



## **+SPOKANE AQUIFER JOINT BOARD**

### **Meeting Minutes**

**March 19, 2026 at 1:30 pm**

**Hybrid Meeting**

Spokane County Water District #3

1225 N. Yardley Rd., Spokane, WA

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### **1. CALL TO ORDER**

a. Welcome and Call to Order

The Spokane Aquifer Joint Board (SAJB) met in regular session via Zoom and in person at Spokane County Water District #3. A total of eighteen (18) attended the meeting, including: twelve (12) SAJB voting representatives, one (1) non-voting representative, Program Manager Meagan Hayes and four (4) guests.

President Jenkins called the regular meeting of the SAJB to order at 1:39pm. A round of introductions was provided.

b. Consideration of February 26, 2026 meeting minutes

A motion was made by Bruce Davidson and seconded by Scott Inch to approve the February 26, 2026 meeting minutes as presented; none opposed. Motion carries and the minutes are approved.

### **2. SPECIAL GUESTS**

a. Amy Sumner reminded Board members that retail service area information should be submitted by March 30, 2026.

### **3. FINANCAL REPORT – Treasurer Megan Johnson**

a. Treasurer report

Treasurer Megan Johnson provided an update regarding technical issues with the Administrative Account in QuickBooks, noting that an incorrect balance is currently being displayed. Megan is completing QuickBooks training and is working toward resolving the issue. A brief budget update was also provided, including total revenue and expenditures to date. The budget summary was reviewed, and overall spending remains within budget.

b. Approve bill payments for March, 2026

Treasurer Megan Johnson presented the bill payment summary for March, 2026:

i. Wellhead Implementation Fund Account:

1. Anne Francis Web Design, Invoice No. 9693 SAJB, \$79.46
2. MJH Consulting, Invoice No. 2026-03, \$4,308.90



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A motion was made by Scott Inch and seconded by Doug Greenlund to approve the March, 2026 bill payments as presented; none opposed, motion carries. Bill payments authorized.

### 4. OLD BUSINESS

#### a. WHPA GIS discussion

- i. Discussion was held regarding a proposed budget amendment to authorize GSI Services to develop digital wellhead capture zones. The proposal would increase the Aquifer Protection line item by \$10,000, for a total of \$15,000. The digitized capture zones could support Department of Health requirements, PCSI efforts, and future planning activities.
- ii. A motion was made by Doug Greenlund and seconded by Derick Nesbitt to amend the 2026 Spokane Aquifer Joint Board budget as follows:
  1. Current: ALL COMMITTEE – Aquifer Protection: \$5,000.00
  2. Amended: ALL COMMITTEE – Aquifer Protection: \$15,000.00All in favor of the motion; none opposed. The motion carries and the budget will be amended.
- iii. A motion was made by Todd Henry and seconded by Jeff Edgmon to authorize Jeremy Jenkins to execute the agreement with GSI Water Services for the digitization of capture zones on behalf of the Spokane Aquifer Joint Board; none opposed. Motion carries.

### 5. NEW BUSINESS

### 6. WELLHEAD PROGRAM IMPLEMENTATION PLAN

#### a. Program Manager Report

Program Manager Meagan Hayes provided the Board with updates on upcoming outreach events, ongoing program activities, and other relevant news related to SAJB operations and public engagement efforts. The Board also reviewed and discussed concepts for the upcoming reusable bag design, and feedback was gathered regarding messaging, layout, and overall design preferences.

### 7. OPEN FORUM

- a. Doug Greenlund informed the Board that AWWA is currently seeking board members and encouraged interested individuals to contact him for additional information.

### 8. ADJOURN

There being no further business, President Jenkins adjourned the regular meeting of the Spokane Aquifer Joint Board at 2:10pm.



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**SAJB Meeting Minutes**

March 19, 2026



Minutes approved on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

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President, Jeremy Jenkins

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Secretary, Todd Henry



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