



# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

November 17, 2022

## **SAJB Officers:**

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

## **1. CALL TO ORDER**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at SCWD#3. A total of twenty-two (22) attended the meeting including: thirteen (13) SAJB voting representatives, one (1) voting alternate, one (1) non-voting member, Program Manager Hanson, and six (6) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:36 pm. President Jenkins asked everyone in person and via zoom to introduce themselves.

### **Consideration of Regular Meeting Minutes**

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of October 27, 2022. Bruce Davidson moved to approve the meeting minutes for October. Terry Squibb seconded the motion. President Jenkins called for discussion and the vote. The motion was approved unanimously.

## **2. FINANCAL REPORT**

### **Administration and WIP Bill Payment Summary**

Treasurer Greenlund presented the November Bill Payment Summary for approval.

November Bill Payments totaled \$4,461.30. The November summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation bills paid with checks numbered 2612-2613. Education and Awareness bills of \$567.00. Program Manager Consulting Services including mileage and reimbursements amounted to \$3,894.30.

Those present reviewed the bill payment summary. Terry Squibb moved to approve the November Bill Payment Summary. Bruce Davidson seconded the motion. President Jenkins called for the vote and the motion passed unanimously.

### **SAJB Fund Balances**

The SAJB Administrative checking balance for November 2022 is \$1,697.46

The SAJB WIP checking balance for November 2022 is \$70,021.21

The Spokane County Investment Pool balance is \$47,909.70

**Honeywell Electronics membership in SAJB.** President Jenkins communicated with Honeywell representative, Mike Croom, who indicated that Honeywell does want to retain their membership and will have a check for their dues and assessment within thirty (30) days. President Jenkins read the SAJB bylaws which state that a member can be removed when their dues are sixty (60) days delinquent. Honeywell dues are eight (8) months overdue. Treasurer Greenlund has communicated with Honeywell numerous times and received similar promises. Bruce Davidson moved to remove Honeywell from SAJB membership. Terry Squibb seconded the motion. President Jenkins will send a final notice letter to Honeywell informing them that they will be removed as SAJB members if payment of dues and assessments are not received by the SAJB meeting on December 15, 2022, at 1:30 pm.

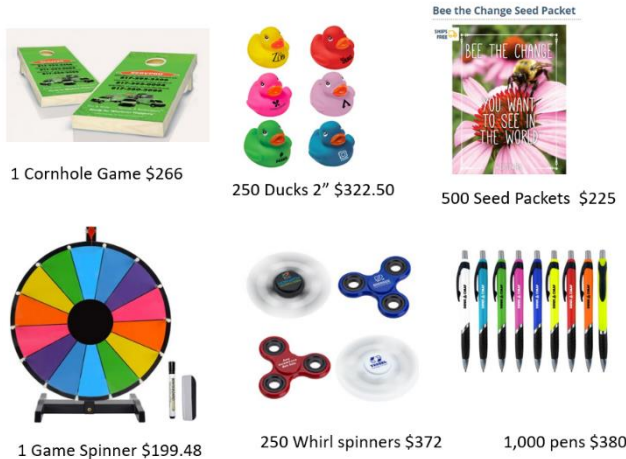
**3. OLD BUSINESS**

**Aggregate Quarries – GSI Risk Assessment.** Dan Kegley reported that GSI selected sixteen (16) of the one hundred (100) quarry sites over the aquifer for study. Selections were based on depth to aquifer, proximity to wellheads, and potential for risk to source water. Requests for regulatory and permit information have been submitted to Washington Departments of Ecology and Natural Resources and GSI is waiting for responses.

**2023 Draft Budget** – PM Tonilee Hanson reviewed the draft 2023 budget. New items added to the budget since the October review are described below.

- \$2,000 was added as a line item in the Potential Contaminant Source Inventory (PCSI) for potential sources of PFAS that could impact the SVRP Aquifer. Reanette Boese conducted a preliminary search for PFAS information and determined that business manufacturing code data from Ecology in WA and EPA in ID should make this search possible.
- \$3,000 was added to Education for upgrading event materials including an SAJB brochure design and printing, give away pens and seed, prizes for EnviroKids and new event activities, flag, and display.

