



SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

April 20, 2023

SAJB Officers:

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

1. CALL TO ORDER

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at SCWD#3. A total of sixteen (16) attended the meeting including: eight (8) SAJB voting representatives. Jason Cushman gave his proxy for North Spokane Irrigation District to Secretary Todd Henry and Bruce Davidson of Pasadena Park Irrigation District also gave his proxy to Secretary Todd Henry. Also, in attendance was one (1) voting alternate representative, Program Manager Hanson, and six (6) guests. The sign-in sheet of SAJB members and guests is available upon request. The meeting was called to order at 1:37 pm. President Jenkins asked everyone in person and via zoom to introduce themselves.

Consideration of Regular Meeting Minutes

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of March 23, 2023. Doug Greenlund moved to approve the meeting minutes for March. Todd Henry seconded the motion. President Jenkins called for discussion and the vote. The motion was approved unanimously.

2. FINANCAL REPORT

Administration and WIP Bill Payment Summary

Treasurer Greenlund presented the April Bill Payment Summary for approval.

April 2023 Bill Payments totaled \$6,986.20. The April summary detailed SAJB Administration bills of \$0.00. Wellhead Implementation bills were paid with checks numbered 2632 – 2635. Education and Awareness bills were \$4,120.05. Program Manager Consulting Services, mileage and reimbursements amounted to \$2,866.15.

Those present reviewed the bill payment summary. Shane Sheppard moved to approve the April Bill Payment Summary. Justin VanDyke seconded the motion. President Jenkins called for the vote and the motion passed unanimously.

SAJB Fund Balances

The SAJB Administrative checking balance for April 2023 is \$5,651.41

The SAJB WIP checking balance for April 2023 is \$129,281.04

The Spokane County Investment Pool balance is \$48,310.01.

2023 Assessments and Dues – Treasurer Greenlund thanked members for paying their assessments and dues. Two payments are outstanding. Treasurer Greenlund sent information for electronic deposits to Honeywell representative, Todd Duffy.

3. OLD BUSINESS

Aggregate Quarries Risk Assessment – GSI Water Solutions. The Aggregate Quarry Risk Assessment tasks funded by the DOH Source Water Protection Grant are on schedule to be completed by May 15, 2023. Treasurer Greenlund will complete the Source Water Protection Grant Form and reimbursement request. PM Hanson will send a reminder to all of the parties to send the final report by Friday 5/12/23 so Treasurer Greenlund can finish the forms by 5/15/23. GIS will file a draft Report with DOH to meet the grant deadline and SAJB will review the report at the May meeting to discuss the findings and request any edits.

City of Airway Heights (CAWH) Water Rights SEPA – President Jenkins submitted a letter responding with SAJB’s on-going concerns regarding the CAWH’s Mitigated Determination of Non-Significance SEPA. Program Manager Hanson asked the members if they want to engage Gregory Geologic to respond to the Department of Ecology’s Report of Examination (ROE) when it is released. The timeline for the ROE is unknown but once it is released the comment period is only 30 days. Members agreed that a resolution should be prepared for Gregory Geologic and approved at the May meeting to be prepared for responding to the ROE.

2023 Ty Wick Award – [Award nominations](#) from Idaho and Washington closed on April 3, 2023. The award will be presented by President Jenkins on April 27, 2023, at the SRF Conference. An Aqua Duck performer is needed.

[Spokane River Forum Conference](#) April 26-27 at the Spokane Convention Center.

New Wellhead Model – Doug Greenlund discussed the need for a new model with John Porcello, GSI Water Solutions. This item will be continued to the May meeting.

4. NEW BUSINESS

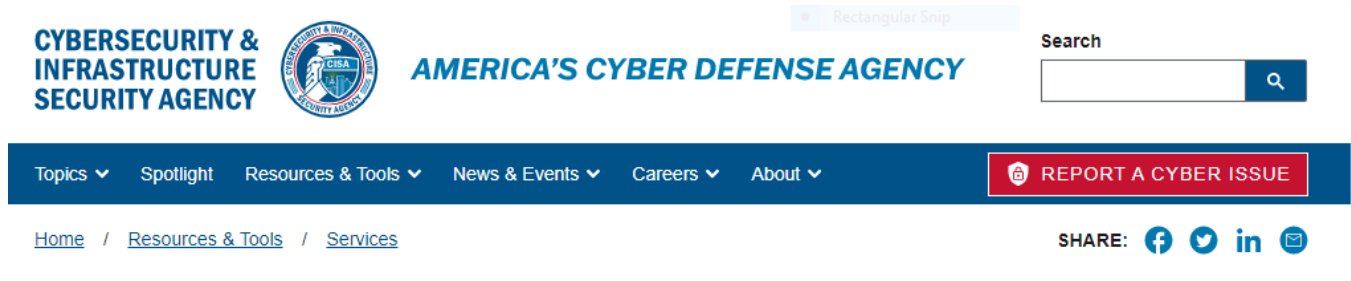
Department of Homeland Security (DHS) Free Vulnerability Assessment – Steve Neal and Dan Brown presented comprehensive overviews of the physical and cyber security vulnerability assessments, available through DHS, that are designed to support water districts in protecting critical infrastructure. Both Steve and Dan are local to the Inland Northwest. The vulnerability assessments are voluntary, non-regulatory, and findings are reported only to the water district. Steve and Dan shared a variety of available resources. Below is a partial list of available services:

