Water Solutions (GSI) to conduct an aggregate quarry risk assessment. Dan addressed the potential need to extend the project timeline. Resolution 2022- 07 indicated a March 1 to December 1, timeline but when SAJB applied for a DOH Source water grant to fund the project it delayed the actual GSI start date until late July. The first phase of data collection is underway and given the number of sites and quantity of data to analyze, SAJB will need to help narrow the focus. Parameters to consider are size of the quarry, location over the aquifer, depth to aquifer, as well as active or inactive sites. Dan introduced Chris Rhea, GSI Hydrogeologist and Emily Ong, GSI Project Engineer. Chris provided a high-level overview of the initial work to collect and index data for ownership, tax lots, and zoning of sites of interest prior to obtaining permit information. A basic map of sites has been developed and GSI plans to overlay wellheads and capture zones to illustrate why there is a concern. Chris shared a map illustrating the water table depth in relation to the quarry sites. GSI is working with the Department of Ecology and the Department of Natural Resources to identify the scope of the data search. As the data analysis moves forward it will include regulatory jurisdiction information and potential actions. President Jenkins described some of his early research around active, inactive, decommissioned, and fully reclaimed sites as well as the potential for impact in locations where the Spokane County Critical Areas Ordinance was not adopted. Reclamation plans are another important consideration especially when the property changes hands. Discussion followed. Reanette Boese will send additional information to the GSI team.

ARP Grant Proposal – Update – SAJB's Water Conservation Rebate Program proposal was not selected for ARP funding.

CAWH – SEPA New Water Rights Update – President Jenkins reported that nothing has posted to date from the City of Airway Heights (City) in response to comments from SAJB and other organizations to the Water Rights SEPA submitted in January 2022. Tracy Band, Ecology, sent a message to SAJB before the 9/22/22 meeting stating,

"...I asked Dan Tolleson, our Permit Unit Supervisor if he had an update. He said he hasn't met with the City for a couple months, but at the last meeting, Ecology told the City that they hadn't properly addressed any mitigation they would need..."

Many thanks to Tracy for keeping SAJB informed.

Aquifer in a Cup Workshop KSPS Progress Report.

Elizabeth Lancaster was not able to attend the meeting but sent a report of Aquifer in a Cup Workshops completed to date.

- 53 workshops completed
- 1,033 students reached
- 13 schools visited (3 districts)
- 90% in-person

Teachers consistently rate the workshops as EXCELLENT. Here is a sample of the types of comments Elizabeth receives. *"We loved having Elizabeth join our class to present the aquifer. My students learned a lot."* and *"Mrs. Lancaster's presentation was amazing, as always. Her interaction with the students is fun to watch and the information she shares is at the perfect level for student engagement and interest. Thank you so much for bringing this to our students each year."*



4. NEW BUSINESS

2022 PCSI First Responder Map and Letter Mailing - The PCSI Business letter and insert was mailed on July 26, 2022. The 2022 PCSI letter for first responders, planning departments and agencies is ready to mail. Members were asked to review the distribution list to determine if others should be included in the mailing. The 2022 PCSI map is available on the [First Responder](#) page which is password protected. Also included on the page is a downloadable spreadsheet of the 2022 businesses. Reanette Boese suggested that we add a KMZ file that will open in Google Earth. This version would allow viewers to turn on and off layers of information while the on-line map does not support that feature.

State Audit of SAJB for 2019-2021 is complete. All issues identified by the auditor were minor and quickly corrected such as a few missing minutes on the SAJB website.

IWAC – DEQ Source Water Protection Grant - Letter of Support. The Idaho Washington Aquifer Collaborative is submitting a source water protection grant application to the Idaho Department of Environmental Quality. The grant would fund production of videos spots and a 2023 Water Conservation media campaign introducing the region to the Outdoor Watering Nerds website. A letter of support was discussed, and members were in favor of providing a letter of support.

ESHB 1329 – Open Public Meetings Section 9 Agendas - Attorney Joe Carroll, informed SAJB members of the change in the law. Public organizations, which are subject to public meeting laws, are now required to publish Board meeting agendas on a website at least 24 hours prior to the meeting. The law has some exceptions which can be found in Section 9-Page 6, lines 33-39 and page 7, lines 1-10. One proposal would be to add a place on the SAJB website to post board meeting agendas for the 2-3 water providers who would meet the legal criteria and do not have their own website. Discussion followed. Pasadena Park Irrigation District expressed interest in the option of using the SAJB website. PM Hanson will check with web designer Anne Francis to see if there is an app that would allow water systems to independently post their Board Meeting Agendas on SAJB’s website.

