



# SPOKANE AQUIFER JOINT BOARD MEETING MINUTES

January 25, 2024

## **SAJB Officers:**

President Jeremy Jenkins, VP Shane Sheppard, Secretary Todd Henry, Treasurer Doug Greenlund

## **1. CALL TO ORDER**

The Board of Directors of the Spokane Aquifer Joint Board (SAJB) met in Regular Session via Zoom and in person at Spokane County Water District No. 3. A total of twenty-two (22) attended the meeting including: twelve (12) SAJB voting representatives, two (2) voting alternates, one (1) non-voting representative, Program Manager Hanson, and seven (7) guests. The sign-in sheet for SAJB members and guests is available upon request. The meeting was called to order at 1:36 pm. In person (13) and via Zoom (8).

### **Consideration of Regular Meeting Minutes**

President Jeremy Jenkins called for any additions, corrections, or deletions to the Minutes of December 14, 2023. PM Hanson noted that the header date of November 16, 2023 was incorrect. The error was corrected manually on the print copies and on the digital document. Kelly Williquette moved to approve the December meeting minutes as corrected. Bruce Davidson seconded the motion. President Jenkins called for discussion and the vote. The motion was approved unanimously.

## **2. FINANCAL REPORT**

### **Administration and WIP Bill Payment Summary**

Treasurer Greenlund presented the Bill Payment Summary and financial reports for January.

January 2024 Bill Payments totaled \$4,678.80. The January summary detailed SAJB Administration bills of \$168.85 paid with check #1041. Wellhead Implementation bills were paid with checks numbered 2683-2684. Education and Awareness bills were \$195.30. Program Manager Consulting Services, mileage, and reimbursements amounted to \$4,483.5.

Those present reviewed the Bill Payment Summary. Bruce Davidson moved to approve the January Bill Payment Summary. Scott Inch seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously. The Spokane County Investment Pool balance is \$49,250.92. The Washington Trust WIP bank account balance is \$54,108.89. The Washington Trust Administrative bank account balance is \$2,417.87.

Treasurer Greenlund thanked everyone for sending the connection numbers. Annual assessment invoices were handed to members who were present. The invoices for members not present will be

mailed. Treasurer Greenlund also completed and mailed the 2023 1099s and IRS form 1096. The financial data required for the WA State Auditor's Report is being compiled.

**2024 Resolutions** – President Jenkins introduced the content of each resolution individually and reminded the Members that the 2024 budget, which was approved in December 2023, allocated the funds for each of these resolutions.

**Resolution 2024-01 SAJB\_KSPS PBS.** Kelly Williquette moved to approve Resolution 2024-01. Terry Squibb seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously.

**Resolution 2024-02 SAJB\_Spokane River Forum.** PM Hanson shared that an incorrect date on page 2 was corrected on the digital document but was not correct in the paper copies. Bruce Davidson moved to approve Resolution 2024-02 as corrected. Scott Inch seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously.

**Resolution 2024-03 SAJB\_Phase 3 Digital Media Campaign.** Doug Greenlund moved to approve Resolution 2024-03. Bruce Davidson seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously.

**Resolution 2024-04 SAJB\_PCSI\_ Boese Water Resources LLC.** Scott Inch moved to approve Resolution 2024-04. Kelly Williquette seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously.

**Resolution 2024-05 SAJB\_GSI Groundwater Flow Model-Climate Analysis.** Doug Greenlund moved to approve Resolution 2024-05. Scott Inch seconded the motion. President Jenkins called for discussion and the vote. The motion passed unanimously.

### 3. OLD BUSINESS

**DOH SWP DRAFT Grant application** - MODFLOW Ground Water Model Update with Climate Change Analysis. The grant application was based on the Scope of work provided by GIS Water solutions. Members reviewed the draft application and approved the request to DOH for \$60,000 with SAJB contributing \$25,000 in kind. President Jenkins will do a final review of the application before submitting it to Nikki Guillot DOH Source Water Protection Program Manager.

### 4. NEW BUSINESS



[The IESS – AWWA 20<sup>th</sup> Annual Empire Truck Rodeo](#) will be held on 2/28/24 at CenterPlace Event Center in Spokane Valley. Doug Greenlund invited members to enter a truck into the event and receive one complementary registration. Water Districts may enter as many trucks as they want into the event but are only eligible to receive one complimentary registration. 0.6 CEUs are available for both ID and WA operators. Register at the link above.