1. Security Assessment Facility Entry (SAFE) (2-3 hours).
2. Infrastructure Survey Tool (2-3 Days) Resiliency Measurement Index Dashboard.
3. Infrastructure Visualization Platform 360-degree picture of significant areas inside and outside.
4. Regional Resiliency Assessment Program (RRAP).
5. Protected Critical Infrastructure Information (PCII) – Secure information not available through public information requests.

6. CIED Training courses in person and self-paced online.
7. Cyber Resilience Review (CRR) 6-8 hours.
8. Cyber Infrastructure Survey (CIS) 2.5-4 hours.
9. Cybersecurity Evaluations Tool (CSET) self-assessment.
10. Ongoing Phishing Campaign Assessment (PCA).
11. Incident Management Review (IMR).

For more information visit <https://www.cisa.gov/>

Or contact Steve at steven.neal@cisa.dhs.gov or Dan at DANIEL.BROWN@cisa.dhs.gov



PFAS Monitoring – Members discussed the emerging issue of PFAS contamination and the need for a coordinated response in the event of detections above the limit. Dorothy Tibbets and Mike LaScuola were mentioned as resources for effective public communications. [DOH PFAS](#) webpage.

5. WELLHEAD PROGRAM IMPLEMENTATION PLAN - Program Manager’s Report

Education and Awareness Events Scheduled in 2023 Reanette Boese and PM Hanson will be taking turns participating in school and community events. Below is the list to date.

2023
Education &
Awareness
Events



Jefferson Elementary STEM Expo	3/9/23
Moran Prairie STEAM Night	3/23/23
Mullan Road Science Night	4/13/23*
Trentwood Elementary Science Fair	4/20/23*
St. John's Cathedral "Hope for Creation"	4/22/23
Earth Day at DM Learning Center	4/22/23*
St. Aloysius Parish "Caring for Creation"	4/23/23
SRF Conference	4/26-27/23
Arbor Day and Spring Compost Fair	4/29/23*
Seth Woodward Elementary	5/2/23*
Audubon Star Wars Night	5/4/23
Mead – Bear Lake Outdoor Ed	5/22, 6/8, 6/12
Fire District 9 Demo Day 2023	6/3/23
Valley YMCA Healthy Kids Day	6/9/23
Hillyard Library Touch a Truck	6/28
Indian Trail Library	6/27/23
Valley Fest Hearts of Gold Parade	9/22/23
Valley Fest	9/23

EnviroCertified Business Recognition – Eight EnviroCertified business renewals were completed to date.

Outdoor Watering Nerds – Media Campaign started April 3rd. IWAC and SAJB are running parallel campaigns as shown in the chart below. The Designs have been created by Hannah Walker. Program Manager Hanson realized that she initiated Hannah Walker’s digital artwork without a formal resolution. A resolution will be presented at the May meeting



April – October Media Campaign

Month	IWAC \$2,000 / Month	SAJB \$2,100 / Month
April	Protect the Aquifer Story Map	Sprinkler System Checkup
May	Leak Detection	Repair and Retrofit
June	Drought Tolerant & Native Plants	Smart Controllers & Sensors
July	Calculate Water Needs	Tips to Save Water
August	Fertilizers, Pesticides & Herbicides	Calculate Water Needs
September	Drip Systems & Soaker Hoses	Backflow Protection
October	Home page	Protect the Aquifer Story Map



April Media Campaign

Funded by IWAC

Funded by SAJB





May Media Campaign

Funded by IWAC

Funded by SAJB



Please consider adding the Outdoor Watering Nerds to your websites.

<https://spokanewateringnerds.org/>



Last SAJB Meeting before the Construction Season Recess May 25, 2023.

Please Note **Location Change** SCWD #3 is not available. The May meeting will be held at Spokane County Water Resource Center 1004 N. Freya Street, Spokane, WA 99202 and via Zoom.

- 6. **OPEN FORUM** – Program Manager Hanson will be on a trip to Egypt from 5/4/23 – 5/18/23 and will have limited access to email.
- 7. **ADJOURN** There being no further business this 20th day of April 2023. President Jeremy Jenkins adjourned the meeting at 3:10 pm.

President, Jeremy Jenkins

Secretary, Todd Henry