

## **SPOKANE AQUIFER JOINT BOARD**

### **Meeting Minutes**

**January 22, 2026 at 1:30 pm**

**Hybrid Meeting**

Spokane County Water District #3

1225 N. Yardley Rd., Spokane, WA



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#### **1. CALL TO ORDER**

a. Welcome and Call to Order

The Spokane Aquifer Joint Board (SAJB) met in regular session via Zoom and in person at Spokane County Water District #3. A total of twenty-five (25) attended the meeting, including: ten (10) SAJB voting representatives, one (1) non-voting member representative, Program Manager Meagan Hayes and thirteen (13) guests.

President Jenkins called the regular meeting of the SAJB to order at 1:37pm. A round of introductions was provided.

b. Consideration of November 20, 2025 meeting minutes

A motion was made by Doug Greenlund to approve the November 20, 2025 meeting minutes with the following amendment:

- Subsection 3(b) shall read: A motion was made by Todd Henry and seconded by Doug Greenlund to appoint Megan Johnson from Liberty Lake Sewer and Water District as Treasurer effective January 1, 2026 **and to add her to the Washington Trust Checking accounts, namely accounts ending in -7634 and -7626, in addition to removing former Treasurer Doug Greenlund from said Washington Trust Checking accounts.**

The motion to approve the amended minutes was seconded by Scott Inch; none opposed, motion carries.

#### **2. Special Guests**

a. 10 min: IWAC Updates – Suzanne Scheidt

IWAC reported on recent presentations and data summaries. A current proposal under consideration is likely to exceed IWAC's available reserve revenues. IWAC expressed interest in having SAJB representatives attend, if available. Efforts are underway to increase purveyor participation and expand community awareness, including enhanced outreach strategies, website updates, and social media campaigns.



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IWAC is also looking ahead to the MODFLOW-USG model development for the Rathdrum Prairie and discussed the need to coordinate future requests and establish a clear process for utilizing the model. The possibility of forming a subcommittee including IWAC, SAJB, and the City of Spokane was raised to support coordination and collaboration moving forward.

### 3. FINANCIAL REPORT – Treasurer Megan Johnson

- a. Jeremy Jenkins – new Treasurer introductions  
President Jenkins introduced newly appointed SAJB Treasurer Megan Johnson to the board.
  
- b. Approve bill payments for December, 2025  
President Jenkins presented the bill payment summary for December, 2025:
  - i. Wellhead Implementation Fund bills:
    - Hannah Walker, Invoice No.'s 45 & 46, \$806.50
    - KSPS, Invoice No. SAJB 2025.4, \$11,250.00
    - GSI Water Solutions, Invoice No. 00516.004-17, \$4,201.25
    - Spokane River Forum, Invoice No. 736, \$5,000
    - MJH Consulting, Invoice No. 2025-12, \$1,702.78

A motion was made by Glenn Talmage and seconded by Jason Cushman to approve the December, 2025 bill payments as presented; none opposed, motion carries. Bill payments authorized.

- c. Approve bill payments for January, 2026  
Program Manager Meagan Hayes presented the bill payment summary for January, 2026:
  - i. Wellhead Implementation Fund bills:
    - Anne Francis, Invoice No. 9657 SAJB, \$81.90
    - MJH Consulting, Invoice 2026-01, \$4,188.99

A motion was made by Todd Henry and seconded by Derrek \_\_\_\_\_ with North Spokane Irrigation District #8 to approve the January, 2026 bill payments as presented; none opposed, motion carries. Bill payments authorized.

- d. Final 2025 budget report & close out  
Treasurer Megan Johnson presented the 2025 budget closeout report and summary.

### 4. OLD BUSINESS

- a. WHPA GIS discussion
  - i. Jeremy reported that one remaining item from the recent MODFLOW update is the generation of capture zones (Critical Aquifer Recharge Area delineations), which were not included in the model package. The estimated cost to develop GIS-based CARA maps is approximately \$18,000. John



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Porcello provided background information and offered to provide limited GIS training to help explore potential in-house solutions. The importance of accurate boundary delineation was emphasized, particularly for PCSI letters and notices, along with concerns about liability and human error associated with hand-drawn boundaries. Amy Sumner noted that the County utilizes capture zones for critical aquifer recharge areas and that they will be incorporated into the County's Critical Areas Ordinance.

- ii. Program Manager Hayes will meet with DOH and report back to the Board. A budget amendment and cost estimate are tentatively planned to be brought forward at the February Board meeting.

## **5. NEW BUSINESS**

- a. Resolution 2026-04: Boese Water Resources LLC
  - i. A brief overview of the draft agreement with Boese Water Resources was provided to the board, citing an increase in contract expense due to inflation and 2026 being a "letter year".
  - ii. A motion was made by Doug Greenlund and seconded by Todd Henry to approve Resolution 2026-04 as presented; none opposed. Motion carries and the contract is executed.
  
- b. Groundwater production/pumping data discussion
  - i. IWAC is coordinating with GIS to update the model on the Idaho side, while SAJB has continued regular updates on the Washington side. GIS has requested production data for the past five years by month and by source for all purveyors. John clarified that the request is flexible and intended to provide a representative picture of pumping by SAJB members. At minimum, annual water usage per purveyor is requested, with monthly breakdowns preferred if readily available. Well-by-well data may be difficult to provide. Ecology has specifically requested data by source and by month, and the group agreed to work with existing data rather than attempting to generate new post-consumption records.
  
  - ii. Amy Sumner reported that Spokane County has begun compiling data from the DOH website for the top 5–10 members, though no extrapolation has been completed. Tracy Band (Ecology) offered to coordinate with Amy and John to assist with generating reports based on SAJB submittals; this would require a public disclosure request but can be readily supported.
  
  - iii. Beryl will ensure Doug has access to the City of Spokane's data. A question was raised regarding whether a "one-stop shop" exists between Idaho and Washington to track well withdrawals from the aquifer. Suzzanne (Idaho)



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noted that the Idaho Department of Environmental Quality maintains a list of public wells, but does not track private well data.

### 6. WELLHEAD PROGRAM IMPLEMENTATION PLAN

#### a. Program Manager Report

- i. Program Manager Hayes provided an overview of recent activities, highlighting the successful launch of the Education and Outreach social media campaign. Reminders were also shared regarding the annual H2O Breakfast and the upcoming Ty Wick Award.

### 7. OPEN FORUM

### 8. ADJOURN

There being no further business, President Jenkins adjourned the regular meeting of the Spokane Aquifer Joint Board at 2:45pm.

Minutes approved on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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**President, Jeremy Jenkins**

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**Secretary, Todd Henry**



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