Request for Speaker on Climate Change & the Aquifer – Doreen Wade, an organizer for the Master Gardener’s Cabin Fever Symposium in March 2023, sent a request for speakers who can talk on the subject of ‘*Gardening Practices to Protect our Water Sources in a Changing Climate*’. President Jenkins expressed a willingness to participate in the event. PM Hanson will send President Jenkins contact information to Doreen.

Notice of Election of SAJB Officers – October 27, 2022 – President Jenkins announced the election of SAJB officers will be held at the October meeting.

Holiday Meeting Schedule – November 17th and December 15th - Members approved the meeting dates.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Program Manager’s Report

Education and Awareness Events – Organizers of the summer events were provided SAJB handouts and the original Aqua Duck Costume for use with their own performers.

- 6/5 Fire District 9 Annual Demo Day & Wellness Fair
- 6/19 Dad’s Day Dash – SNAP
- 7/2 KSPS Fit Kids Day
- 8/25 Salmon Safe – PM Hanson participated in this event.
- 9/9-9/18 Spokane County Fair – 4-H hosted an aquifer booth with SAJB handouts. Reanette Boese did a ground water model and aquifer protection presentation on 9/17/22.
- 10/4 Shadle Library – EnviroKids PM Hanson will attend in person
- 11/7 Whitworth Science Methods

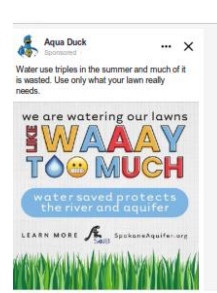
Phase 3 Digital – Media Campaign Analytics



June 2022 \$1,700
 Social Media \$1,000 - 945 clicks
 Targeted Display \$700 – 373 clicks

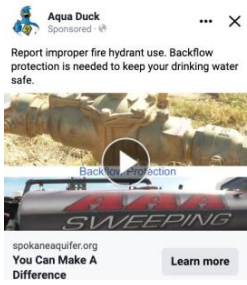


July 2022 \$1,700
 Social Media \$1,000 - 541 clicks
 Targeted Display \$700 – 370 clicks



August 2022 \$1,700
 Social Media \$1,000 - 743 clicks
 Targeted display \$700 – 695 clicks





Backflow Fire Hydrant Video - July 2022

Online \$1,800 - 54,758 video 100% thru plays and 64 Clicks
Facebook \$1,400 - 20,437 video 100% thru plays and 164 Clicks

75,195 = Total views of the entire Fire Hydrant Backflow video in July 2022.

EnviroCertified Food Rescue Recognition Program - Eight area food establishments have been certified for Food Rescue to date. They include Grocery Outlet – Cheney, Yokes Fresh Market – Cheney, Chick-fil-A, Sweeto Burrito, Safeway – E. Sprague, Safeway – Liberty Lake, Fred Meyer - N Division, and Whitworth University Dining – Sodexo. PM Hanson is working with KSPS to produce a Food Rescue video spot to promote the program.

EnviroCertified New Certifications - Five businesses have recently been EnviroCertified for best management practices around hazardous waste hazardous waste. They are 8/23/22 Perfection Tire Division, 8/24/22 Victory Burger, 8/25/22 Perfection Tire 2nd Ave., 9/8/22 J and A Body and Fender, and 9/8/22 Crash Champions (Formerly Ed’s Premier Auto Body).

Nerds for Outdoor Watering – Website Updates. The section on Saving Water Matters to Protect the Spokane River and the SVRP Aquifer is in development. All of the Aquifer Atlases have been added to this section. Aquifer protection videos can also be found in this section. Members were shown examples of ArcGIS Story maps (i.e. [Yakima Lead Entity Story Map](#)) and asked if this seems like an effective way to tell the aquifer protection story. The story map can include pages from the Aquifer Atlas, video clips, photos, and text. Members expressed interest in the story map idea.

6. OPEN FORUM

Doug Greenlund reported that the IESS Service Truck Rodeo will be held on February 22, 2023. If any water systems are planning to have a Tapping Team, please notify Bob Cunningham.

Todd Henry reported that SRC4 will meet on January 26, 2023.

Austin Morrell shared that the Spokane Valley Fire Department is conducting quality assurance on fire hydrant tests. Hydrant reports will be out in early October. SVFD is aware of two new wells, one in a new development in Model Irrigation Districts service area and a commercial well. Updates for hydrant maps are underway and Austin will send information to President Jenkins for distribution to SAJB members.

7. ADJOURN There being no further business this 22nd day of September 2022. President Jeremy Jenkins adjourned the meeting at 3:28 pm.

President, Jeremy Jenkins

Secretary, Todd Henry