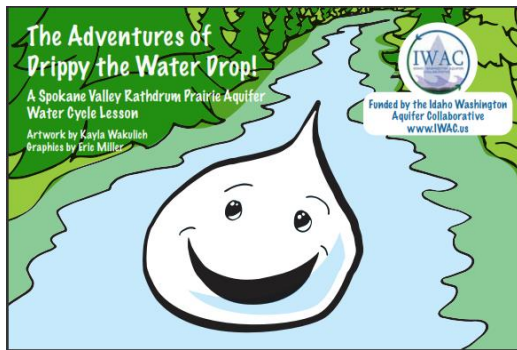
The SRC4 Conference will be held on 3/28/24 at Whitworth University. SRC4’s new website will launch in early February.



The [PNWS-AWWA 2024 Section Conference](#) will be held in Spokane, WA, May 1-3, 2024, at the Spokane Convention Center. Register at the link above.

**5. WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Hanson’s Report**

Education and Awareness Events are shown to the right.



- 1/30/24 – Sunrise Elementary
- 2/1/24 – Jefferson Elementary
- 2/28/24 – Service Truck Rodeo
- 2/29/24 – West Valley STEAM Night
- 3/28/24 – SRC4 Conference
- 4/20/24 – Earth Day - Central Library
- 4/21/24 – Caring for Creation - St. Al’s
- 4/24/24 – Seth Woodward Elementary
- 4/27/24 – Arbor Day & Compost Fair – Finch Arboretum
- 5/30/24 – Expo 50 H2O Symposium – Ty Wick Award
- 6/25/24 – Touch a Truck - Hillyard Library
- 8/6/24 – Touch a Truck – Liberty Park Library


2024 Events Scheduled to Date



Drippy the Water Drop Activity Books have been printed and copies will be delivered to member offices on 1/31/24.

**Proactive Business Assistance**

The Spokane River Forum (SRF) hired Hannah Walker in November of 2023 to support Food Rescue Certifications and Check-in Visits. Hannah has also scheduled Renewal Visits and shadowed PM Hanson on the visits. Results and 2024 Goals are shown in the table on the right.

	2023 Results	January 2024 Results	Total 115	2024 Goals
Food Rescue Recognitions	5	4	16	10
Check-in Visits	29	5	34	15
Renewals	13	6	19	10
New Certifications	2			8
Sold, Out of Business	3	1	4	0

**Household Hazardous Waste Disposal**

The Spokane River Forum received a grant from the Department of Ecology which will focus on educating refugees and Immigrants about proper waste disposal recycling using the Waste and Recycle Directory. SRF will work with Refugee and Immigrant Connections Spokane (RICS) to train RICS program leaders about proper waste disposal. The Kids Connect, Wellness, and Newcomer programs will be offered monthly Field Trips to learn about proper waste disposal and water quality protection. Field Trip locations include: The Waste to Energy Facility, County

Transfer Stations, the SMaRT Center, Water Resource Center, Water Reclamation Facilities and many more. The grant project runs for 18 months from 1/15/24 – 6/15/25. The Spokane Kootenai Waste and Recycle Directory will add a Russian translation to the existing Spanish and Ukrainian options.



**6. OPEN FORUM**

**Suzanne Scheidt**, IWAC President and Kootenai County Aquifer Protection District (APD) Board Member, shared that APD is working with a hydrogeologist to identify Sensitive Aquifer Recharge Areas (SARAs) similar to WA State’s Critical Aquifer Recharge Areas (CARAs). An emerging concern in Kootenai county are Mag-Chloride holding ponds over the aquifer. The first pond holds 900,000 gallons of 32% Mag-Chloride. Two additional ponds are planned. The Panhandle Health District (PHD) was able to get voluntary compliance from the owner, [Envirotech Services](#) to line the ponds and install test wells. APD and PHD will ask Kootenai County Commissioners to regulate holding ponds over the aquifer. Suzanne thanked President Jenkins for attending an APD meeting and sharing the concerns in WA with Gravel pits that penetrate the aquifer.

Suzanne also shared that IWAC is finalizing a purpose statement for updating the [USGS 2007 SVRP Aquifer Study](#) for enhanced wellhead protection and forecasting future water need. IWAC will create a training event with CEUs for using the updated report. IWAC is planning a water conservation media campaign in coordination with SAJB.

**Next Meeting February 22, 2024.**

**7. ADJOURN**

There being no further business this 25<sup>th</sup> day of January 2024. President Jeremy Jenkins adjourned the meeting at 2:42 pm.

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President, Jeremy Jenkins

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Secretary, Todd Henry