



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

December 15, 2022

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at SCWD#3. A total of twenty-one (21) attended the meeting including: ten (10) SAJB voting representatives, one (1) voting alternate, one (1) non-voting member, Program Manager Hanson, and eight (8) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:37 pm. President Jenkins asked everyone in person and via zoom to introduce themselves.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of November 17, 2022. Shane Sheppard moved to approve the meeting minutes for November. Doug Greenlund seconded the motion. President Jenkins called for discussion and the vote. The motion was approved unanimously.

2. FINANCAL REPORT

Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the December Bill Payment Summary for approval.

December Bill Payments totaled \$25,680.69. The December summary detailed SAJB Administration bills of \$0.00 and Wellhead Implementation bills paid with checks numbered 2614-2620. Education and Awareness bills of \$20,580.00. Program Manager Consulting Services, mileage and reimbursements amounted to \$5,100.69.

Those present reviewed the bill payment summary. Kelly Williquette moved to approve the December Bill Payment Summary. Scott Inch seconded the motion. President Jenkins called for the vote and the motion passed unanimously.

SAJB Fund Balances

The SAJB Administrative checking balance for December 2022 is \$1,897.46.

The SAJB WIP checking balance for December 2022 is \$50240.52.

The Spokane County Investment Pool balance is \$47,980.88.

Honeywell Electronics membership in SAJB. Honeywell dues and assessments were received and deposited. The check was issued for Honeywell by Spring Environmental.

3. OLD BUSINESS

Aggregate Quarries – GSI Water Solutions Risk Assessment. Dan Kegley reported that GSI received and is analyzing the requested regulatory and permit information from the Washington State Departments of Ecology and Natural Resources. Stormwater, NPDES, and plumbing permits have been requested around identified sites. Mapping of adjoining zoning is completed. GSI added environmental scientist, Rachel McDermont, to the project.

Rachel brings expertise in technical evaluation, assessment, writing, and editing. Regulatory research is underway to determine city, county or state agencies in charge of each site. State and federal water quality requirements for the Clean Water Act and the “Sole Source Aquifer” designation are being researched. Next steps include 1) December - develop a technical memo outline, 2) January - complete the permit review, 3) February - Draft report for review and comment, 4) March – submit final report to SAJB. Concerns were raised about the budget being very tight for the work remaining. The original budget of \$24,000 was discussed with the option proposed to increase the budget to the full DOH Source Water Protection Grant amount of \$30,000. The DOH grant extension ends in March 2023.

4. NEW BUSINESS

KSPS 2022 Final Partnership Report – Dawn Bayman, KSPS Station Manager and Ben Gurtel, KSPS Videographer and Editor shared a summary of the support for SAJB in 2022. Support included:

- 70 Aquifer in a Cup workshops conducted by Elizabeth Lancaster for grades 2-3 in 37 Spokane Valley and 33 Spokane schools, reaching 1,375 students. Excellent feedback confirms the value teachers place on the workshops.
- PBS Learning Media resulted in 4,734 teacher views reaching 2,125 students.
- Aqua Duck was featured in July at Fit Kids Day where 700 children and parents attended.
- On-Air and streaming 592 airings through November featuring Water Protection, Water Conservation, Backflow Protection, Ty Wick Award, Workshops and Lessons and PBS kids. 1029 spots are projected by the end of the contract January 31, 2023.
- Produced EnviroCertified Food Rescue Recognition spot which started airing in November 2022.
- A value of \$111,725 budgeted in SAJB Resolution 2022-01 for \$40,000.

Vote to Approve 2023 Budget – Members discussed the 2023 draft budget. The Quarry Risk Assessment is currently funded at a total of \$24,000. The DOH grant was approved for \$30,000 and work must be completed by March. Members will revisit the budget and Resolution 2022-07 SAJB_GSI Water Solutions if the contract total needs to be increased to complete the Risk Assessment. Additional discussion amended the draft budget to increase Program Manager Hanson’s contract amount by \$2,500 and adjust the hourly rate by the federal COLA. Consultant, Reanette Boese will also include a COLA adjustment to her hourly rate for the 2023 PCSI resolution. Shane Sheppard moved to approve the 2023 budget as amended. Kelly Williquette seconded the motion. President Jenkins called for the vote and the motion was passed unanimously.

2023 Ty Wick Award – [Award nominations](#) are open online until April 3, 2023. The award will be presented at the Spokane River Forum Conference which will be held at the end of April. Members of the Ty Wick Award committee will remain the same with Kelly Williquette continuing as Chair.

SRC4 Seminar January 26, 2023, will be held in-person at Whitworth University’s HUB from 7:00 am to 3:30 pm. The cost is \$100. To register email contact.src4@gmail.com. Classes include:

- Updates from the States (DEQ/DOH/WCS)
- The Costs of Failure
- Last Operator Standing
- Test Kit Deep Dive
- Making Sense of Improper Installs

IESS AWWA Service Truck Rodeo is February 22, 2023, at CenterPlace Event Center. Nominations are being accepted for the “Muddy Boots” Award for an Exceptional Water Operator. This year a new “Water Drop” award is being introduced for support staff that go above and beyond with customer service, office or technical

assistance, or one of many other behind the scenes unsung heroes in the Water Industry. Nominations for both awards end January 27th, 2023. The IESS Board meetings are held at 11:30 am, the second Thursday of every month, except May, at Conley’s Place Restaurant in Spokane Valley, 12622 E Sprague. All IESS AWWA members are welcome for a no host lunch.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Program Manager’s Report

2023 Aquifer Atlas Update – No update was available.

EnviroCertified Food Rescue Recognition KSPS Spot and Media Campaign. Phase 3 Digital managed a 2-week media campaign from 11/28/22 to 12/11/22. The [Food Rescue video](#) media campaign resulted in 83,058 impressions, to 40,996 unique people with 23,577 thurplays and 219 clicks. This was an average CTR (click thru rate) of 0.26%. Typical CTR is between 0.05%-0.12% so the video did very well. The Spokane River Forum reimbursed SAJB \$1,200 for the EnviroCertified Food Rescue media campaign.

Outdoor Watering Nerds – The [Aquifer and River Story Map](#) is now posted in the section [Saving Water](#). Other sections that are “good enough to launch” are: [Leak Detection](#), [Find a Professional](#), [DIY Resources](#), [SpokaneScape](#), [Wisescape](#), and [Backflow Protection](#). The goal is to have the entire website “good enough to launch” by March with a Nerds Water Conservation media campaign running April – October.

Website Google Analytics – Classic analytics are ending in 2023 and the new format G4A with gather data with new categories. The chart, to the right, shows SAJB website classic analytics from 2013 – 2022. The significant change in numbers of pageviews starting in 2017 appears to be a result of fewer teachers and students accessing the Elementary and Middle School Virtual Field Trips. The old field trip formats are no longer engaging, and navigation is archaic. Program Manager Hanson plans to develop new Aquifer Field Trips using the ArcGIS Story Map templates.

Year	Sessions	Users	Pageviews
2013	29,310	26,413	92,519
2014	27,093	21,416	96,631
2015	30,726	21,874	108,688
2016	29,703	19,586	108,007
2017	27,129	17,720	69,860
2018	26,667	16,463	50,299
2019	35,493	23,728	57,352
2020	35,950	23,908	55,176
2021	38,054	23,535	59,634
2022	45,096	30,957	65,682

Next Meeting January 19, 2022

6. OPEN FORUM

7. ADJOURN There being no further business this 15th day of December 2022. President Jeremy Jenkins adjourned the meeting at 3:02 pm.

President, Jeremy Jenkins

Secretary, Todd Henry