

**SAJB Officers:** President Jeremy Jenkins, Vice President Shane Sheppard,  
Secretary Todd Henry, Treasurer Doug Greenlund



## **SPOKANE AQUIFER JOINT BOARD**

### **Meeting Minutes**

**September 25, 2025 at 1:30 pm**

**Hybrid Meeting**

Spokane County Water District #3

1225 N. Yardley Rd., Spokane, WA

Virtual meeting connection link on next page

---

### **1. CALL TO ORDER**

a. Welcome and Call to Order

The Spokane Aquifer Joint Board (SAJB) met in Regular session via Zoom and in person at Spokane County Water District #3. A total of twenty-two (22) attended the meeting, including: eleven (11) SAJB voting representatives, Program Manager Meagan Hayes and ten (10) guests.

President Jenkins called the regular meeting of the Spokane Aquifer Joint Board to order at 1:31 pm.

b. Consideration of May 22, 2025 meeting minutes

A motion was made by Doug Greenlund and seconded by Justin VanDyke to approve the May 22, 2025 meeting minutes as presented; none opposed. Minutes approved.

### **2. Special Guests**

a. 5 min: IWAC Updates – Suzanne Scheidt

- i. IWAC President Suzanne Scheidt shared an update on the recent aquifer education class hosted by IWAC. She also informed the Board that Phase 1 of the Idaho GIS MODFlow project has been completed and that full funding for the entire project is now secured. Additional updates will be provided as they become available.

b. 5 min: Department of Ecology Water Resources Program – Tracy Band

- i. Tracy Band from the Department of Ecology attended the meeting to inform the Board that Ecology's Water Resources Program will be requesting water meter data from all purveyors. Since this information is already collected for the Department of Health, fulfilling the request should be straightforward. The data will help support Ecology's efforts to better understand the factors that led to the unusually low flows in the Spokane River this summer.



## SAJB Meeting Minutes

September 25, 2025



- c. 20 min: SVRP APA Updates – Amy Sumner and Ben Brattebo
  - i. Amy Sumner and Ben Brattebo attended the Board meeting to provide an update on the Aquifer Protection Area (APA) and to seek input from purveyors regarding monitoring priorities. They also informed the Board that the Coordinated Water System Plan will soon be updated.
- d. 15 min: GSI Water Solutions – John Porcello
  - i. John Porcello provided the Board with an update on the MODFlow project, including distribution of newly updated capture zones for each purveyor. Additional project updates and next steps were discussed, with more detailed information to be shared as work continues.

### 3. FINANCIAL REPORT – Treasurer Doug Greenlund

a. Treasurer Doug Greenlund present the Bill Payment summaries as follows:

i. June 2025

- Wellhead Implementation Fund bills:
  - KSPS PBS, Invoice SAJB 2025.2, \$11,500.00
  - Spokane River Forum, Invoice 723, \$5,000.00
  - GSI Water Solutions, Invoice 00516.004-12, \$2,770.00
  - Anne Francis Web Design, Invoice 9439 SAJB, \$35.10
  - MJH Consulting, Invoice 2025-06, \$2,281.17

ii. July 2025

- Administration Fund bills:
  - Enduris Insurance, Invoice R26-185-1, \$3,400.00
- Wellhead Implementation Fund bills:
  - Anne Francis Web Design, Invoice 9468, \$46.80
  - GSI Water Solution, Invoice 00516.004-13, \$1,327.50
  - MJH Consulting, Invoice 2025-07, \$1,848.31

iii. August 2025

- Wellhead Implementation Fund bills:
  - Anne Francis Web Design, Invoice 9484 SAJB, \$70.20
  - MJH Consulting, Invoice 2025-08, \$2,639.98

iv. September 2025

- Administration Fund bills:
  - Washington State Auditor, Invoice L169501, \$2,086.50
- Wellhead Implementation Fund bills:
  - KSPS PBS, Invoice SAJB 2025.3, \$11,250.00
  - GSI Water Solution, Invoice 005016.004-14, \$1,590.00
  - MJH Consulting, Invoice 2025-09, \$4,261.40



## SAJB Meeting Minutes

September 25, 2025



A motion was made by Scott Inch and seconded by Jeff Edgmon to approve the June, July, August and September bill payments as presented; none opposed. Bill payments authorized.

### 4. OLD BUSINESS

President Jenkins reminded the Board that the deadline for submitting comments on the Sand and Gravel Permit is approaching. He plans to submit comments on behalf of the Board and invited members to share any input they would like incorporated into a unified response. Jenkins also noted that the Treasurer position will soon be vacant and encouraged members to consider stepping into the role.

### 5. NEW BUSINESS

None presented.

### 6. WELLHEAD PROGRAM IMPLEMENTATION PLAN – Program Manager Report

Program Manager Meagan Hayes provided a brief update on recent summer activities, including progress on digitizing the existing bylaws, development of a new KSPS spot/commercial, participation in the No Water No Beer event, and recent orders and development of supplies and marketing materials. She also reminded the Board about the upcoming vacancy for the Treasurer position.

### 7. OPEN FORUM

None presented.

### 8. ADJOURN

There being no further business, President Jenkins adjourned the regular meeting of the SAJB at 2:51 pm.

---

President, Jeremy Jenkins

---

Secretary, Todd Henry



Consider the environment before printing this material.