2023 Budget – Event Give Aways and Kids Prizes



2023 Budget – Event Display, Flags, Brochure



**4. NEW BUSINESS**

**SRC4 Seminar January 26, 2023** – Members discussed the January 2023 SAJB meeting schedule conflict with the SRC4 Seminar at Whitworth University and approved rescheduling the SAJB Meeting. SAJB will meet January 19, 2023, at 1:30 pm at Spokane County Water District #3 and via Zoom.

**5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Program Manager’s Report**  
**Education and Awareness Events**

- 11/7/22 Whitworth Science Methods
- 4/20/23 Trentwood Science Night
- 4/23/23 St. Al’s Caring for Creation

**2023 Aquifer Atlas Update** – The Aquifer Atlas design team meet on 11/9/22 and 11/16/22 to review the draft document. Kristen Zimmer collected all suggested edits and shared them with graphic designer, Amanda Summers. The design team will meet and review a final draft when it is ready. Printing copies is still planned for 2022.

### EnviroCertified Food Rescue Recognition KSPS Spot and Media Campaign

KSPS completed SAJB's [EnviroCertified Food Rescue video](#) spot which will air on KSPS over the next few months. The Spokane River Forum (SRF) proposed funding a 2-week media campaign from 11/28 – 12/11 on digital and social media. SRF requested that SAJB enter into the contract and pay Phase 3 Digital and SRF would reimburse SAJB. The video was produced by SAJB and SRF currently has other media campaigns running. This arrangement would provide SAJB with the analytics for this campaign and keep them independent of the other SRF campaigns. Todd Henry made a motion that SAJB authorize President Jenkins to enter into a contract with Phase 3 Digital for a two-week EnviroCertified Food Rescue media campaign not to exceed \$1,200, with the understanding that the \$1,200 would be reimbursed by SRF. Doug Greenlund seconded the motion. President Jenkins called for any further discussion and a vote. The motion carried unanimously. Treasurer Greenlund will prepare and send an invoice for \$1,200 to SRF following the media campaign.

**Nerds for Outdoor Watering** – Two ArcGIS Story Maps are currently under development 1) Aquifer Protection through Water Conservation and 2) Regional Native and Drought Tolerant Plants Demonstration Gardens. Some of the demonstration sites are listed below. Please send any additional sites to Tonilee.

- The Pollination Project and U of I Demonstration Garden
- 3.5-acre zero water landscape project at Hayden Lake Irrigation District
- Liberty Lake Sewer and Water District
- City of CDA Water Department – Wicking Beds
- Whitworth Water District Xeriscape
- City of Spokane at WTE facility
- Manito Park Perennial Garden
- [Washington Native Plant Society](#) 2315 North Discovery Place Spokane Valley, WA 99216
- Inland Empire Gardeners
- Finch Arboretum
- [North Idaho Native Plant Arboretum](#)
- [Idaho Native Plant Society](#)
- [Fire Resistant landscapes – Idaho Firewise](#)

### Next Meeting Holiday Schedule: December 15, 2022

## 6. OPEN FORUM

**Paul Allen**, City of Millwood Public Works, thanked all of the SAJB members who offered assistance during the recent Boil Order. The Boil Order was lifted today. The issue was a result of birds getting into a water tower through a vent. The water tower was drained and disinfected, and the vent has been redesigned. Other who have similar vents may want to inspect their water towers to avoid a similar problem.

**Terry Pickel**, City of Coeur d'Alene Water Department, shared that if 5G cell antennas are installed on top of water towers, AT&T issued a warning that the microwaves could be very harmful. Employees should not climb near the antenna. Injury and even blindness could occur.

**7. ADJOURN** There being no further business this 17<sup>th</sup> day of November 2022. President Jeremy Jenkins adjourned the meeting at 2:55 pm.

---

President, Jeremy Jenkins

---

Secretary, Todd Henry